

SPECIAL MEETING OF THE JANESVILLE UNION SCHOOL DISTRICT BOARD OF TRUSTEES

464-555 Main Street, Janesville School Library, Janesville, CA 96114

Thursday, December 1, 2022 at 5:30 p.m.

Agenda

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Max Friedman, Superintendent/Principal, 464-555 Main St. Janesville, CA, at (530) 253-3660, between the hours of 8:00 a.m. and 4:00 p.m. at least forty-eight (48) hours before the meeting. (Government Code 54954.2). Any writing that is a public record and relates to an agenda item for open session of a regular meeting of the Board of Trustees, and is distributed fewer than 72 hours prior to the regular meeting shall be available for public inspection at the Janesville Union Elementary School District Office located at 464-555 Main Street, Janesville, CA.

- I. CALL TO ORDER, 5:30 p.m. (Procedural)
- II. ROLL CALL & ESTABLISHMENT OF QUORUM (Procedural)
- III. PLEDGE OF ALLEGIANCE (Procedural)
- IV. APPROVAL OF AGENDA (Action)
- V. PUBLIC COMMENTS ON CLOSED SESSION AGENDA (Procedural)
During this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to items on the closed session or organizational meeting agendas. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.
- VI. ADJOURNMENT TO CLOSED SESSION (Procedural)
A Closed or Executive Session of the Board of Trustees may be held when legal and the need requires. Items to be discussed will be announced before the Board moves to Closed Session. Items can include personnel matters, student personnel matters, negotiations, security matters, matters of real property negotiations, legal counsel regarding pending litigation and protection of records exempt from public disclosure.
 - A. Certain Personnel Matters (Pursuant to Government Code § 54957 (a) to consider assignment, appointment, employment, dismissal, release, and evaluation of performance public employees).
 - B. Labor Negotiations (Pursuant to Government Code § 54957.6, the Board will meet with its designated representative, Max Friedman, to consider labor negotiations with represented and unrepresented employees (California School Employees' Association (CSEA), Janesville Teachers' Association (JTA), and Administration/Management).
 - C. Public Employee Performance Evaluation – Superintendent/Principal (Pursuant to Government Code §54957).
 - D. Individual Student Disciplinary Matter(s)/Student Needs(s) (Pursuant to Government Code § 54957, requires closed session to prevent disclosure of confidential student information).
- VII. RECONVENE IN REGULAR SESSION (6:30 p.m.) (Procedural)
- VIII. REPORT ACTION TAKEN IN CLOSED SESSION (Procedural)
- IX. PUBLIC INPUT (Procedural)
During this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.
- X. DISCUSSION/ACTION ITEMS:
 - A. Review and Approve the Fiscal Crisis & Management Assistance Team (FCMAT) Draft Scope (Action)
 - B. Approve Classified Management Salary Schedule – Licensed Counselor (Action)
 - C. Reschedule Date and Time for Annual School Board Organizational Meeting (Routine)
- XI. RECONVENE INTO CLOSED SESSION (Procedural) *(if necessary)*
- XII. RECONVENE IN REGULAR SESSION (Procedural)

XIII. REPORT ACTION TAKEN IN CLOSED SESSION (Procedural)

XIV. ADJOURNMENT (Procedural) Time: _____ pm

Date: 29 November 2022



Max Friedman, Superintendent/Principal and
Chief Executive Officer to the Board of Trustee

Posted: November 29, 2022 @ 2:00 p.m.

Janesville ESD Draft Scope

1. Review operational processes and procedures in the business services department and make recommendations for improved efficiency, if any, in the following areas:
 - Budget development
 - Budget monitoring
 - Position control
 - Accounts payable
 - Accounts receivable
 - Payroll

2. Review operational processes and procedures in the human resources department, and make recommendations for improved efficiency, if any.

3. Evaluate the current workflow and distribution of functions within and between the above departments and make recommendations for improved efficiencies, if any.

4. Review the district's 2022-23 first interim general fund budget and use it as a baseline to develop an independent multiyear financial projection (MYFP) for the current and two subsequent fiscal years. The MYFP will be a snapshot in time of the district's financial status. Make recommendations for expenditure reductions and/or revenue increases to help the district eliminate any structural budget deficit, if any.

Fw: FCMAT Draft Scope & Pricing

Max Friedman <mfriedman@janesschool.org>

Mon 11/28/2022 3:08 PM

To: Sadye Tow <stow@janesschool.org>

From: Patricia Gunderson <PGunderson@lcoe.org>

Sent: Monday, November 28, 2022 2:25 PM

To: Max Friedman <mfriedman@janesschool.org>

Subject: FW: FCMAT Draft Scope & Pricing

From: Shayleen Harte <sharte@fcmat.org>

Sent: Monday, November 28, 2022 1:02 PM

To: Patricia Gunderson <PGunderson@lcoe.org>

Subject: FCMAT Draft Scope & Pricing

This email originated from outside of our school email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Patty,

It was very nice talking with you and Courtney this morning. Based on our conversation, I've put together the attached draft scope of work. Our pricing is always a NTE pricing, so I always put everything in there that I can think of. We're totally in cost recovery, so the district is only charged for real/actual charges. For instance, I always price in a board presentation, but if the district chooses not to have one, they obviously aren't charged. And then I don't always know who is going to be assigned the job because we don't do that until we receive a signed study agreement back and it will depend on staff availability at that time. For that reason, I pick the staff member furthest away to calculate travel time, mileage etc... I'm only giving you that background info because often my pricing is higher than the actual cost to the district. Taking all of that into consideration, and the location of the district being so far north, my pricing is a NTE \$16,100.

Please pass this on to the Superintendent at Janesville and let me know if you have any questions or if he would like to set up a call to discuss.

Thanks so much!

Shayleen Harte

Deputy Executive Officer

sharte@fcmat.org

(661) 636-4670



FISCAL CRISIS & MANAGEMENT
ASSISTANCE TEAM

JANESVILLE UNION SCHOOL DISTRICT

CLASSIFIED MANAGEMENT SALARY SCHEDULE - LICENSED COUNSELOR

	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>
Counselor	57,200	58,630	60,096	61,598	63,138

Duty Days = 184

\$1,000 for Masters Degree



Board Approved:

JANESVILLE UNION ELEMENTARY SCHOOL | 2022-2023 CALENDAR

JULY 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

 Independence Day

JANUARY 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

 New Year's Day Observance
 11 Staff Dev – Min Day
 Martin Luther King Day
 20 End of 2nd Qtr (42 days)
 25 Staff Dev – Min Day

20 days

AUGUST 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

15-17 Floating Tchr. Work Day
 Teacher Work Days
 22 **First Day of School**
 31 Staff Dev – Min Day

8 days

FEBRUARY 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

08 Conferences – Min Day
 13 Lincoln's Birthday
 20 Presidents' Day
 22 Staff Dev – Min Day

18 days

SEPTEMBER 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

01 Back to School Night
 05 Labor Day
 21 Staff Dev – Min Day
 28 Staff Dev – Min Day

21 days

MARCH 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

01 Staff Dev – Min Day
 15 All Staff Mtg. – Min Day
 24 End of 3rd Qtr (43 days)
 29 Staff Dev – Min Day

23 days

OCTOBER 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

10 Columbus Day
 19 All Staff Mtg. – Min Day
 28 End of 1st Qtr. (50 days)
 26 Staff Dev – Min Day
 31 Staff Dev – Min Day

20 days

APRIL 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

03-07 Spring Break*
 09 Easter Sunday
 10 Snow Day
 26 Staff Dev – Min Day

*Includes 1 floating holiday for 12 month employees

14 days

NOVEMBER 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

11 Veterans Day
 14-18 Conferences – Min Day
 21-25 Thanksgiving Break
 24 Thanksgiving Day
 25 CSEA Observed Holiday
 30 Staff Dev – Min Day

16 days

MAY 2023						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

10 All Staff Mtg. – Min Day
 29 Memorial Day
 24 Snow Day
 31 Staff Dev – Min Day

21 days

DECEMBER 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

07 Staff Dev – Min Day
 14 Staff Dev – Min Day
 16 Minimum Day
 19-1/2 Christmas Break
 25 Christmas Day
 26 (Observed 12/26)

12 days

JUNE 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

6-9 Minimum Days
 08 **Graduation @ 7 pm**
 09 **Last Day of School** (Min Day)
 08 End of 4th Qtr (45 days)
 12 Floating Teacher Work Day
 (Teachers must work 2 out of 4 floating work days)
 19 Juneteenth Holiday for eligible employees
 180 Day Calendar

7 days