

REGULAR MEETING OF THE JANESVILLE UNION SCHOOL DISTRICT BOARD OF TRUSTEES

464-555 Main Street, Janesville School Library, Janesville, CA 96114

Tuesday, July 26, 2022 at 5:30 p.m.

Agenda

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Max Friedman, Superintendent/Principal, 464-555 Main St. Janesville, CA, at (530) 253-3660, between the hours of 8:00 a.m. and 4:00 p.m. at least forty-eight (48) hours before the meeting. (Government Code 54954.2). Any writing that is a public record and relates to an agenda item for open session of a regular meeting of the Board of Trustees, and is distributed fewer than 72 hours prior to the regular meeting shall be available for public inspection at the Janesville Union Elementary School District Office located at 464-555 Main Street, Janesville, CA.

- I. CALL TO ORDER, 5:30 p.m. (Procedural)
- II. ROLL CALL & ESTABLISHMENT OF QUORUM (Procedural)
- III. PLEDGE OF ALLEGIANCE (Procedural)
- IV. APPROVAL OF AGENDA (Action)
- V. PUBLIC COMMENTS ON CLOSED SESSION AGENDA (Procedural)
During this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to items on the closed session or organizational meeting agendas. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.
- VI. ADJOURNMENT TO CLOSED SESSION (Procedural)
A Closed or Executive Session of the Board of Trustees may be held when legal and the need requires. Items to be discussed will be announced before the Board moves to Closed Session. Items can include personnel matters, student personnel matters, negotiations, security matters, matters of real property negotiations, legal counsel regarding pending litigation and protection of records exempt from public disclosure.
- VII. Certain Personnel Matters (Pursuant to Government Code § 54957 (a) to consider assignment, appointment, employment, dismissal, release, and evaluation of performance public employees).
 - A. Labor Negotiations (Pursuant to Government Code § 54957.6, the Board will meet with its designated representative, Max Friedman, to consider labor negotiations with represented and unrepresented employees (California School Employees' Association (CSEA), Janesville Teachers' Association (JTA), and Administration/Management).
 - B. Public Employee Performance Evaluation –Superintendent/Principal (Pursuant to Government Code §54957).
 - C. Individual Student Disciplinary Matter(s)/Student Needs(s) (Pursuant to Government Code § 54957, requires closed session to prevent disclosure of confidential student information).
- VIII. RECONVENE IN REGULAR SESSION (6:30 p.m.) (Procedural)
- IX. REPORT ACTION TAKEN IN CLOSED SESSION (Procedural)
- X. PUBLIC INPUT (Procedural)
During this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.
- XI. REPORTS (Informational):
 - A. Janesville Teachers' Association (JTA) Report
 - B. California School Employees' Association (CSEA) Report

- C. CBO Report
 - i. Cash Flow Update
 - ii. Quarterly Interest
- D. Superintendent Report
- E. Board Report

XII. CONSENT AGENDA (Action)

Items listed under the consent Agenda and their corresponding attachments are considered to be routine and are acted on by the Board of Trustees in one motion. A member of the Board may request that specific items be discussed and/or removed from the Consent Agenda. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Routine Business:

- 1. Approval of Minutes: Regular Meeting, June 21, 2022
Special Meeting, June 6, 2022
Special Meeting, June 23, 2022
- 2. June 2022 Warrants
- 3. Resolution #23-01 Declaration of Surplus Property

B. Classified Personnel Items:

- 1. Resignations
 - a) Amanda Jaso – Effective 6/10/22

XIII. DISCUSSION/ACTION ITEMS:

- A. Approve the 2022-23 Master Agreement Between the Lassen County Superintendent of Schools and Janesville Union School District (Action)
- B. Approve the 2022-23 Classified Management Salary Schedule (Action)
- C. Approve Proposal for 2022 Developer Fee Justification Study (Action)
 - SchoolWorks, Inc.
 - Jack Schreder & Associates, Inc.

XIV. FUTURE AGENDA ITEMS (Informational)


XV. RECONVENE INTO CLOSED SESSION (Procedural) *(if necessary)*

XVI. RECONVENE IN REGULAR SESSION (Procedural)

XVII. REPORT ACTION TAKEN IN CLOSED SESSION (Procedural)

XVIII. ADJOURNMENT (Procedural) Time: _____ pm

Date: 21 July 2022


Max Friedman, Superintendent/Principal and Chief
Executive Officer to the Board of Trustee

Posted: July 21, 2022 @ 4:00 p.m.

JANESVILLE UNION ELEMENTARY SCHOOL DISTRICT
2021 / 2022 CASH FLOW

	Object	July	August	September	October	November
A.	BEGINNING CASH					
B.	RECEIPTS					
	9110	1,230,302.00	640,222.00	953,322.00	1,101,886.00	952,160.00
	Principal Apportionment / LCFF					
	Property Taxes	112,398.00	98,623.00	427,156.00	202,316.00	202,316.00
	DEFERRAL REPAYMENT				18,096.00	
	Miscellaneous Funds					
	8080-8099					
	8100-8299		38,176.00	5.00		
	8300-8599			16,687.00	12,402.00	59,285.00
	8600-8799		111.00	7,853.00	32,503.00	1,151.00
	8910-8929					
	All Other Financing Sources					
	Other Receipts/Non-Revenue					
	TOTAL RECEIPTS	112,398.00	136,910.00	451,701.00	265,317.00	262,752.00
C.	DISBURSEMENTS					
	1000-1999	43,402.00	124,141.00	125,669.00	147,835.00	131,040.00
	2000-2999	50,018.00	90,697.00	59,359.00	53,369.00	52,090.00
	3000-3999	41,349.00	112,173.00	80,313.00	80,751.00	70,521.00
	4000-4999	2,359.00	35,498.00	8,542.00	26,276.00	18,501.00
	5000-5999	63,259.00	12,306.00	20,669.00	71,729.00	26,827.00
	6000-6599	89,090.00			49,856.00	28,000.00
	7000-7499					
	7600-7629					
	7630-7699					
	Other Disbursements/ Non Expenditures					
	TOTAL DISBURSEMENTS	289,477.00	374,815.00	294,552.00	429,816.00	326,979.00
D.	PRIOR YEAR TRANSACTIONS					
	9200		553,911.00		22,697.00	14,811.00
	9500	(413,001.00)	(2,906.00)	(8,585.00)	(7,924.00)	
	9640					
	PRIOR YEAR TRANSACTIONS	(413,001.00)	551,005.00	(8,585.00)	14,773.00	14,811.00
	9650					
	9910					
E.	NET INCREASE/DECREASE					
	(B-C+D)	(590,080.00)	313,100.00	148,564.00	(149,726.00)	(49,416.00)
F.	ENDING CASH (A+E)	640,222.00	953,322.00	1,101,886.00	952,160.00	902,744.00
G.	ENDING CASH, PLUS ACCRUALS					

Janesville Union Elementary School District
Board Meeting of July, 2022
Payroll Approval

Payroll Period Ending June, 2022

End of Month Gross Payroll - June, 2022

Certificated	\$	273,081.66
Classified		60917.2
Board Members		388.92
Retirees		8132.67
Certificated Subs		11009.61
Classified Subs		370.33
TOTAL	\$	353,900.39

Benefits (for month of July 2022)

Medical	\$	26,917.00
Dental	\$	3,170.55
Vision	\$	551.54
Life	\$	90.77
Employee's/Retirees' Portion of Med, Dental & Vision	\$	7,006.15
TOTAL	\$	23,753.71

GRAND TOTAL: (Payroll + Medical, Dental, Vision & Life) \$ 377,654.10

Janesville Union Elementary School District
Fund Balance as of 6/30/2022

GENERAL FUND 01

Beginning Balance 7/1/21	\$	1,230,302.49	
Expenses	\$	(6,172,116.04)	Payroll/Accounts Payable
Revenue	\$	7,007,017.73	Apportionment/Deposits
Cash Balance 5/9/22	\$	2,065,204.18	

CAFETERIA FUND 13

Beginning Balance 7/1/21	\$	33,217.56	
Expenses	\$	(184,735.98)	Payroll/Accounts Payable
Revenue	\$	214,831.75	Apportionment/Deposits
Cash Balance 5/9/22	\$	63,313.33	

DEFERRED MAINTENANCE FUND 14

Beginning Balance 7/1/21	\$	6,006.49	
Expenses	\$	-	Payroll/Accounts Payable
Revenue	\$	34.28	Apportionment/Deposits
Cash Balance 5/9/22	\$	6,040.77	

SPECIAL RESERVE OTHER THAN CAPITAL OUTLAY FUND 17

Beginning Balance 7/1/21	\$	151.52	
Expenses			Payroll/Accounts Payable
Revenue	\$	0.86	Apportionment/Deposits
Cash Balance 5/9/22	\$	152.38	

CAPITAL FACILITIES DEVELOPER FEE FUND 25

Beginning Balance 7/1/21	\$	40,446.84	
Expenses	\$	(619.38)	Payroll/Accounts Payable
Revenue	\$	20,891.65	Apportionment/Deposits
Cash Balance 5/9/22	\$	60,719.11	

BOND INTEREST & REDEMPTION FUND 51 (INFORMATION ONLY)

Beginning Balance 7/1/21	\$	20,980.00	
Expenses	\$	-	Payroll/Accounts Payable
Revenue	\$	-	Apportionment/Deposits
Cash Balance 5/9/22	\$	20,980.00	

COUNTY OF LASSEN
 TREASURER & TAX COLLECTOR
 220 S LASSEN ST. SUITE 3
 SUSANVILLE, CA 96130
 (530) 251-8226

07/01/22

JANESVILLE SCHOOL DISTRICT

P.O. BOX 280
 JANESVILLE CA 96114

We are pleased to inform you that on 07/01/22 your fund's, as set out below, have been credited with an apportionment of interest earned on investments of co-mingled county funds. The interest is apportioned on the average daily balance for the fund, through 06/30/22.

Net Interest Rate .838084%

Fund Name	Interest	Admin Fee	Net Amount
JANESVILLE SCHOOL	3,737.46	527.55	3,209.91
JANESVILLE CAFETERIA	265.76	37.51	228.25
JANESVILLE LOCAL BUILDING	.00	.00	.00
JANESVILLE DEFERRED MAINTENANC	14.74	2.08	12.66
JANESVILLE SPE RES-CAP OUTLAY	.00	.00	.00
JANESVILLE SPEC RES-OTHER	.00	.00	.00
JANESVILLE MODERIZATION	.00	.00	.00
JANESVILLE DEVELOPER FEES	145.38	20.52	124.86
JANESVILLE-PRISION MITIGATION	.00	.00	.00
JANESVILLE SPEC.RESERVE/CAP PR	.00	.00	.00
JANESVILLE TAX COLLECTION 96	-8.47	-1.19	-7.28
JANESVILLE-BUILDING BOND 96	.00	.00	.00
JANESVILLE CLASSROOM CONST -34	.00	.00	.00
JANESVILLE GYM CONST-33	.00	.00	.00
JANESVILLE MODERNIZATION #2	.00	.00	.00
SPECIAL RESERVE CAPITAL	.37	.05	.32
JANESVILLE TRAN PROCEEDS	.00	.00	.00
JANESVILLE TRAN NOTE PAYMENT	.00	.00	.00

VERY TRULY YOURS,
 NANCY CARDENAS,
 TREASURER/TAX COLLECTOR

JANESVILLE UNION SCHOOL DISTRICT BOARD OF TRUSTEES
REGULAR MEETING
June 21, 2022
MINUTES

MEMBERS PRESENT	JoAnna Harrison, Melissa McMullen, Paul Hinkson, Lee Bailey, Charity Moore, Jacob George and Max Friedman
MEMBERS ABSENT	None
OTHERS PRESENT	Troy Amrein, Lara Amrein, Shannon Miller, Kami Prater, David Teeter and Andrea Kellogg
CALL TO ORDER	President Charity Moore called the meeting to order at 5:30 p.m.
ESTABLISHMENT OF QUORUM	A quorum was established with all members present.
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance was recited.
APPROVE AGENDA	MSCU (Bailey/Harrison) to approve the agenda with the movement of Discussion/Action Item L to Discussion/Action Item A.
PUBLIC INPUT FOR CLOSED SESSION	There were no public comments.
ADJOURN TO CLOSED SESSION	MSCU (Bailey/Hinkson) to adjourn to closed session at 5:32 p.m. for the Board to discuss certain personnel matters regarding the following: <ol style="list-style-type: none">1. Labor Negotiations2. Public Employee Performance Evaluation-Interim Superintendent and/or Interim Principal3. Individual Student Disciplinary Matter(s)/Students Need(s)
RECONVENE IN REGULAR SESSION	MSCU (Bailey/Hinkson) to reconvene the meeting into regular session at 6:40 p.m.
REPORT ACTION TAKEN IN CLOSED SESSION	There was nothing to report.
PUBLIC INPUT	David Teeter, CEO of Local Area Revitalization Project (LARP) addressed the Board on the following: <ul style="list-style-type: none">• Farm to Fork Grant; producing produce sold to schools• Farm currently next to Janesville Pizza Factory

- Seeking support from local school districts
- Requesting letter of intent prior to July 6
- Supporting educational opportunities
- Sourcing seasonal produce
- Janesville School is the primary target for providing services
- Mr. Teeter will meet with Mr. Friedman next week
- Farmer’s Market informational flyers and schedule were distributed.

RECOGNITIONS

Mr. George recognized Karri Gámez on the following:

- Excellent job in the classroom
- Calm demeanor, relates well with students
- Great job dealing with challenging students.

Mr. George recognized Troy Amrein on the following:

- Important part of staff
- Works all summer and during winter break
- Very professional in his job, positive person
- Works well with others.

JTA REPORT

There was nothing to report from the Janesville Teachers’ Association (JTA).

CSEA REPORT

There was nothing to report from the California School Employees’ Association (CSEA).

MAINTENANCE/
SCHOOL FACILITIES
REPORT

Troy Amrein discussed the following during the Maintenance/School Facilities Report:

- Dig-It Construction starting July 1 on lower playground project
- New dishwasher being installed in the kitchen
- New carpeting being installed in room 504
- Basketball Bible Camp first week of August
- Conduit being addressed on flat roofs
- Maintenance team working hard cleaning carpets in classrooms.

SSC

Mr. George reported for the School Site Council (SSC) stating the council Approved the Local Control Accountability Plan (LCAP) at the June meeting.

CBO REPORT

Mrs. Kellogg reviewed the Chief Business Official (CBO) report with positive cash flow.

INTERIM PRINCIPAL REPORT

Mr. George reported on the following during the interim principal report:

- 355 students enrolled
- Raised \$8,000.00 during Spring-A-Thon to provide equipment for playground
- Purchased Gaga Ball pit and funnel ball hoops
- Read-A-Thon will be next year; donated funds will be going towards books for the library.

BOARD REPORT

There was nothing to report.

CONSENT AGENDA

MSCU (Bailey/McMullen) to approve the consent agenda with removal of the Wildcat Handbook & Athletic Agreement:

A. Routine Business:

1. Approval of Minutes, Regular Meeting May 17, 2022
Special Meeting May 11, 2022
Special Meeting, May 24, 2022

2. May 2022 Warrants: Batch #0015 and #0016

- | | | |
|----|--------------|-------------|
| a. | General Fund | \$74,234.09 |
| b. | Cafeteria | \$7,655.34 |

3. Class of 2023 Fundraising Request
4. Updated Interdistrict Agreement Form
5. Advisor/Coach Extracurricular Activity Assignments
6. Resolution #22-25 Declaration of Surplus Property
7. Remove Jacob George's Name and Add Max Friedman to Lassen County Federal Credit Union Student Body Fund Account Effective July 1, 2022

B. Certificated Personnel Items:

a. Resignations:

- i. Kimber Azevedo
- ii. Susan George

b. Employment:

- i. Kimberly Fleming

C. Classified Personnel Items:

a. Resignations:

- i. Stacie Vitale

b. Employment:

- i. Amanda Jaso
- ii. Sabrina Johnson

UPDATED WILDCAT HANDBOOK

The Board discussed the following with the Janesville Wildcat Handbook:

- Mr. Friedman suggested changes coming next year to include adding additional Board Policies
- Parent meeting at the beginning of each sport to review Handbook requirements

- Language regarding violations and suspensions will need to be reviewed by an ethics committee and be updated next school year
- Mr. Friedman would like to see Appendix D removed from the handbook next school year.

MSCU (McMullen/Harrison) to Approve the 2022-23 Wildcat Handbook with updates only to the map on the last page.

UPDATED ATHLETIC AGREEMENT

MSCU (McMullen/Bailey) to approve the 2022-23 Athletic Agreement. (Note suggestions from previous item that also reflect this agreement).

MOU WITH NEW SUPERINTENDENT AND JUSD

MSCU (Bailey/Harrison) to approve the Memorandum of Understanding (MOU) between Max Friedman and the Janesville Union School District (JUSD) striking the word principal and advisory roll and give him authority as superintendent.

OPEN PUBLIC HEARING FOR LCAP, LCP, LCAP ANNUAL UPDATE AND BUDGET OVERVIEW FOR PARENTS

President Moore read the Notice to the Public statement regarding the JUSD's Local Control Accountability Plan (LCAP) for the 2022-23 school year, the 2022-23 Learning Continuity and Attendance Plan (LCP), the 2021-22 LCAP Annual Update and the Budget Overview for Parents.

MSCU (Bailey/Hinkson) to open the public hearing for the JUSD's LCAP for the 2022-23 school year, the 2022-23 LCP, the 2021-22 LCAP Annual Update and the Budget Overview for Parents at 7:53 p.m.

Mrs. Kellogg, with help from Camille Taylor, reviewed the following:

- Goals have not changed for a number of years, actions change
- Intervention teacher position is not being flown yet, awaiting additional teaching staff
- Lassen County Office of Education input states LCAP is approvable
- Report on Local Performance Indicators given yearly to the State
- Eight state priorities will not change, same for every District
- Adopting Science curriculum next school year.

CLOSE PUBLIC
HEARING FOR LCAP,
LCP, LCAP ANNUAL
UPDATE AND
BUDGET OVERVIEW
FOR PARENTS

MSCU (Bailey/McMullen) to close the public hearing for the JUSD’s LCAP for the 2022-23 school year, the 2022-23 LCP, the 2021-22 LCAP Annual Update and the Budget Overview for Parents at 8:09 p.m.

OPEN PUBLIC
HEARING FOR
BUDGET

President Moore read the Notice to the Public statement regarding the JUSD’s preliminary budget for the 2022-23 school year.

The public hearing for the JUSD’s preliminary budget for the 2022-23 school year opened at 8:10 p.m.

Mrs. Kellogg presented the Board with a PowerPoint presentation on the preliminary budget and discussion as follows:

- Bulk of expenditures is salary and benefits
- Big hit on funding level on 2022-23 school year
- State has until July 1 to settle negotiations on receiving funding
- Budget looks tight, but money will be coming in
- Change in the way the State is handling things
- Deficit spending will change when budget is finalized

CLOSE PUBLIC
HEARING FOR BUDGET

MSCU (Bailey/Hinkson) to close the public hearing for the JUSD’s preliminary budget for the 2022-23 school year at 8:18 p.m.

OPEN PUBLIC
HEARING CSEA

President Moore read the public hearing statement for the tentative agreement between the JUSD and the CSEA for July 1, 2022 through June 30, 2023.

MSCU (Bailey/McMullen) to open the public hearing for the tentative agreement between the JUSD and the CSEA for July 1, 2022 through June 30, 2023 at 8:20 p.m.

There were no public comments.

CLOSE PUBLIC
HEARING CSEA

MSCU (Bailey/Hinkson) to close the public hearing for the tentative agreement between the JUSD and the CSEA for July 1, 2022 through June 30, 2023 at 8:21 p.m.

APPROVE TENTATIVE
AGREEMENT CSEA

MSCU (Bailey/Hinkson) to approve the tentative agreement between the JUSD and the CSEA for July 1, 2022 through June 30, 2023.

MOU WITH
CSEA

MSCU (Bailey/Hinkson) to approve the MOU between the CSEA and the JUSD concerning the Juneteenth holiday and revised job descriptions.

BUS LOADING/
UNLOADING
LOCATION
CHANGE

Mrs. Miller distributed information regarding moving the current bus loading/unloading location:

- Mr. Brown was not interested in moving location change where Mr. Andreasen was in favor of change
- Mr. George felt change was a disruption
- Bus driver has noticed some current problems
- Parents tend to park in current loading zone
- Front of school is very congested
- Park busses in front of school for loading and unloading only
- Busses will remain parked in current parking lot
- Staff parking and parent parking will be different locations
- Student drop off will be moved to outside gymnasium
- Signs are posted everywhere and public does not follow rules
- Board in favor of changing location
- Mr. Friedman will review changes with a letter home to parents.

UNIVERSAL
PREKINDERGARTEN
PLANNING AND
GRANT PROGRAM

Mr. George reviewed the slides from Mrs. Taylor regarding universal prekindergarten planning and implementation grant program:

- Age deadline extends outward the following years for prekindergarten opportunities
- Full-day instructional aide will be required in the classroom to accommodate staff to student ratio
- Training for prekindergarten curriculum next month at Lassen County Office of Education.

MSCU (McMullen/Hinkson) to approve the Universal Prekindergarten Planning and Implementation Grant Program.

ELOP

Mr. George reviewed the slides from Mrs. Taylor regarding the Expanded Learning Opportunities Program (ELOP) Plan:

- Nine-hour day including school day
- Includes 30 non-school days during summer
- Will be revised every three years
- Partnering with Just Kidding Around
- Available to all JUSD students
- Attendance must be kept
- Behavior and discipline arranged by the District

- Enrichment classes will begin this fall
- JUSD staff, at any level, will be able to participate
- Certificated staff will need to oversee the program.

MSCU (McMullen/Hinkson) to approve the Expanded Learning Opportunities Program Plan.

RESOLUTION #22-26

MSCU (Bailey/Hinkson) to approve Resolution #22-26 Notice of Election and Specifications of the Election Order.

FUTURE AGENDA
ITEMS

Member Bailey would like closed session added to the special agenda meeting on June 23, 2022.

RECONVENE IN
CLOSED
SESSION

MSCU (Hinkson/Bailey) to reconvene the meeting back into closed session at 9:31 p.m.

RECONVENE IN
REGULAR
SESSION

MSCU (Hinkson/McMullen) to reconvene the meeting into regular session at 10:45 p.m.

REPORT ACTION
TAKEN IN
CLOSED SESSION

There was nothing to report.

ADJOURNMENT

MSCU (Hinkson/McMullen) to adjourn the meeting at 10:45 p.m.

Clerk of the Board

Date

JANESVILLE UNION SCHOOL DISTRICT BOARD OF TRUSTEES
SPECIAL MEETING
June 6, 2022
MINUTES

MEMBERS PRESENT JoAnna Harrison, Lee Bailey, Charity Moore, Paul Hinkson and Jacob George

MEMBERS ABSENT Melissa McMullen

OTHERS PRESENT Heather Ethridge and Andrea Kellogg

CALL TO ORDER President Charity Moore called the meeting to order at 7:48 a.m.

ESTABLISHMENT OF
QUORUM A quorum was established with four members present.

PLEDGE OF
ALLEGIANCE The Pledge of Allegiance was recited.

APPROVE AGENDA MSCU (Bailey/Harrison) to approve the agenda.

MOU WITH
JTA MSCU (Bailey/Hinkson) to approve the Memorandum of Understanding between the Janesville Teachers' Association and Janesville Union School District regarding contract days for the 2021-22 school year.

REVISE ACADEMIC
CALENDAR MSCU (Hinkson/Bailey) to revise the 2021-22 academic calendar to reflect June 10, 2022 as the last school day.

ADJOURNMENT MSCU (Bailey/Hinkson) to adjourn the meeting at 7:52 a.m.

Clerk of the Board

Date

JANESVILLE UNION SCHOOL DISTRICT BOARD OF TRUSTEES
SPECIAL MEETING
June 23, 2022
MINUTES

MEMBERS PRESENT JoAnna Harrison, Paul Hinkson, Charity Moore and Jacob George

MEMBERS ABSENT Melissa McMullen and Lee Bailey

OTHERS PRESENT John Meese, Andrea Kellogg and Max Friedman via Zoom

CALL TO ORDER President Charity Moore called the meeting to order at 5:30 p.m.

ESTABLISHMENT OF
QUORUM A quorum was established with three members present.

PLEDGE OF
ALLEGIANCE The Pledge of Allegiance was recited.

APPROVE AGENDA MSCU (Hinkson/Harrison) to approve the agenda.

PUBLIC INPUT
FOR CLOSED
SESSION There were no public comments.

ADJOURN TO
CLOSED SESSION MSCU (Hinkson/Harrison) to adjourn to closed session at 5:32 p.m. for the Board to discuss certain personnel matters regarding the following:
1. Labor Negotiations
2. Public Employee Performance Evaluation
3. Individual Student disciplinary Matter(s)/Student Need(s)

Member Bailey arrived at 5:40 p.m.

RECONVENE IN
REGULAR
SESSION MSCU (Bailey/Hinkson) to reconvene the meeting into regular session at 6:28 p.m.

REPORT ACTION
TAKEN IN
CLOSED SESSION There was nothing to report.

APPROVE LCAP/
LCP/LCAP ANNUAL
UPDATE AND
BUDGET OVERVIEW
FOR PARENTS MSCU (Harrison/Hinkson) to approve the Janesville Union School District's (JUSD) 2022-23 Local Control Accountability Plan (LCAP), the 2022-23 Learning Continuity and Attendance Plan, the 2021-22 LCAP Annual Update and the Budget Overview for Parents.

APPROVE 2022-23

PRELIMINARY BUDGET MSCU (Hinkson/Harrison) to approve the JUSD's Preliminary Budget for the 2022-23 school year.

RESOLUTION #22-27

Mrs. Kellogg reported the Education Protection Account is required to separate out funds stating where funds are being used.

MSCU (Hinkson/Harrison) to approve Resolution #22-27 Education Protection Account.

UPDATED TEACHER
ASSIGNMENTS

Informational only. Mr. Friedman stated a letter went out to staff asking for their input in the event the District required combination classes and/or hired an intervention teacher.

SCHOOL OPERATION
WITH UNFILLED
CERTIFICATED
VACANCIES

The Board discussed school operation if certificated vacancies remain unfilled:

- Need intervention teacher, fly in-house first
- Mr. Friedman does not feel "in danger" if the District did not hire additional teachers
- Requesting staff input
- Grade levels with the lowest numbers would require a combination class
- Mr. Friedman does not recommend a kindergarten/first grade combination
- Continuing to fly the special education teacher and counseling position.

JULY BOARD
MEETING

The regular July Board meeting will be held July 26, 2022 at 5:30 in the Janesville School Library.

ADJOURNMENT

MSCU (Hinkson/Harrison) to adjourn the meeting at 6:51 p.m.

Clerk of the Board

Date

**JANESVILLE UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET**

SUBJECT:
Bill Warrants

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Andrea Kellogg, Chief Business Official

ENCLOSURES:
Batch #17 & 18 & 0000

DEPARTMENT:
Business

FINANCIAL IMPACT/SOURCE:
General Fund / Cafeteria Fund

MEETING DATE:
July 26, 2022

ROLL CALL REQUIRED:
No

BACKGROUND:

Batch # 17

This batch includes routine monthly expenditures.

Batch # 18

This batch includes routine monthly expenditures.

Batch # 0000

The following are not routine and require further explanation:

I-Station – This payment was for a three year subscription to I-Station Intervention (web-based)

RECOMMENDATION:

Board approval is requested.

AUTHORIZATION FOR ACCOUNTS PAYABLE WARRANT RUN
REQUEST FOR DATA PROCESSING SERVICES

DISTRICT # 11
DISTRICT NAME: JANESVILLE UNION ELEMENTARY SCHOOL DISTRICT
BATCH # 17

BUDGET YEAR: 22 RUN DATE 6/9/2022

Please process the enclosed claims for payment in the following funds and amounts:

FUND:	<u>01</u>	General Fund	<u>13,570.16</u>
FUND:	<u>13</u>	Cafeteria Fund	<u>6,529.97</u>
FUND:	<u>14</u>	Deferred Maintenance	<u> </u>
FUND:	<u>25</u>	Developer Fee	<u> </u>
FUND:	<u>35</u>	County School Facilities Fund	<u> </u>
		Batch Totals:	<u>20,100.13</u>

SUFFICIENT CASH FOR ALL FUNDS: **YES / NO**

AUTHORIZED FOR PAYMENT
THE DISTRICT GOVERNING BOARD AUTHORIZES THE ISSUANCE OF INDIVIDUAL WARRANTS TO THE PAYEES NAMED IN THIS BATCH.

AUTHORIZED BY:  DATE: 6/8/22

LCOE USE:

DATE RECEIVED FOR AUDIT: 6/8/22

AUDITED BY:  DATE APPROVED: 6/8/22

COMMENTS:

Batch status: A All

From batch: 0017

To batch: 0017

Include Revolving Cash: Y

Include Address: Y

Include Object Desc: N

Include Vendor TIN: N

Include Audit Date and Time in Sort: N

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	Fd-Resc-Y-Objt-Goal-Func-Sch-DD	ABA num	Account num	EE	ES	E-Term	E-ExtRef
										Liq Amt	Net	Amount	Net Amount
101041/00	C & S WASTE SOLUTIONS P.O. BOX 270780 SUSANVILLE, CA 96127-0015												
220004	PO-220004	06/01/2022	JUNE TRASH SERVICE				1 01-0000-0-5520-0000-8200-0000-00 NN P	538.66 *		0.00			538.66 538.66
TOTAL PAYMENT AMOUNT													
101013/00	CANON FINANCIAL SERVICES INC 14904 COLLECTIONS CENTER DR CHICAGO, IL 60693-0149												
220007	PO-220007	05/12/2022	MAY COPIER LEASE				1 01-0000-0-5600-0000-7200-0000-00 NN P	539.50 *		539.50			539.50 539.50
TOTAL PAYMENT AMOUNT													
000986/00	DALCAR ELECTRICAL SUPPLY PO BOX C SUSANVILLE, CA 96130												
220037	PO-220037	04/05/2022	MAINTENANCE SUPPLIES				1 01-8150-0-4300-0000-8200-0000-00 NN P	14.91 *		14.91			14.91 14.91
TOTAL PAYMENT AMOUNT													
100380/00	ED STAUB & SONS PETROLEUM INC P.O. BOX 488 KLAMATH FALLS, OR 97601-0339												
220035	PO-220035	05/31/2022	MAY PROPANE				1 01-0000-0-5530-0000-8200-0000-00 NN P	2,525.02 *		0.00			2,525.02 2,525.02
TOTAL PAYMENT AMOUNT													
100922/00	EHRlich, CARY 463-840 CHRISTIE STREET JANESVILLE, CA 96114												
220295	PO-220295	06/07/2022	CLASSROOM SUPPLIES-EHRlich				1 01-1100-0-4300-1110-1000-0000-11 NN F	193.96 *		193.96			193.96 193.96
TOTAL PAYMENT AMOUNT													

Vendor/Addr Req Reference Date Description Tax ID num Deposit type ABA num Account num Fd-Resc-Y-Objt-Goal-Func-Sch-DD T9MPS EE ES E-Term E-ExtRef
 100635/00 HR DIRECT P.O. BOX 669390 POMPANO BEACH, FL 33066-9390 1 01-0000-0-4300-0000-7200-000-00 NN F 96.51 * 200.00 96.51 96.51

220012 PO-220012 05/10/2022 22/23 POSTER GUARD 1 01-0000-0-4300-0000-7200-000-00 NN F 96.51 * 200.00 96.51 96.51

100456/00 JANESVILLE POST OFFICE JANESVILLE, CA 96114 TOTAL PAYMENT AMOUNT 1 01-0000-0-4300-0000-7200-000-00 NN F 1,091.40 1,091.40 1,091.40

220014 PO-220014 06/07/2022 POSTAGE 1 01-0000-0-5930-0000-7200-000-00 NN F 1,091.40 * 1,091.40 1,091.40 1,091.40

000046/00 JANESVILLE UNION SCH DISTRICT PO BOX 280 JANESVILLE, CA 96114 TOTAL PAYMENT AMOUNT 01-0000-0-4300-0000-7200-000-00 NN 30.00 * 30.00 30.00 30.00

PV-220032 06/07/2022 REIMBURSE FOR ACSA LUNCH 01-0000-0-4300-0000-7200-000-00 NN 30.00 * 30.00 30.00 30.00

003525/00 LASSEN COUNTY OFFICE OF EDUC. 472-013 JOHNSTONVILLE RD NORTH SUSANVILLE, CA 96130 TOTAL PAYMENT AMOUNT 01-0000-0-5900-0000-7200-000-00 NN F 450.00 450.00 450.00

220018 PO-220018 05/31/2022 MAY PHONE CHARGES 1 01-0000-0-5800-0000-7200-000-00 NN F 158.00 158.00 158.00

220023 PO-220023 05/16/2022 FINGERPRINTING 1 01-3212-0-4300-1110-1000-000-00 NN O 0.00 0.00 0.00

220197 PO-220197 06/07/2022 RE-OPEN 1 01-3212-0-4300-1110-1000-000-00 NN F 950.00 950.00 950.00

220197 PO-220197 06/03/2022 SECURITY CAMERAS 1 01-3216-0-4300-1110-1000-000-00 NN F 1,350.00 1,350.00 1,350.00

220301 PO-220301 06/03/2022 PIONEER MINI-SPLIT A/C 01-0000-0-4300-0000-7200-000-00 NN F 4.56 4.56 4.56

PV-220033 06/07/2022 STRS PENALTIES 01-0000-0-4300-0000-7200-000-00 NN F 2,912.56 * 2,912.56 2,912.56 2,912.56

001408/00 MARTIN SECURITY SYSTEMS INC P.O. BOX 47 SUSANVILLE, CA 96130 TOTAL PAYMENT AMOUNT 1 01-8150-0-5800-0000-8110-000-00 NN F 1,415.00 1,415.00 1,415.00

220302 PO-220302 05/30/2022 YEARLY FIRE ALARM TESTING 1 01-8150-0-5800-0000-8110-000-00 NN F 1,415.00 * 1,415.00 1,415.00 1,415.00

TOTAL PAYMENT AMOUNT 1 01-8150-0-5800-0000-8110-000-00 NN F 1,415.00 1,415.00 1,415.00

BATCH: 0017 JUNE BATCH #1
Fund : 01 GENERAL FUND

Vendor/Addr	Remit name	Reg Reference	Date	Description	Tax ID num	Deposit type	Fd-resc-Y-Objt	Goal-Func-Sch-DD	TRMPS	ABA num	Account num	EE	ES	E-Term	E-ExtRef
												Liq Amt			Net Amount

101047/00	MITCHINSON, MARK F.															
	P.O. BOX 257															
	HORNBROOK, CA 96044															

220297	PO-220297	06/07/2022	HIV PRESENTATION				1	01-1100-0-5800-1110-1000-000-00	NY F			290.58				290.58
TOTAL PAYMENT AMOUNT																
												290.58				

002158/00	OFFICE DEPOT															
	P.O. BOX 29248															
	PHOENIX, AZ 85038-9248															

220281	PO-220281	05/31/2022	PALETTE OF PAPER				1	01-3212-0-4300-1110-1000-000-00	NN F			1,629.77				1,629.77
TOTAL PAYMENT AMOUNT																
												1,629.77				

101247/00	PLUMAS SIERRA TELECOMMUNICATIO															
	P.O. BOX 1057															
	PORTOLA, CA 96122															

220030	PO-220030	05/31/2022	JUNE BROADBAND				1	01-0000-0-5900-0000-7200-000-00	NN F			140.63		12.84		140.63
TOTAL PAYMENT AMOUNT																
												140.63				

101305/00	PRESENCE LEARNING															
	P.O. BOX 92087															
	LAS VEGAS, NV 89193-2087															

220198	PO-220198	04/07/2022	COUNSELING SERVICES				1	01-6500-0-4300-5760-1190-000-00	NN P			47.40				163.85
220198	PO-220198	06/06/2022	COUNSELING SERVICES				1	01-6500-0-4300-5760-1190-000-00	NN F			0.00				124.70
TOTAL PAYMENT AMOUNT																
												288.55				

101210/00	SHRED-IT USA															
	28883 NETWORK PLACE															
	CHICAGO, IL 60673-1288															

220033	PO-220033	06/07/2022	SHREDDING SERVICE				1	01-0000-0-5800-0000-7200-000-00	NN P			109.81				109.81
TOTAL PAYMENT AMOUNT																
												109.81				

BATCH: 0017 JUNE BATCH #1 << Open >>

Fund : 01 GENERAL FUND

Vendor/Addr	Requit	Remit name	Date	Description	Tax ID num	Deposit type	Fd-Resc	Y-Objt	Goal-Func	Sch-DD	T9MPS	EE	ES	E-Term	E-ExtRef
Req Reference	Rate											Liq Amt			Net Amount

101190/00		TOW, SADYE														
		461-790 WHISPERING PINES DRIVE														
		JANESVILLE, CA 96114														
		PV-220035	06/07/2022	STAFF APPRECIATION REIMBURSEME			01	00000-0-4300-0000-7200-000-00	NN						92.71	
		PV-220035	06/07/2022	2021/22 MILEAGE			01	00000-0-5200-0000-2700-000-00	NN						351.00	
															443.71	

TOTAL PAYMENT AMOUNT

101080/00 U.S. BANK CORPORATE PAYMENT CENTER
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

220060	PO-220060	06/07/2022	SPED ZOOM MONTHLY				1	01-6500-0-4300-5760-1190-000-00	NN	F		45.09			14.99	
220142	PO-220142	05/25/2022	ZOOM MONTHLY FOR ADMIN				1	01-0000-0-4300-0000-7200-000-00	NN	P		14.99			14.99	
220247	PO-220247	05/25/2022	ZOOM FOR SPED 503				1	01-6500-0-4300-5760-1190-000-00	NN	P		14.99			14.99	
220267	PO-220267	05/02/2022	PAPER FOR HONOR ROLL				1	01-7425-0-4300-1110-1000-000-00	NN	P		42.88			42.88	
220271	PO-220271	04/25/2022	MAINTENANCE SUPPLIES				1	01-7425-0-4300-1110-1000-000-00	NN	P		29.92			29.92	
220274	PO-220274	05/02/2022	CERTIFICATE HOLDERS				1	01-8150-0-4300-0000-8200-000-00	NN	P		237.58			237.58	
220275	PO-220275	05/02/2022	CITIZENSHIP AWARDS				1	01-1100-0-4300-0000-7200-000-00	NN	F		24.66			24.66	
220275	PO-220275	05/02/2022	CITIZENSHIP AWARDS				1	01-1100-0-4300-0000-7200-000-00	NN	F		57.40			57.40	
220276	PO-220276	05/03/2022	CERTIFICATE HOLDERS				1	01-1100-0-4300-0000-7200-000-00	NN	F		29.44			29.44	
220284	PO-220284	05/17/2022	BULK HEADPHONES				1	01-1100-0-4300-0000-7200-000-00	NN	F		222.70			199.48	
220284	PO-220284	06/07/2022	CLASSROOM SUPPLIES				1	01-3217-0-4300-1110-1000-000-00	NN	P		64.34			64.34	
220284	PO-220284	05/17/2022	CLASSROOM SUPPLIES				1	01-3217-0-4300-1110-1000-000-00	NN	P		12.11			12.11	
220285	PO-220285	05/17/2022	DOCUMENT CAMERAS				1	01-3217-0-4300-1110-1000-000-00	NN	F		27.50			27.50	
220286	PO-220286	05/17/2022	COMPRESSED AIR MACHINE				1	01-3217-0-4300-1110-1000-000-00	NN	F		189.83			189.83	
220286	PO-220286	05/17/2022	COMPUTER LAB MATERIALS				1	01-3217-0-4300-1110-1000-000-00	NN	P		58.55			58.55	
220286	PV-220036	06/07/2022	TECH SUPPLIES				1	01-3217-0-4300-1110-1000-000-00	NN	F		214.44			214.44	
	PV-220036	06/07/2022	POSTAGE FOR CERTIFIED MAIL					01-3216-0-4300-1110-1000-000-00	NN			37.53			37.53	
	PV-220036	06/07/2022	MIRROR FOR NURSE'S OFFICE					01-0000-0-5930-0000-7200-000-00	NN			14.76			14.76	
								01-1100-0-4300-0000-7200-000-00	NN			15.00			15.00	
															1,309.59	

TOTAL PAYMENT AMOUNT

TOTAL Fund PAYMENT 13,570.16 **

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
					Fd-Resc-Y-Objt-Goal-Func-Sch-DD	T9MPS	Liq Amt		Net Amount

000351/00	BONANZA PRODUCE COMPANY PO BOX 604 SPARKS, NV 89432-0604								
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220107	PO-220107 05/31/2022 CAFETERIA PRODUCE		1	13-5310-0-4700-0000-3700-000-00 NN P	1,081.95 *		1,081.95		1,081.95
TOTAL PAYMENT AMOUNT									

001542/00	MORNING GLORY INC PO BOX 189 SUSANVILLE, CA 96130								
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220108	PO-220108 05/31/2022 CAFETERIA MILK/FOOD		1	13-5310-0-4700-0000-3700-000-00 NN P	5,133.02 *		431.95		5,133.02
TOTAL PAYMENT AMOUNT									

101314/00	NOBLES, CARIN P.O. BOX 5 JAMESVILLE, CA 96114								
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PV-220034	06/07/2022 LUNCH REFUND								182.55
PV-220037	06/07/2022 LUNCH BALANCE REFUND								182.55
TOTAL PAYMENT AMOUNT									

101080/00	U.S. BANK CORPORATE PAYMENT CENTER P.O. BOX 790428 ST. LOUIS, MO 63179-0428								
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220270	PO-220270 04/25/2022 SPRAY VALVE FOR KITCHEN		1	13-5310-0-4300-0000-3700-000-00 NN F	116.90 *		140.93		116.90
TOTAL PAYMENT AMOUNT									

TOTAL Fund	PAYMENT	6,696.97	**						6,696.97
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TOTAL BATCH PAYMENT		20,267.13	***				0.00		20,267.13
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TOTAL DISTRICT PAYMENT		20,267.13	****				0.00		20,267.13
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TOTAL FOR ALL DISTRICTS:		20,267.13	****				0.00		20,267.13
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Number of checks to be printed: 21, not counting voids due to stub overflows.

AUTHORIZATION FOR ACCOUNTS PAYABLE WARRANT RUN
REQUEST FOR DATA PROCESSING SERVICES

DISTRICT # 11
DISTRICT NAME: JANESVILLE UNION ELEMENTARY SCHOOL DISTRICT
BATCH # 18

BUDGET YEAR: 22 RUN DATE 6/22/2022

Please process the enclosed claims for payment in the following funds and amounts:

FUND: <u>01</u> General Fund	<u>17,545.04</u>
FUND: <u>13</u> Cafeteria Fund	<u>61.05</u>
FUND: <u>14</u> Deferred Maintenance	<u> </u>
FUND: <u>25</u> Developer Fee	<u> </u>
FUND: <u>35</u> County School Facilities Fund	<u> </u>
Batch Totals:	<u>17,606.09</u>

SUFFICIENT CASH FOR ALL FUNDS: **YES / NO**

AUTHORIZED FOR PAYMENT

THE DISTRICT GOVERNING BOARD AUTHORIZES THE ISSUANCE OF INDIVIDUAL WARRANTS TO THE PAYEES NAMED IN THIS BATCH.

AUTHORIZED BY: Janet W. George DATE: 6/21/22

LCOE USE:

DATE RECEIVED FOR AUDIT: 6/20/2022

AUDITED BY: King R. Deady DATE APPROVED: 6/21/2022

COMMENTS:

Batch status: A All

From batch: 0018

To batch: 0018

Include Revolving Cash: Y

Include Address: Y

Include Object Desc: N

Include Vendor TIN: N

Include Audit Date and Time in Sort: N

011 JAMESVILLE UNION ELEMENTARY SD J51152

ACCOUNTS PAYABLE PRELIST

APY500 L.00.20 06/22/22 12:05 PAGE 1
<< Released for Payment >>

BATCH: 0018 JUNE BATCH #2
Fund : 01 GENERAL FUND

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	Fd-Rasc-Y-Objt-Goal-Func-Sch-DD	ABA num	Account num	EE	ES	E-Term	E-FxtRef
										Liq	Amc	Net	Amount

101013/00	CANON FINANCIAL SERVICES INC	14904	06/11/2022	COLLECTIONS CENTER DR			01-0000-0-5600-0000-7200-0000-00	NN	F		684.36		539.50
	CHICAGO, IL, 60693-0149												539.50

220007	PO-220007	06/11/2022	JUNE	COPIER LEASE			01-0000-0-5600-0000-7200-0000-00	NN	F		684.36		539.50
TOTAL PAYMENT AMOUNT													539.50

100730/00	CSM INC	P.O. BOX 4408		EL DORADO HILLS, CA 95762									
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220006	PO-220006	06/07/2022	4TH QTR	E-RATE CONSULTING			01-0000-0-5800-0000-7200-0000-00	NN	F		1,000.00		1,000.00
TOTAL PAYMENT AMOUNT													1,000.00

101035/00	DTAMOND SAW SHOP	100 N. FAIRFIELD		SUSANVILLE, CA 96130									
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220038	PO-220038	04/11/2022	MAINTENANCE	SUPPLIES			01-8150-0-4300-0000-8200-0000-00	NN	F		163.75		41.83
220303	PO-220303	06/21/2022	POLE	SAW			01-8150-0-4300-0000-8200-0000-00	NN	F		744.74		745.28
TOTAL PAYMENT AMOUNT													787.11

100913/00	EGE ENVIRONMENTAL	853 CORPORATTON STREET		SANTA PAULA, CA 93060									
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220009	PO-220009	06/14/2022	WATER	TESTING			01-8150-0-5800-0000-8110-0000-00	NN	F		0.00		40.00
TOTAL PAYMENT AMOUNT													40.00

101316/00	FRIEDMAN, MAX	4000 SCENIC RIVER LANE		BAKERSFIELD, CA 93308									
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220304	PO-220304	06/21/2022	MOVING	EXPENSES			01-0000-0-5200-0000-2700-0000-00	NN	F		3,616.90		3,616.90
TOTAL PAYMENT AMOUNT													3,616.90

011 JANESVILLE UNION ELEMENTARY SD J51152
 ACCOUNTS PAYABLE PRELIST
 BATCH: 0018 JUNE BATCH #2
 Fund : 01 GENERAL FUND

APY500 L.00.20 06/22/22 12:05 PAGE 2
 << Released for Payment >>

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num Fd-Resc-Y-Objt-Goal-Func-Sch-DD T9MPS	Account num	EE Liq Amt	ES E-Term Amt	E-ExtRef Net Amount
101291/00	GILLESPIE, JESSICA 471-287 CTCLF DRIVE SUSANVILLE, CA 96130								
PV-220039	06/21/2022	GARDEN CLUB SUPPLIES			01-8150-0-4300-1110-4900-000-00 NN	41.70 *			41.70 41.70
TOTAL PAYMENT AMOUNT									
001229/00	LASSEN MUNICTPAL UTILITY DIST 65 SO. ROOF ST. SUSANVILLE, CA 96130								
220024	PO-220024	06/21/2022 MAY ELECTRICITY			1 01-0000-0-5510-0000-8200-000-00 NN P	3,510.63 *	3,510.63		3,510.63 3,510.63
TOTAL PAYMENT AMOUNT									
100947/00	LOZANO SMITH, JLP 7404 NORTH SPALDING FRESNO, CA 93720-3370								
220027	PO-220027	06/10/2022 LEGAL SERVICES			1 01-0000-0-5800-0000-7110-000-00 NY P	7,413.25 *	0.00		7,413.25 7,413.25
TOTAL PAYMENT AMOUNT									
100359/00	RAY MORGAN COMPANY 3131 ESPINADE CHICO, CA 95973								
220031	PO-220031	06/13/2022 JUNE COPIER MAINTENANCE			1 01-0000-0-5600-0000-7200-000-00 NN F	430.35 *	953.24		430.35 430.35
TOTAL PAYMENT AMOUNT									
101210/00	SHRED-IT USA 28883 NETWORK PLACE CHICAGO, IL 60673-1288								
220033	PO-220033	06/21/2022 SHREDDING SERVICE			1 01-0000-0-5800-0000-7200-000-00 NN F	165.60 *	107.89		165.60 165.60
TOTAL PAYMENT AMOUNT									
TOTAL Fund							PAYMENT		17,545.04 **
									17,545.04

Vendor/Addr	Remit name	Reg Reference	Date	Description	Tax ID num	Deposit type	Fd-Resc-Y-Objt	Goal-Func	ABA num	Account num	EE	ES	E-Term	F-ExtRef
											Liq	Amt	Net	Amount

101317/00	HOPKINS, DANA													
	452-025 LOUNSRURY ROAD													
	MTLPORD, CA 96121													

PV-220040	06/21/2022	LUNCH REFUND					13-5310-0-8634-0000-0000-00	NN						32.45
TOTAL PAYMENT AMOUNT														32.45

101318/00	JONES, AMBER													
	463-900 DUSTY IANE													
	JANESVILLE, CA 96114													

PV-220041	06/21/2022	MEAL BALANCE REFUND					13-5310-0-8634-0000-0000-00	NN						20.00
TOTAL PAYMENT AMOUNT														20.00

101319/00	STILES, STEPHANIE													
	7195 RED STONE ROAD													
	GILLETTE, WY 82718													

PV-220042	06/21/2022	MEAL BALANCE REFUND					13-5310-0-8634-0000-0000-00	NN						8.60
TOTAL PAYMENT AMOUNT														8.60

TOTAL Fund	PAYMENT						61.05	**						61.05
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TOTAL BATCH PAYMENT							17,606.09	***			0.00			17,606.09
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TOTAL DISTRICT PAYMENT							17,606.09	****			0.00			17,606.09
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TOTAL FOR ALL DISTRICTS							17,606.09	*****			0.00			17,606.09
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Number of checks to be printed: 13, not counting voids due to stub overflows.

AUTHORIZATION FOR ACCOUNTS PAYABLE WARRANT RUN
REQUEST FOR DATA PROCESSING SERVICES

DISTRICT # 11
DISTRICT NAME: JANESVILLE UNION ELEMENTARY SCHOOL DISTRICT
BATCH # 0000

BUDGET YEAR: 22 RUN DATE 6/22/2022

Please process the enclosed claims for payment in the following funds and amounts:

FUND:	<u>01</u>	General Fund	<u>33,411.36</u>
FUND:	<u>13</u>	Cafeteria Fund	<u> </u>
FUND:	<u>14</u>	Deferred Maintenance	<u> </u>
FUND:	<u>25</u>	Developer Fee	<u> </u>
FUND:	<u>35</u>	County School Facilities Fund	<u> </u>
		Batch Totals:	<u>33,411.36</u>

SUFFICIENT CASH FOR ALL FUNDS: **YES / NO**

AUTHORIZED FOR PAYMENT

THE DISTRICT GOVERNING BOARD AUTHORIZES THE ISSUANCE OF INDIVIDUAL WARRANTS TO THE PAYEES NAMED IN THIS BATCH.

AUTHORIZED BY: *William J. George* DATE: 6/22/22

LCOE USE:

DATE RECEIVED FOR AUDIT: 6/22/22

AUDITED BY: *[Signature]* DATE APPROVED: 6/22/22

COMMENTS:

Batch status: A All

From batch: 0000

To batch: 0000

Include Revolving Cash: Y

Include Address: Y

Include Object Desc: N

Include Vendor TIN: N

Include Audit Date and Time in Sort: N

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Fd-Resc-Y-Objt-Goal-Func-Sch-DD T9MPS	EE	ES	E-Term Liq Amt	E-ExtRef Net Amount
101313/00	I-STATION	8150 NORTH CENTRAL EXPRESSWAY SUITE 2000 DALLAS, TX 75206									
220288	PO-220288	06/22/2022 I-STATION	1	01-0800-0-4300-1110-1000-000-00	NN	F	33,411.36	33,411.36			33,411.36
TOTAL PAYMENT AMOUNT											
TOTAL Fund PAYMENT 33,411.36 ** 33,411.36											
TOTAL BATCH PAYMENT 33,411.36 *** 0.00 33,411.36											
TOTAL DISTRICT PAYMENT 33,411.36 **** 0.00 33,411.36											
TOTAL FOR ALL DISTRICTS: 33,411.36 ***** 0.00 33,411.36											

Number of checks to be printed: 1, not counting voids due to stub overflows.

JANESVILLE UNION ELEMENTARY SCHOOL DISTRICT
RESOLUTION #23-01

DECLARATION OF SURPLUS PROPERTY
MISCELLANEOUS ITEMS

WHEREAS the Janesville Union Elementary School District is the owner of certain property identified on the attached list. The surplus materials from the list are located at the Janesville School site, Janesville, CA; and

WHEREAS the Board of Trustees hereby determines that said personal property is no longer needed by the Janesville Union School District for school purposes; and

WHEREAS the Board of Trustees hereby determines that the personal property has a fair market value of less than Two Thousand Five Hundred Dollars (\$2,500.00); and

WHEREAS the Board of Trustees hereby determines that it is in the public interest for the District to declare as surplus and discard/sell said personal property.

NOW, THEREFORE, BE IT RESOLVED that the attached list of miscellaneous items is declared as surplus.

THE FOREGOING RESOLUTION was adopted by the Board of Trustees of the Janesville Union Elementary School District at a meeting of said Board held on the 26th day of July 2022, by the following vote, to-wit:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Max Friedman, Superintendent/Principal

Date

Clerk of the Board

Date

**SURPLUS PROPERTY LIST
FOR
MISCELLANEOUS ITEMS
RESOLUTION # 23-01**

QUANTITY	MISCELLANEOUS ITEMS
25	Student Chair
32	Student Desks
2	Computer Tables
1	Beverage Air milk cooler
1	Playground slide
1	Jackson Conserver dishwasher

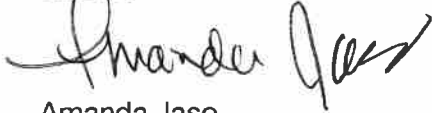
7/08/2022

To whom it may concern:

Please accept this letter as notice of resignation from my position as a paraprofessional at Janesville Elementary. My last day of employment will be June 10, 2022.

Thank you for the opportunity to be a part of Janesville Elementary for the the last 3 years. I have grown professionally and made some very special life long friends.

Sincerely,

A handwritten signature in black ink that reads "Amanda Jaso". The signature is written in a cursive style with a large initial 'A' and a long, sweeping tail.

Amanda Jaso

2022-2023

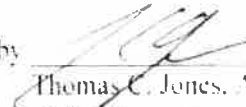
MASTER AGREEMENT

This **AGREEMENT**, by and between the **Lassen County Superintendent of Schools**, hereinafter referred to as **LCSS**, and **Janesville Union School District**, hereinafter referred to as **DISTRICT**, is for the services that are specified in this **AGREEMENT**, pursuant to the following terms and conditions:

1. **LCSS** will perform or make available to **DISTRICT** those services that are listed on the attached.
2. Based on the attached, **DISTRICT** will pay **LCSS** or **LCSS** will pay **DISTRICT** for services provided according to this **AGREEMENT**.
3. This **AGREEMENT** is for the 2022-2023 fiscal year.

**SERVICES PROVIDED BY LASSEN COUNTY SUPERINTENDENT OF SCHOOLS
 FOR JANESVILLE UNION SCHOOL DISTRICT**
 (District Pays LCSS)

<u>PROGRAM</u>	<u>AMOUNT</u>
EdJoin Membership	800.00
Elementary Athletic League – Dues and Support (Attachment A)	300.00
Mitel VoIP Phone System (Attachment B) 44 Phones	Monthly Billing
Nursing Services	No Charge
Technology Services - Microsoft School Agreement (Attachment C)	7,650.00
Technology Services – Sophos Anti-Virus Annual License (\$12.00 P/C)	1,536.00
(Attachment D)	
Technology Services – Internet Content Filtering Annual License (\$8.00 P/C)	5,600.00
(Attachment E)	
Technology Services – LCOE Tech Support Hours (\$75/hour for 300 hours)	22,500.00
Technology Services – ISP Services – Single Metro E Circuit.	Billed Separately
E-rate – amount of \$5,000.00 must be billed separately. (Attachment F)	
Technology Services – iSafe E-rate Training Package – Annual Subscription	150.00
(Attachment G)	
Technology Services – Know B4 Phishing Training (\$20.00/staff)	1,020.00
QSS/QCC Annual Contract (Attachment H)	Billed Separately
LCOE pays 40%; all Districts share 60%) Janesville = \$6,788.00	
 NET PAYMENT DUE TO LCSS FOR SERVICES PROVIDED	 \$39,556.00

<u>Janesville Union School District</u>	<u>Lassen County Office of Education</u>
_____	Patricia A. Gunderson, Lassen County Superintendent of Schools
Date Approved by Governing Board	
by _____	by 
Superintendent	Thomas C. Jones, Assistant Superintendent Educational Services Human Resources
Date: _____	Date: <u>6/16/22</u>

LASSEN COUNTY ELEMENTARY ATHLETIC LEAGUE (LCEAL)

LCSS agrees to coordinate the following services to **DISTRICT** for participation in the Lassen County Elementary Athletic League (LCEAL).

1. Provide secretarial support in the recording of minutes, mailing of meeting notices, and posting of agendas.
2. Coordinate payment of the LCEAL President's stipend of \$1,000 annually.
3. Coordinate the purchase of and payment for supplies, materials, etc., as needed by the LCEAL.

DISTRICT agrees to do the following in support of its participation in the LCEAL:

1. Attendance by the **DISTRICT** Superintendent, or designee, at the LCEAL Board of Directors' meetings whenever possible.
2. Assurance that the Bylaws of the LCEAL are adhered to by staff, players, and coaches of the **DISTRICT**.
3. Payment of annual dues for participation in the LCEAL to cover costs of the President's stipend, awards, and other items as needed.

Annual Fee for Participation in LCEAL: \$300.00



Lassen County Office of Education

472-013 Johnstonville Road North · Susanville, CA 96130-8752

530-257-2198 Fax 530-257-2518

Patricia Gunderson, Superintendent

Lassen COE VoIP Phone Service Agreement

June 23, 2020

This agreement is to provide Lassen COE VoIP Phone Services is effective **July 1, 2020 to June 30, 2025** for **Janesville Union School District** known as "**Customer**" located at **464-555 Main Street, Janesville, CA 96114** and between:

Lassen County Office of Education known as "**LCOE**" located at **472-013 Johnstonville Road North, Susanville, CA 96130**

1. **Services:** Subject to the terms and conditions of this Agreement LCOE agrees to provide VoIP phone service to the Customer. The term of the agreement will start July 1, 2020 and end June 30, 2025. This agreement includes initial installation and basic programming of Customer owned Mitel phone sets and licenses. Customer maintains ownership of phones and site equipment purchased by Customer. LCOE will provide direct inward dialing (DID) numbers and voicemail boxes for all sets. Customer will be responsible for all toll charges. LCOE will work with vendors to ensure 911 services work correctly and may migrate to E911 services when available.

2. **Payment and Terms:** Customer will pay LCOE \$10.00 per phone line per month and actual toll charges for the VoIP Phone Services plus applicable taxes. Toll charges intrastate are 0.044. Interstate are 0.039 per minute and local 0.03 for the first minute and 0.01 for each additional minute in one-minute increments. Payment is due within 30 days. This contract is for Lassen COE VoIP Phone Services only and does not qualify for California Tele-Connect Fund (CTF) or E-rate discounts. Any dispute of charges should be submitted in writing within 30 days of the billing date. Either party may cancel services in part or in whole with 90 days prior written notice and agreement of both parties. Note, toll charges and monthly charge per phone will be billed from the first day of each month to the last day of each month regardless of how many days are in each month.

3. **Site Equipment:** Customer agrees to ensure their network system, including switches, firewall and UPS are installed and configured to properly provide VoIP services. This includes but is not limited to utilizing proper hardware, software and settings, maintain proper environmental conditions for equipment and perform normal maintenance. Customer must maintain an adequate connection to the LCOE network. This includes maintaining a firewall with a VPN connection to the LCOE and other phone system member sites.



Lassen County Office of Education

472-013 Johnstownville Road North - Susanville, CA 96150-6752
530.257.2196 Fax 530.257.2518

Patricia Granderson, Superintendent

4. **Customer consent:** Customer hereby grants to LCOE and its employees, agents, independent contractors and suppliers' permission to enter upon and use their site for the purpose of providing and maintaining Lassen COE VoIP Phone Services listed above beginning and continuing until agreement is ceased by either party. Customer further acknowledges and agrees that LCOE may perform emergency maintenance as necessary to maintain the system without notice. Non-emergency maintenance will be scheduled 48 hours in advance.

5. **911 Services:** Customer acknowledges and agrees that phones are not to be moved off site, room to room, rearranged, or removed for any reason without prior notification to the LCOE Tech Department in writing to ensure 911 services work correctly. Once E911 services become available the LCOE will work with Customer to implement and test system.

6. **Release and waiver:** Customer agrees to release, indemnify and hold harmless LCOE, its employees, agents, contractors and suppliers against any and all losses, accidents, damages, injuries, expenses and claims resulting in whole or part, directly or indirectly from services provided. Customer agrees that in no event shall LCOE, its employees, agents, contractors or suppliers total and aggregate liability under this agreement exceed the amount of monthly fees paid by Customer for this service.

7. **Guarantee:** Customer understands that LCOE does not and cannot guarantee services of other entities that are necessary for the system to function. While the LCOE will use best professional efforts to achieve optimal performance and uptime of the system, LCOE can make no warranty or guarantee expressed or implied as to the uptime or quality of service. LCOE recognizes phone service is a priority and will work with all parties necessary to ensure service is always available and working properly.

8. **General provisions:** Customer agrees to provide and maintain equipment necessary to utilize the Lassen COE VoIP Phone Services. Some of the equipment necessary is: Cat5 or better network cabling to each phone location, network switching that includes services such as VLAN, QoS and PoE, adequate UPS runtime, firewall with VPN to LCOE and other phone system member sites.

This agreement contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written.

This agreement shall be governed by the laws of the State of California.



Lassen County Office of Education

472-013 Johnstonville Road North · Susanville, CA 96130-8752
530.257.2196 Fax 530.257.2518

Patricia Gunderson, Superintendent

Signatures

You should read and understand this agreement. It is a legal and binding contract.

Customer

Signature _____

Printed Name Edward Brown

Date _____

Lassen County Office of Education (LCOE)

Signature Robert Talley

Printed Name Robert Talley

Date 7-7-20

Lassen COE Microsoft School Desktop Software Agreement

The Lassen COE agrees to provide "Microsoft School Desktop Software Licensing" described below to:
Janesville Union School District
P.O. Box 280
Janesville, CA 96114
530 253-3551

effective **July 1, 2021 to June 30, 2024**. The cost is \$150.00 per FTE (staff) per year with a minimum purchase of 51 FTE annually. The minimum amount of \$7,650.00 will be included in annual Master Agreements through June 30, 2020. Additional products may be added at an additional cost. No other software or services are included or implied.

The Microsoft School Desktop Software licensing consists of the following products:

- Microsoft Windows Operating System
- Microsoft Office Professional Suite (Access, Excel, Outlook, OneNote, PowerPoint, Publisher & Word)
- Microsoft Visio Professional
- Microsoft Enterprise CAL Suite

The Lassen COE assumes no responsibility of software use. Any support by Lassen COE will be billed at our regular rate in six-minute increments. The end user agrees to abide by the products End User Licensing Agreement (EULA). Please refer to:

http://download.microsoft.com/download/8/9/A/89A3F8B9-94DE-4956-A56E-F6D2B215D0E6/Enterprise_Agreement_Program_Guide.pdf for more information.

This agreement contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written.

This agreement shall be governed by the laws of the State of California.

Lassen COE Sophos Anti-Virus Software Agreement

The Lassen COE agrees to provide "Sophos Anti-Virus Software Licensing" described below to:

Janesville Union School District
P.O. Box 280
Janesville, CA 96114
530 253-3551

effective **July 1, 2021 to June 30, 2024 hereto referred to as the "term"**. The cost of \$8.00 per node (PC, MAC, etc.) per year with a minimum purchase of 128 nodes annually for the term. The minimum amount of \$1,536.00 will be included in annual Master Agreements through June 30, 2024. Additional licenses may be added at an additional cost at any time. No other software or services are included or implied.

The Lassen COE assumes no responsibility of software use. Any support by Lassen COE will be billed at our regular rate in six-minute increments. The end user agrees to abide by the products End User Licensing Agreement (EULA). Please refer to:

<http://www.sophos.com/en-us/legal/sophos-end-user-license-agreement.aspx>

This agreement contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written.

This agreement shall be governed by the laws of the State of California.

Lassen COE Content Filtering Software Agreement

The Lassen COE agrees to provide "Content Filtering" described below to:

Janesville Union School District
P.O. Box 280
Janesville, CA 96114
530 253-3551

effective **July 1, 2019 to June 30, 2024 hereto referred to as the "term"**. The cost of \$8.00 per node (PC, MAC, etc.) per year with a minimum purchase of 700 nodes annually for the term. The minimum amount of \$5,600.00 will be included in annual Master Agreements through June 30, 2024. Additional licenses may be added at an additional cost at any time. No other software or services are included or implied. The Lassen COE assumes no responsibility of software use. Any support by Lassen COE will be billed at our regular rate in six-minute increments.

This agreement contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written.

This agreement shall be governed by the laws of the State of California.

Lassen County Office of Education
Information Technology
472-013 Johnstonville Road North
Susanville, CA 96130
Telephone: (530) 251-8700 Fax: (530) 251-8750
SPIN# 143031170
FRN# 0018417279
Internet Services Agreement



Internet Services between Janesville Elementary School District (JESD) and the Lassen County Office of Education (LCOE) will depend upon Schools and Library Corporation approving District's request for funding under the Telecommunications Act of 1996 for the services described. This agreement is effective July 1, 2021 and ends June 30, 2026.

LCOE will provide Internet Access services that are accepted and applicable under the Federal Communications Commission rules for Universal Service Fund (E-Rate) subsidy under the Telecommunications Act of 1996.

The Internet Access services provided for the District under this agreement are for daily operational support that is E-Rate eligible as specified under Internal Access (Infrastructure that facilitates Internet Access). LCOE supports speeds between 5 MB/s and 1000 MB/s. Maintenance and support of the equipment under this agreement are limited to E-Rate eligible services as described on the web posting of eligible services list.

No other services will be a part of this agreement that are not E-Rate eligible.

Alteration of Agreement:

This agreement may be modified or terminated only by mutual agreement of the parties where the changes are in writing and is signed by both parties.

Terms of the Agreement:

The annual cost of this Agreement is stated below. The annual amount is based upon a five year term. Annually the cost of this agreement will be reassessed to determine if costs can be reduced. However, the costs will not exceed the amount provided below.

Total amount of this agreement: \$5,000.00 per year

Service Provider: LCOE Tech Department

Approving Agency: JESD

Robert Talley

Robert Talley - Technology Coordinator

[Signature]
Signature

Edward J. Brown
Print Name

Date: 12/1/2020

Date: Feb 3, 2021

Lassen COE iSafe Annual E-Rate Training Subscription

The Lassen COE agrees to provide access to "iSafe E-Rate Training Subscription" described below to:
Janesville Union School District
P.O. Box 280
Janesville, CA 96114
530 253-3551

Effective **July 1, 2022 to June 30, 2023 hereto referred to as the "term"**. The cost of \$150.00 per site per year. The amount of \$ 150.00 will be included in annual Master Agreements through June 30, 2023. No other software or services are included or implied.

The LCOE has maintains a collaborative purchase for "iSafe E-Rate Training Package". This annual subscription is \$150 per site per year and provides the training materials needed to meet E-rate regulations and a system to track that training in order to provide reports in the event of an audit. iSafe added Direct AUP to our subscription at no additional cost. This component assists with creating and maintaining "Acceptable Use Policies" and even has a method available for parents to approve them online. Each site is responsible to provide the mandated training and keeping documentation for ten years in the event of an audit to receive federal funds. The iSafe program provides an easy method to train and track this requirement.

The Lassen COE assumes no responsibility of software use. Any support by Lassen COE will be billed at our regular rate in six-minute increments.

This agreement contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written.

This agreement shall be governed by the laws of the State of California.

FOR BUDGET PURPOSES ONLY – WILL BE BILLED AFTER JULY 1, 2022

**QSS BILLING
 2022-23**

2022-23 QSS BILLING

QSS Contract for 2022/23	\$110,506.38
4% Discount if paid by March 2022	-\$4,420.26
Total	\$106,086.12
LCOE 40% of Contract	\$42,434.45
District Share	\$63,651.67
2022-23 Total County P2 ADA	3010.70 *
Per ADA Amount	\$21.1418

District		Total Due
Janesville	321.07	\$6,788.00
Johnstonville	185.51	\$3,922.02
Ravendale	11.11	\$234.89
Richmond	182.83	\$3,856.36
Shaffer Total	174.19	\$3,682.69
Susanville	933.99	\$19,746.25
Lassen High	721.98	\$15,263.97
Big Valley	115.08	\$2,433.00
Fort Sage Unified 95.99		
Mt. Lassen Charter 119.46		
Fort Sage Total	215.45	\$4,555.00
Westwood Unified	149.49	\$3,160.49
Totals	3010.70	\$63,651.67

CLASSIFIED MANAGEMENT SALARY SCHEDULE

2022/23

	<u>Duty Days</u>	<u>Annual - Based on Twelve Months</u>					
		<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Chief Business Officer	12 Months	\$58,772	\$61,712	\$64,797	\$68,037	\$71,439	\$73,582
Chief of Maintenance & Operations	12 Months	\$53,312	\$56,261	\$59,337	\$62,577	\$65,979	\$67,958

\$15,000 annual contribution for Health & Welfare

- CBO Certification \$1,000 Annually
- *Bachelor's Degree \$1,000 Annually
- *Master's Degree \$1,000 Annually

*Degree stipend is based on highest level of education.

Initial step placement at the discretion of the Board.

Step 6 added 7/1/19

5% increase effective 7/1/21

4% increase effective 7/1/22

Board Approved:

Pay increases for management will be commensurate with other classified bargaining unit members effective 7/1/21

JANESVILLE UNION SCHOOL DISTRICT BOARD OF TRUSTEES
REGULAR MEETING
JUNE 22, 2021
MINUTES

MEMBERS PRESENT	Nathan Roderick, Melissa McMullen, Lee Bailey, Charity Moore and Ed Brown
MEMBERS ABSENT	None
OTHERS PRESENT	Troy Amrein, JoAnna Harrison and Andrea Kellogg
CALL TO ORDER	President Lee Bailey called the meeting to order at 6:37 p.m.
ESTABLISHMENT OF QUORUM	A quorum was established with four members present.
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance was recited.
REVIEW WRITTEN STATEMENTS	President Bailey gave the prospective candidate an opportunity to make a statement about themselves regarding the provisional appointment.
INTERVIEW CANDIDATES	<p>JoAnna Harrison thanked the Board for their time and stated the following:</p> <ul style="list-style-type: none">• Lassen County resident since age eleven• Two children at Janesville, one moving on to high school• Volunteer for the past nine years in the classroom• Janesville School feels like family to her• Would like to help better the school. <p>President Bailey and Member Moore asked Mrs. Harrison questions regarding the Board member position and her views and ideas on certain topics.</p>
PROVISIONAL APPOINTMENT	MSCU (McMullen/Roderick) to appoint JoAnna Harrison to fill the provisional appointment vacancy.
OATH OF OFFICE	Mr. Brown administered the Oath of Office to JoAnna Harrison.

- CONSENT AGENDA MSCU (Moore/Roderick) to approve the consent agenda.
- A. Approval of Agenda
 - B. Approval of Minutes: Regular Meeting, May 18, 2021
Special Meeting, May 18, 2021
Special Meeting, May, 25, 2021
 - C. Approval of Bill Warrants: Batch #0017 and #0018
 - a. General Fund \$ 35,246.60
 - b. Cafeteria Fund \$ 10,383.06
- VISITORS No visitors addressed the Board.
- STUDENT COUNCIL There was nothing to report.
- PTO BOOSTERS There was nothing to report from PTO.
- JTA REPORT There was nothing to report from the Janesville Teachers' Association (JTA).
- CSEA REPORT There was nothing to report from the California School Employees' Association (CSEA).
- ENROLLMENT REPORT Mr. Brown stated enrollment is "lousy" and headed in the wrong direction.
- SSC There was no June meeting for the School Site Council (SSC).
- CASH FLOW Mrs. Kellogg stated there was a larger allocation in June for the Education Protection Account (EPA).
- SUPERINTENDENT REPORT Mr. Brown reviewed a letter received from the Division of the State Architect on the following:
- Issue regarding a construction job from the 1990's
 - Job involving the music room portable was not closed out
 - Outstanding parts of the job are undone and may be expensive to fix
 - Approximately \$50,000.00 - \$100,000.00 dollars in repairs needed
 - Heating, Ventilation and Air Conditioning (HVAC) unit needs its own overload device
 - Gas pressure regulator needs upstream pressure identified
 - Ground conductor needs to be in ridged conduit
 - Americans with Disabilities Act (ADA) problems need to be addressed

- Declare abandonment of the building with no use for students
- Building will need to be used as storage until repairs are done.

RECOGNIZE
LARA AMREIN

Mr. Brown presented Troy Amrein, on behalf of Lara Amrein, with a plaque honoring her 28 years of appreciated service at Janesville School. Mr. Amrein stated Mrs. Amrein sent her thanks to the Board.

RECOGNIZE
STEVE BIERMAN

Mr. Brown awarded the absent Steve Bierman with a plaque honoring his 24 years of service at Janesville School. The Board thanked him.

RECOGNIZE
ED BROWN

President Bailey presented Mr. Brown with a plaque honoring his 5 years of service at Janesville School.

OFFER/SIGN CONTRACT
DAVID TEETER

MSCU (Moore/McMullen) to offer David Teeter a certificated elementary teaching contract for 2021-2022.

OFFER/SIGN CONTRACT
BRANDON SHEPHERD

MSCU (Moore/Roderick) to offer Brandon Shepherd a certificated elementary teaching contract for 2021-2022.

APPROVE LCAP/
BUDGET OVERVIEW
FOR PARENTS

MSCU (Moore/McMullen) to approve the Janesville Union School District's 2021-22 Local Control Accountability Plan (LCAP), the 2019-20 LCAP Annual Update and the Budget Overview for Parents.

APPROVE 2021-22
PRELIMINARY BUDGET

MSCU (Moore/McMullen) to approve the Janesville Union School District's Preliminary Budget for the 2021-22 school year.

RESOLUTION #21-20

Mrs. Kellogg reported the Education Protection Account (EPA) is required to separate out funds stating where funds are being used.

MSCU (Roderick/Moore) to approve the Resolution #21-20.

CLASSIFIED
MANAGEMENT
2021-22

Mrs. Kellogg and Mr. Brown discussed the classified management salary schedule:

- Classified management pay increases will be commensurate with classified bargaining unit

- Effective date needed to be clarified to the salary schedule
- Health & Welfare benefits increased to match classified unit.

MSCU (Moore/Roderick) to approve the Classified Management salary schedule with amendments for Health & Welfare contributions and clarify wording in initial step placement.

JOB DESCRIPTION MSCU (Moore/McMullen) to approve the Chief of Maintenance & Operations job description.

UPDATED TEACHER ASSIGNMENTS Informational only. No discussion.

ADVISOR/COACH ASSIGNMENTS The Board reviewed the Updated Advisor/Coach Extra-Curricular Activity Assignments for 2021-22.

REMOVE/ADD NAMES LCFCU MSCU (Moore/Roderick) to remove Ed Brown's name and add David Andreasen's name to the Lassen County Federal Credit Union (LCFCU) Student Body Fund checking, savings and revolving accounts effective July 1, 2021.

VERIFICATION OF SIGNATURES Mr. Brown stated the signatures required on the form will be obtained at the end of the meeting. This is for the new provisional appointment.

STATEMENT OF FACTS Mr. Brown stated the signatures required on the form will be obtained at the end of the meeting. This is for the new provisional appointment.

JULY BOARD MEETING Due to the lack of business needing to take place, the Board voted to cancel the July meeting.

MSCU (Moore/Roderick) to cancel the July Board meeting.

FIRST READING
BP/AR:
POLICY 3110
POLICY 3230
REGULATION 3230
REGULATION 3311.2
REGULATION 3311.3
REGULATION 3320
POLICY 3452

MSCU (Moore/Roderick) to approve the first reading and waive the second reading for the Board Policies and Administrative Regulations listed under Item: Q.

BOARD REPORTS

The Board will discuss at the August meeting, expectations and goals for the new superintendent/principal David Andreasen, during the closed session portion.

President Bailey would like to discuss dedicating the library to Lara Amrein put on the August agenda.

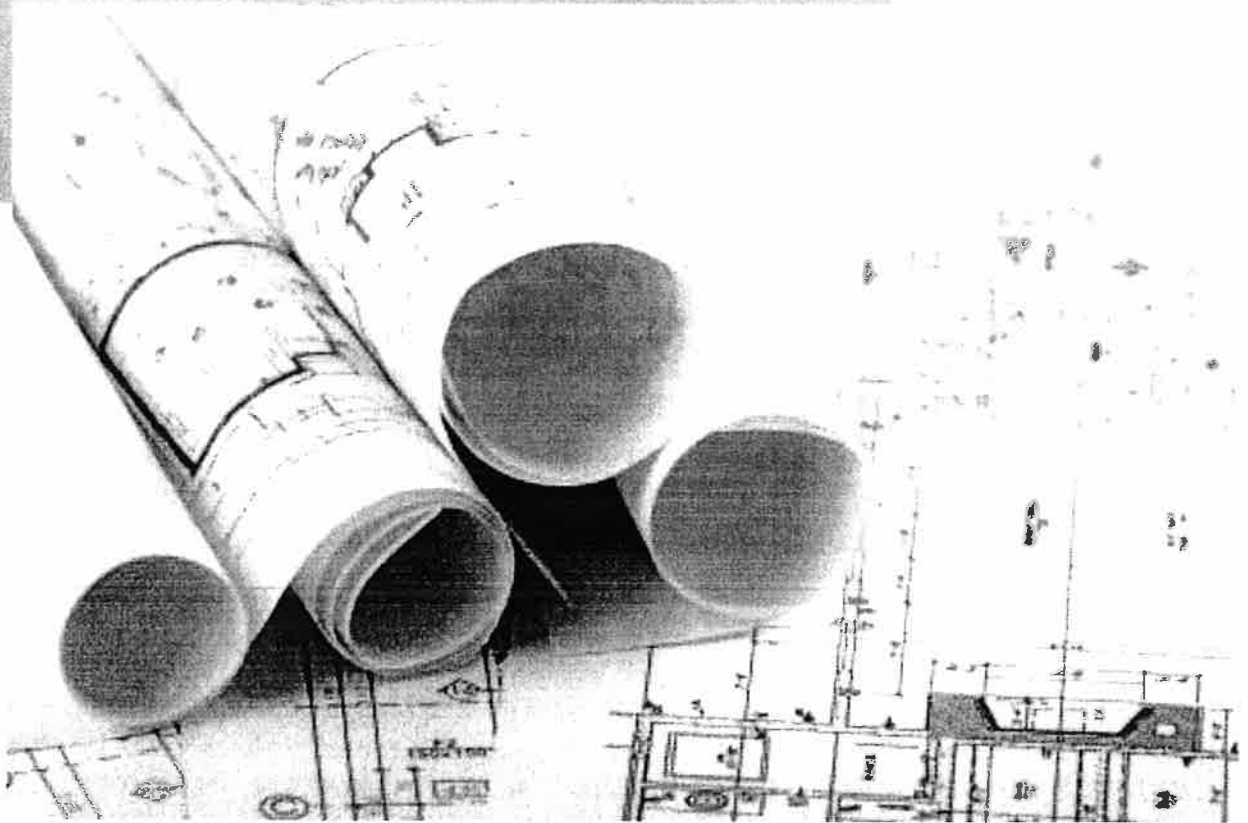
ADJOURNMENT

MSCU (Moore/Roderick) to adjourn the meeting at 8:29 p.m.

Chau Moore
Clerk of the Board

9/2/2021
Date

Proposal for 2022 Developer Fee Justification Study



SchoolWorks, Inc.

www.schoolworksgis.com
(916) 733-0402

8700 Auburn Folsom Rd. #200
Granite Bay, CA 95746



LETTER OF INTEREST

June 2, 2022

Janesville Union Elementary District

464-555 Main St.

Janesville, CA 96114-0280

Ph: (530) 253-3660

RE: Proposal for 2022 Developer Fee Justification Study

Thank you for the opportunity to present this Proposal to prepare a Developer Fee Justification Study for the Janesville Union Elementary District. This Proposal provides company information, key personnel, fees, work schedule, project approach, and references.

The purpose of a Developer Fee Justification Study is to justify the statutory fee rates for both residential and for commercial/industrial development.

SchoolWorks, Inc. is dedicated to developing trusting personal relationships with our clients. Our unique hands-on approach makes us more than just another facility planning consultant. We value integrity and going that extra mile to make sure we provide the highest in quality service.

We would be honored to serve the Janesville Union Elementary District. Thank you for your consideration and please do not hesitate to contact me personally if you have any questions.

Sincerely,



Ken Reynolds

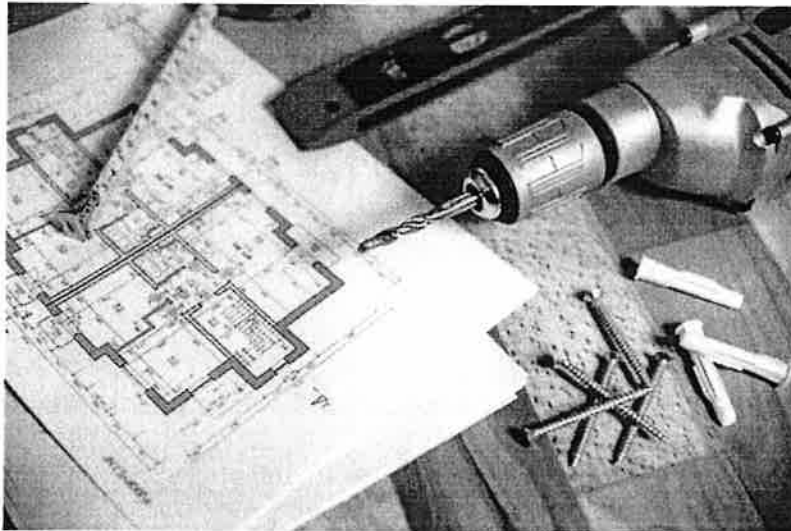
President

DEVELOPER FEE JUSTIFICATION STUDY OVERVIEW

Developer fees are fees that are paid by property owners and developers to school districts to mitigate the impact created by new development within a school district's boundaries on the school facilities. Fees are typically paid to the school district as a condition of a property developer or owner obtaining a building permit from the city or county for a construction project.

Level 1 (Developer Fee Justification Study) are established by the State and are considered the basic mitigation fee. Justification for the fee can be shown if anticipated residential, commercial and industrial development within a district will impact it with additional students. The SAB adjusts the rates every two years.

The current rates adopted February 23, 2022 are **\$4.79** per square foot for residential construction and **\$0.78** per square foot for commercial/industrial construction. The next proposed increase will be in January 2024 at the State Allocation Board meeting.



COMPANY INFORMATION

SchoolWorks, Inc. has an experienced team of professionals who have assisted school districts, both large and small, throughout the State of California for more than 26 years, with their facility planning issues.

January 2002 to Present: SchoolWorks, Inc. has been preparing Level 1 and Level 2 Developer Fee Studies for California school districts since its inception in January of 2002. The list of our 2018 Developer Fee Justification Study Clients can be found on Pages 13-17 of this document.

2000 to January 2002: School Facilities Planning and Management (SFP&M) Vice President Ken Reynolds and Staff, prepared Level 1 and Level 2 Developer Fee Studies. SchoolWorks, Inc. acquired SFP&M in 2010.

1994 to 2000: Ken Reynolds prepared Developer Fee Studies for Phase 1 Application Services.

SchoolWorks, Inc. has a substantial amount of experience preparing Developer Fee Studies.

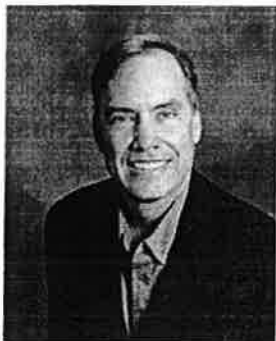
SchoolWorks, Inc. has prepared over 400 Level 1 and Level 2 Developer Fee Studies since 2002.

SchoolWorks, Inc. has worked with all sizes of districts; from very small one-school districts to working with the largest district in California.

Since the SAB adjusted the Level 1 rate on February 23, 2022, SchoolWorks, Inc. has contracted with over 120 school districts throughout California.



KEY PERSONNEL



Kenneth R. Reynolds

President and Founder
SchoolWorks, Inc.

As President and Founder of SchoolWorks, Mr. Reynolds has over 25 years of experience. Mr. Reynolds has assisted over 200 California school districts in applying for the maximum eligible State funding for new construction and modernization projects. Throughout his associations with district personnel, he has helped them solve their unique issues such as State funding assistance, developer fee justification, scenarios for boundary changes, calculating enrollment projections and developing functional Facility Master Plans.

Mr. Reynolds has assisted clients in making important decisions regarding facility planning issues by doing research, analyzing information and presenting the results to School Boards and Superintendents. He also has extensive experience working with the community and committees to collaborate and accomplish the goals of a project. Mr. Reynolds is the designer and programmer of SchoolWorks Facility Planning Software. He has presented at various workshops and conferences including CASH, ACSA, CASBO, CSBA and UC Riverside.

EDUCATION

Bachelor of Science Degree, Electrical and Electronics Engineering, California State University at Sacramento

PROFESSIONAL QUALIFICATIONS

- Over 25 years of experience in Demographic Studies
- Designer and programmer for SchoolWorks® Facility Planning Software
- Presenter at CASH, ACSA, CASBO, CSBA and UC Riverside and SchoolWorks workshops on GIS & Facility Planning
- Former Vice President of Phase 1 Application Services and School Facilities Planning & Management, Inc.
- Assisted over 200 California school districts in applying for the maximum eligible State funding for new construction and modernization projects

RESPONSIBILITIES

- Primary point of contact for SchoolWorks, Inc.
- Manages team tasks and scheduling
- Maintains communication with District
- Meets with District, as needed
- Presents final Study to Board of Trustees

RELEVANT EXPERIENCE

Demographic Studies

- Fairfield-Suisun Unified School District
- Liberty Union High School District
- Fresno Unified School District
- Val Verde Unified School District
- Yacaville Unified School District
- Santa Maria Bonita School District
- El Dorado Union High School District
- Orcutt School District
- Buckeye School District
- Burton School District
- Washington Unified School District

Developer Fee Studies

- Santa Maria Bonita School District
- Farmersville Unified School District
- Los Angeles Unified School District
- Coalinga Huron Joint Unified School District
- Fairfield Suisun Unified School District
- El Dorado Union High School District
- Gonzales Unified School District
- Live Oak Unified School District
- Chowchilla Union High School District



Kathy Reynolds

Associate Director
SchoolWorks, Inc.

Kathy has been an employee of SchoolWorks, Inc. since 2005. She is the lead Project Manager for Developer Fee Justification Studies. Kathy has been preparing Developer Fee Justification Studies for eight years. Kathy also has fourteen years of experience working with GIS-based facility planning software. She is the principal in charge of new housing development activities corresponding with both City and County Planning Commissions as well as local developers. Kathy is in charge of quality assurance of all the information that is received from the districts.

EDUCATION

Master of Science – Biological Sciences
 California State University Hayward
 Certificate in Educational Facility Planning,
 UCR Extension (took classes)

PROFESSIONAL QUALIFICATIONS

- Eight years of experience in preparing Developer Fee Justification Studies
- Fourteen years of GIS based facility planning experience

RESPONSIBILITIES

- Principal in charge of Developer Fee Justification Studies
- Manages team that prepared over 100 Developer Fee Justification Studies in 2018
- Principal in charge of housing development information: contacts City and County Planning Departments
- In charge of quality assurance of information received from the districts

RELEVANT EXPERIENCE

Developer Fee Justification Studies

- Santa Maria Bonita School District
- Buckeye School District
- Burton School District
- Washington Unified School District
- Lindsay Unified School District
- Morgan Hill Unified School District
- Eureka Union School District



RYAN REYNOLDS, DATA ANALYST

Ryan prepares Developer Fee Justification Studies, prepares 50-01's, and gathers data from OPSC, Census, CDE, and other sources as needed.

EDUCATION

Associate of Arts - General Education
Los Rios Community College



JODI L. GRAYEM, OFFICE MANAGER

Jodi prepares the contracts and requests the information required to complete the studies as well as being the main point of contact for clients. She finalizes the Developer Fee Justification Studies, prepares the supporting documentation and emails the finalized studies and supporting documentation to the district.

EDUCATION

Bachelor of Arts - Child Development
California State University Sacramento

SchoolWorks, Inc. Organization Chart

Facilities Master Plan/Assessments

Ron Groeneveld
Consultant

Luke Smith
Consultant

Ed Gonzalez
Consultant

Brett Merrick
VP



State Building Program

Owen Alvarez
VP, State Building
Program



Alex Rutherford
Project Manager

Developer Fees



Ryan Reynolds
Analyst

Kathy Reynolds
Associate Director



Ken Reynolds
President



Alice Turney
Accounts
Manager

Office and Support Staff





Jodi Grayem
Office Manager


WORK SCHEDULE

Schedule Level 1: Developer Fee Justification Study

- 
- Contract Approval
 - Collect Necessary Information from the District

- 
- Prepare Developer Fee Justification Study pursuant to Government Code 66000, et. seq. and Education Code 17621 (e) and 17622

- 
- Delivery of Draft Developer Fee Justification Study for Districts Review (this step will occur two weeks after receiving all required data from the District)

- 
- Completion of Final Draft of Developer Fee Justification Study
 - If requested, provide up to six (6) bound copies of the Study to the District

- 
- Presentation of Final Study to Board of Education (extra fee)

PROJECT APPROACH

1. The current enrollment and projected growth within the District's boundary is determined.
2. Determination of Local Student Generation Rates
3. The impact of new developments is determined by analyzing the proposed development projects and calculating the estimated number of students that will be generated from new housing.
4. Existing facility capacity is derived from the baseline capacities approved by the State along with any approved and funded projects that also increase the District's capacity.
5. The projected growth from developments is then loaded into existing facilities to the extent that there is available space.
6. Any unhoused students will generate a need for new facilities and an estimated cost is calculated, based on State allowances and local land values.
7. If any students from new development are to be housed in existing facilities, the need to modernize existing schools will be determined and the appropriate portion will be included in the facility cost.
8. The cost is then compared to the amount of projected new development (residential then commercial/industrial) to determine the amount of developer fees that are justified.

SchoolWorks, Inc. will request from the District:

- Current CALPADS/CBEDS (separated by school site and grade level)
- SAB 50-02 - Existing School Building Capacity
- Latest Audit Report
- Last four (4) years of Developer Fee Logs
- Copy of your previous Level 1 Justification Study
- List and cost of projects that the Developer Fees will be used for

SchoolWorks, Inc. will compile the following data used in the Study:

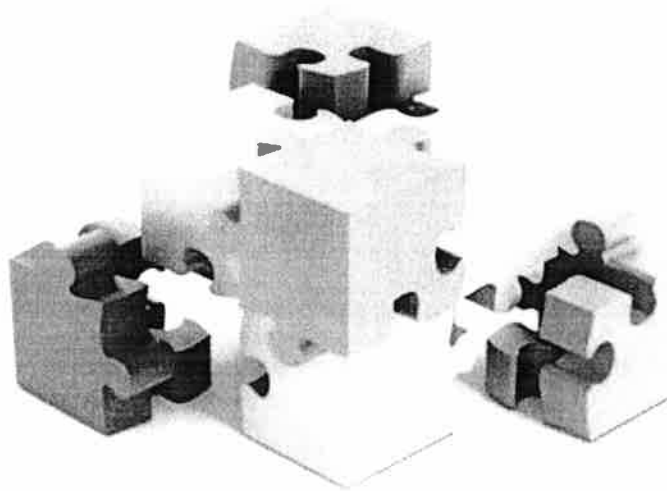
- Census data
- OPSC data
- Cost of land per acre
- County and City Planning Department development information

RESPONSIBILITIES OF SCHOOLWORKS, INC.

- Prepare Developer Fee Justification Study pursuant to Government Code 66000, et. Seq. and Education Code 17621 (e) and 17622
- Assist the District with a timeline for adoption of new Developer Fees, including a **Sample** Notice and two (2) **Sample** Resolution for the Public Hearing
- Present Developer Fee to the School Board through virtual attendance and respond to questions (No Extra Charge)
- Present Developer Fee Justification Study to the Board in person and attend Public Hearing and respond to questions (Extra Charge)

QUALITY CONTROL

We have several points at which data is reviewed by our team. Kathy reviews data as it comes in from the school districts. A member of our team reviews every Study before a Draft is sent to the District. Our studies have also been reviewed by several lawyers for school districts including Los Angeles Unified School District.



FEE SCHEDULE

Item Description:	Cost
Level 1 Developer Fee Study Total Cost	\$2,500

If SchoolWorks, Inc presence is requested at an in person School Board meeting, the District will be billed at \$185 per hour plus travel time and expenses.

The consulting fees will be billed upon completion of the Study. The amount is due within thirty (30) days of the date of the invoice. A late fee of 5% of the invoice amount will be charged if the amount due is not paid within sixty days of the date of the invoice.

CONTRACT

SchoolWorks, Inc. will contract to perform the tasks enumerated above for the prices indicated. Janesville Union Elementary District is authorized to enter into this agreement by Government Code 53060. These services are chargeable to the District Capital Facility Funds.

Janesville Union Elementary District

SchoolWorks, Inc

Signature



Signature

Name

Ken Reynolds

Name

Title

President - SchoolWorks, Inc.

Title

Date

June 2, 2022

Date

REFERENCES

Alameda Unified School District

Enrollment: 10,927
 Product: Level 1 and Level 2 Studies
 County: Alameda
 Reference: Dani Krueger, Administrative Assistant to the CBO
 Telephone: 510.337.7000 ext. 77066



Porterville Unified School District

Enrollment: 14,429
 Product: Level 1 Study
 County: Tulare
 Reference: Brad Rohrbach, Ed.D., Assistant Superintendent, Business Services
 Telephone: 559.793.2458



Pajaro Valley Unified School District

Enrollment: 19,276
 Product: Level 1 and Level 2 Studies
 County: Santa Cruz
 Reference: Veronica M. Moran, Executive Assistant, Business Services
 Telephone: 831.786.2100 ext 2531



Santa Maria-Bonita School District

Enrollment: 16,665
 Product: Level 1 and Level 2 Studies
 County: Santa Barbara
 Reference: Mike Grogan, Student Housing Office
 Telephone: 805.361.8278



Los Angeles Unified School District

Enrollment: 574,996
 Product: Level 1 Studies
 County: Los Angeles
 Reference: Maeve Corpus, Treasury & Other Accounting Services Branch
 Telephone: 213.241.2745



**PROPOSAL/AGREEMENT TO PREPARE
DEVELOPER FEE JUSTIFICATION STUDY
for
JANESVILLE UNION ELEMENTARY SCHOOL DISTRICT**

Prepared by:

Jack Schreder & Associates, Inc.
2230 K Street
Sacramento, California 95816
(916) 441-0986

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PURPOSE OF PROJECT

The objective of this project is to determine if a reasonable relationship exists between new residential, commercial, and industrial development and the need for new and/or reconstructed school facilities in the Janesville Union Elementary School District. The study will be documented to provide the District with the justification necessary to levy developer fees as authorized by Education Code Section 17620. The report will comply with any new legislative requirements to date, including SB 1693 and AB 3081 requirements.

PROJECT METHODOLOGY

The project that Jack Schreder & Associates, Inc. is proposing will be comprised of the following separate components:

- Component A:** Projection of the residential, commercial, and industrial development.
- Component B:** Identification of student yield factors for residential, commercial, and industrial development.
- Component C:** Generation of enrollment projections based on natural growth and new residential development.
- Component D:** Identification of existing facility capacity, facility needs, and facility costs based on enrollment projections. Class size reduction implementation may affect District capacity.
- Component E:** Preparation of documentation in compliance with current developer fee law.

COMPONENT A

In order to identify the projected student impact of residential, commercial, and industrial development, it is necessary to assess the impact of development. This component of the study will identify the level of future residential, commercial, and industrial development anticipated to occur in the District.

As required to justify developer fees, the specific steps in this component are:

- Identify approved and tentative development projects on file with the county and city planning departments where applicable.
- Identify development potential for vacant and under-developed land.
- Identify city building densities, current zoning, and master plan designations to establish build-out potentials.
- Provide development projections for single family residential and multiple family residential development. Provide projections of commercial and industrial development by category.
- Determine the development impact on the District when pre-existing dwelling units are demolished and replaced by reconstructed dwelling units as it occurs within the District boundaries.
- Project fee revenues for residential, commercial and industrial based on the current maximum fee.

District responsibility: Provide information regarding current and future projected residential development known to the District.

COMPONENT B

State default student yields will be utilized or student generation rates (SGR's) will be calculated to project the student impact of future development. The commercial/industrial SGR's will address employee generation factors, as provided by the San Diego Traffic Generation documentation (17621(e)(1)(B)).

COMPONENT C

Enrollment projections for the District will be provided which are based on the levels of new residential development identified in Component A and the SGR's identified in Component B. The enrollment projections will utilize a cohort survival methodology and proposed residential development where applicable.

District responsibility: Provide demographic information, including CBEDS enrollment for the current school year. Enrollments must be provided by grade level.

COMPONENT D

Once the enrollment projections are established, the District's ability to house future enrollments will be analyzed. The capacity of the District facility will be identified and future enrollments will be "loaded" into the facilities to determine if, and when, the capacity at each grade level organization will be exceeded. The effects of class size reduction program implementation will be determined. Costs for providing new facilities will be provided on a per dwelling unit, per student, and per square foot basis.

In addition to establishing the District's future facility needs and costs, the available facility funding sources will be identified.

District responsibility: Provide a schematic fire drill map or SP1A of each District site, including any closed or unused sites. The schematic should include current class use, District loading policy, and any limitation to housing additional students (classroom use or school site size.) Portable classrooms must be identified for each site, including use, and ownership; if they are leased, terms of lease must be provided.

COMPONENT E

The information and conclusions identified in Components A through D will be included in a report to be delivered to the District upon completion of the project. The report will comply with the requirements of Education Code Section 17620.

CONSULTING FEES

Jack Schreder & Associates, Inc. will provide a digital (PDF) draft copy of the report for district review. After the report is finalized, a digital (PDF) final report will be provided to the district. Upon request, bound hard copies will be provided to the district. Jack Schreder & Associates, Inc. will provide step-by-step instructions to implement the fees. Model resolutions and Board policies for the public hearing process and the establishment of developer fees will also be provided.

<u>Janesville Union Elementary School District</u>	<u>Price</u>
Developer Fee Justification Study	\$3,850

Note: Education Code Section 17620(a)(5) provides that developer fee revenues may be used to pay for the cost of preparing developer fee justification documentation.

As a courtesy at **no cost to the District**, Jack Schreder & Associates, Inc. will provide a template for your District's 5-year plan as required by Government Code Sections 66006 and 66001. This plan is updated each year and must be available for public review by December 26th (180 days after close of previous fiscal year).

Upon the District's request, Jack Schreder & Associates, Inc. will assist the District with completing the plan. The cost for such assistance is \$165/hour, not to exceed 16 hours.

Additional Considerations


- The quoted price does not include attendance at the Board meeting when the report is presented; this is an additional optional cost for the District.
- Visitations to the district following the completion of the draft will be reimbursed to the Consultant in the amount of \$165 an hour including travel time.
- Reproduction costs for bound hard copies of the final report will be reimbursed to the Consultant.
- Express mail expenses will be documented and reimbursed to the Consultant.

TIME SCHEDULE

The draft report which will include baseline data regarding District capacity, student yield information, classroom loading policies and class size reduction will be determined within 60 days of a signed agreement and receipt of requested information. The final report will be completed 15 days after receipt of the final draft from the District.

This agreement is between the Janesville Union Elementary School District and Jack Schreder & Associates, Inc.

Edward Brown
Superintendent/Principal
Janesville Union Elementary
School District



Jack Schreder
Jack Schreder & Associates, Inc.

Date

November 7, 2018
Date

PROFESSIONAL QUALIFICATIONS

Dr. Jack S. Schreder **President**

As a Government Relations and School Facilities Consultant for the past thirty years, Dr. Schreder has used his expertise to assist school districts with their facility and financial concerns. Dr. Schreder's knowledge of educational facilities and finance has been augmented by his experience working within various California school districts. As a former president of the Associates of California School Administrators (ACSA Region 1), former lobbyist for ACSA, San Diego City Schools, and several private entities, he has developed the skills necessary to develop a process which results in meaningful solutions to resolving impact issues.

Dr. Schreder is a graduate of Stanford University (Ph.D. - Education and Business), San Francisco State University (M.A. - School Administration) and Michigan State University (B.A. Economics).

Kristen G. Schreder **President, School Facilities Division**

Kristen Schreder is a specialist on issues relating to State Allocation Board regulations and the Office of Public School Construction policies. She represents over eighty school districts on matters related to the LeRoy Greene School Facility Program. She is an experienced lobbyist in both Louisiana and California.

Ms. Schreder is an honors graduate of Chico State University (Social Science, 1978) and is a graduate of the National Center for Paralegal Training, Atlanta, Georgia, 1982.

Cheryl A. King **Senior Associate**

Ms. King has worked extensively with school districts throughout Illinois, Michigan, Colorado and California for over 20 years. Her diverse career includes teaching at both the secondary and university level and developing curriculum and outreach programs at both levels. She also administered programs as an Administrative Assistant for the Michigan Department of Education where she worked in conjunction with 20 school districts statewide to obtain state funding for projects in their districts, including follow-up evaluation procedures.

Her work in California includes extensive grant writing, development and

management of programs countywide for Butte County, consultant work with various school districts and Director of a State Local Partnership Program for the California Arts Council. Ms. King has also worked in the areas of legislative analysis and educational law as a legal assistant in the Sacramento area.

Elona Cunningham
Senior Associate

Ms. Cunningham received her BS in Business Administration with a Minor in Spanish from Menlo College and her English/Spanish Bilingual Multiple Subject Teaching Credential from the University of San Francisco. Her work experience includes five years as a bilingual elementary school teacher in California. Before joining Jack Schreder and Associates in 1997, Ms. Cunningham worked at the corporate offices of J. Crew in New York and the Gap in San Francisco.

Ms. Cunningham has over 14 years of experience in the school facility arena. Her experience includes all areas of school facility planning while specializing in securing facilities funding for school districts throughout the State of California. In order to maximize State funding, district's needs are evaluated and all available facility funding options are considered to maximize funding. Over the course of 14 years she has secured facilities funding for over 100 school districts totaling in excess of \$1 billion in facility funding. In order to secure facility funding, regular interaction with relevant State agencies is critical. Through regular communication and a presence in Sacramento, Ms. Cunningham has developed strong relationships with the Department of the State Architect, California Department of Education, and the Office of Public School Construction.

In addition, Ms. Cunningham prepares Level I Developer Fee Justification Studies and Level II School Facility Needs Assessments to assist with the impact of additional students generated from development projects.

Tamara Caspar
Associate

Ms. Caspar joined our firm in 1998. Ms. Caspar is responsible for tracking and assisting districts with determining new construction and modernization eligibility. Ms. Caspar serves as a liaison between school districts, architects, and State agencies to secure funding for eligible projects in a timely manner.

Jamie M. Iseman
GIS Director

Ms. Iseman received her B.S. in Geography from California State University, Sacramento and her M.S. in Geography with an emphasis in Demographics and Planning from the University of South Carolina. Ms. Iseman worked as a GIS Analyst with the State Department of Health and Environmental Control while in South Carolina and also served as a research assistant for the South Carolina Geographic Alliance, developing computer programs to assist the teaching of Geography to K-12 students.

Since 2001 she has been utilizing Geographic Information Systems (GIS), a powerful computer mapping tool, in the preparation of Demographic Analyses and Master Plans for over 18 California school districts to assist them in analyzing current and historic student populations, the migration of students and community populations, optimizing attendance boundaries, consolidation of current schools, location of new schools, and other geographic area specific analyses for long range planning. She works closely with District staff and oversight committees to develop specific criteria for optimizing current and future facility usage.

Evelyn Shafer
Associate

Ms. Shafer has worked in the School Facility Program since 1999 preparing SFP applications for all programs and working closely with districts to maximize funding opportunities. She also prepares Level I and Level II studies.

CLIENT LIST

Jack Schreder & Associates, Inc. has worked with the following districts:

FACILITY FUNDING/ CLASS SIZE REDUCTION

ABC	Empire Union
Alhambra City Elementary	Enterprise Elementary
Alpaugh Unified	Escondido Union Elementary
Antioch Unified	Etna Union High
Archoe Union Elementary	Fairfax Elementary
Apple Valley Unified	Fillmore
Aromas-San Juan Unified	Firebaugh-Las Deltas Unified
Banta Elementary	Forestville Union Elementary
Bayshore Elementary	Fort Bragg Unified
Bear Valley Unified	Galt High
Bellevue Union	Gateway Unified
Benicia Unified	Gonzales Union High
Berkeley Unified	Grant Elementary
Biggs Unified	Grass Valley Elementary
Big Lagoon	Greenfield Union Elementary
Big Pine Unified	Hamilton Union High
Bishop	Hart-Ransom Union
Brawley Union Elementary	Holtville Unified
Brawley Union High	Hughson Union High
Buckeye Elementary	Igo-Ono-Platina Union Elementary
Burbank Unified	Imperial Unified
Butte Valley Unified	Janesville Union
Cabrillo Unified	John Swett Unified
Calistoga Joint Unified	Johnstonville Elementary
Canyon Elementary	Kenwood Elementary
Caruthers Union Elementary	Keppel Union
Central Union High	Kerman Unified
Ceres Unified	Kings Canyon Joint Unified
Chatom Union Elementary	King City Joint Union High
Cloverdale Unified	King City Union Elementary
Coarsegold Union	Lassen High
Colusa Unified	Laytonville Unified
Corcoran Joint Unified	Le Grand Elementary
Corning Union Elementary	Lewiston Elementary
Delano Union Elementary	Liberty Elementary
Dos Palos Joint Union Elementary	Linden Unified
Eastern Sierra Unified	Live Oak Unified
	Lone Pine Unified
	Los Banos Unified
	Los Molinos Unified

Mammoth Unified
Manzanita Elementary
Marysville Joint Unified
McSwain Union Elementary
Merced City Elementary
Middletown Unified
Mt. Diablo Unified
Monson-Sultana Joint Union Elem
Moreno Valley Unified
Morgan Hill Unified
Mother Lode Union Elementary
Napa Valley Unified
National
Newark Unified
North County Joint Union
Elementary
Oak Grove Union Elementary
Oakdale Joint Union High
Oakdale Union Elementary
Oakland Unified
Orange Unified
Orcutt Union Elementary
Orick Elementary
Orland Joint Union Elementary
Orland Joint Union High
Palo Alto Unified
Patterson Joint Unified
Pierce Joint Unified
Planada Elementary
Pleasant Ridge Union Elementary
Plumas Unified
Poway Unified
Ready Springs Union
Red Bluff Union Elementary
Reef-Sunset Unified
Red Bluff Union High
Redding Elementary
Rescue Union Elementary
Richmond Elementary
Rincon Valley Union Elementary
River Delta Unified
Riverbank Unified
Roseland Elementary
Roseville Joint Union High
Ross Valley Elementary

Saddleback Valley Unified
San Benito High
San Bruno Park Elementary
San Gabriel Unified
San Lorenzo Unified
Santa Paula Elementary
Santa Rosa Elementary
Santa Rosa High
Scotts Valley Unified
Selma Unified
Sequoia High
Shaffer Union
Shasta Union Elementary
Shasta Union High
Shoreline Unified
Sierra-Plumas Joint Unified
Sonora Union High
Soquel Union Elementary
Southern Kern Unified
Surprise Valley Joint Unified
Susanville
Sylvan Union Elementary
Tahoe Truckee Unified
Tulelake Basin Joint Unified
Tustin Unified
Ukiah Unified
Victor Elementary
Vista Unified
Washington Unified
Waterford Elementary
Weaver Union
Weed Union Elementary
West Side Union Elementary
Western Placer Unified
Williams Unified
Willits Unified
Winters Joint Unified
Winton Elementary
Woodland Joint Unified
Wright Elementary
Yucaipa-Calimesa Joint Unified

DEVELOPER FEE STUDIES/YIELD
STUDIES

Alameda City Unified
Allensworth Elementary
Alexander Valley Union Elementary
Alpaugh Unified
Alta-Dutch Flat Union Elementary
Alview – Dairyland Union Elem.
Alvina Elementary
Analy Union High
Anderson Union High
Anderson Valley Unified
Antelope Valley Union High
Apple Valley Unified
Arcadia Unified
Arcohe Union Elementary
Arena Union Elementary
Armona Union Elementary
Aromas-San Juan Unified
Atascadero Unified
Atwater Elementary
Bangor Union Elementary
Banta Elementary
Bass Elementary
Bear Valley Unified
Bella Vista Elementary
Bellevue Elementary
Bellevue Union Elementary
Bellflower Unified
Belmont-Redwood Shores
Elementary
Benicia Unified
Bennett Valley Union Elementary
Beverly Hills Unified
Big Lagoon Union Elementary
Big Oak Flat-Groveland Unified
Big Pine Unified
Big Springs Union Elementary
Biggs Unified
Big Valley Joint Unified
Bishop Union Elementary
Bishop Joint Union High
Black Butte Union Elementary
Black Oak Mine Unified
Blue Lake Union Elementary
Bogus Elementary
Bonny Doon Union Elementary

Bradley Union
Brawley Union Elementary
Brawley Union High
Briggs Elementary
Brittan Elementary
Browns Elementary
Buckeye Elementary
Buellton Union Elementary
Burbank Unified
Butte Valley Unified
Burlingame Elementary
Butteville Union Elementary
Cabrillo Unified
Cajon Valley Union Elementary
Calexico Unified
Calipatria Unified
Calistoga Joint Unified
Cambrian Elementary
Camino Union Elementary
Camptonville Elementary
Canyon Union Elementary
Capay Joint Unified
Caruthers Unified
Caruthers Union Elementary
Caruthers Union High
Cascade Union Elementary
Castle Rock Union Elementary
Castro Valley Unified
Central Union Elementary
Central Union High
Ceres Unified
Charter Oak Unified
Chicago Park Elementary
Chinese Camp Elementary
Chowchilla Union High
Chualar Union Elementary
Cinnabar Elementary
Clay Joint Elementary
Clear Creek Elementary
Cloverdale Unified
Coffee Creek Elementary
Cold Spring Elementary
Columbia Elementary
Columbia Union
Colusa Unified

Corcoran Joint Unified
Cotati-Rohnert Park Unified
Cottonwood Union Elementary
Culver City Unified
Curtis Creek Elementary
Covina Valley Unified
Delano Joint Union High
Delano Union Elementary
Delphic Elementary
Delta Island Union Elementary
Delta View Joint Union Elementary
Denair Unified
Dinuba Unified
Dos Palos Oro- Loma Joint Union
Dublin Unified
Ducor Union Elementary
Dunsmuir Elementary
Dunsmuir Joint Union High
Durham Unified
East Nicolaus Joint Union High
El Centro Elementary
El Dorado Union High
Emery Unified
Enterprise Elementary
Esparto Unified
Etna Union High
Eureka City Elementary
Exeter Union Elementary
Exeter Union High
Fallbrook Union Elementary
Fall River Joint Unified
Feather Falls Union
Ferndale Unified
Fillmore Unified
Firebaugh-Las Deltas Unified
Flournoy Union Elementary
Fontana Unified
Forestville Union Elementary
Forks of Salmon Elementary
Fort Bragg Unified
Fort Ross Elementary
Fort Sage Unified
Fortuna Union Elementary
Franklin Elementary
French Gulch-Whiskeytown Elem

Galt Joint Union High
Gateway Unified
Gazelle Union Elementary
Gold Oak Union
Gold Trail Union
Golden Hills
Golden Feather Union
Gonzales Union High
Gorman Elementary
Gorman Unified
Grant Elementary
Grant Joint Union High
Grass Valley Elementary
Gravenstein Union Elementary
Grossmont Union High
Guadalupe Union Elementary
Gustine Unified
Grenada Elementary
Guerneville Elementary
Hamilton Union Elementary
Hamilton Union High
Hanford Elementary
Hanford Joint Union High
Happy Valley Union Elementary
Harmony Union Elementary
Hart-Ransom Union Elementary
Hayward Unified
Healdsburg Unified
Hilmar Unified
Holtville Unified
Hornbrook Elementary
Howell Mountain Elementary
Hughes Elizabeth Lakes Union Elem
Hughson Unified
Hughson Union High
Igo, Ono, Platina Union Elementary
Imperial Unified
Indian Diggings Elementary
Indian Springs Elementary
Irvine Unified
Island Union Elementary
Jamestown Elementary
Janesville Union Elementary
John Swett Unified
Johnstonville Elementary

Julian Union High
Junction Elementary (Shasta)
Junction Elementary (Siskiyou)
Kenwood Elementary
Keppel Union Elementary
Kerman Unified
Keyes Union Elementary
King City Joint Union High
Kings Canyon Joint Unified
Kings River Union Elementary
Kings River-Hardwick Union Elem
Kingsburg High
Kingsburg Joint Union Elementary
Kirkwood Elementary
Kit Carson Union
Klamath River Union Elementary
Knightsen Elementary
La Honda Pescadero Unified
Lafayette Elementary
Laguna Salida Union Elementary
Lagunitas Elementary
Lakeport Unified
Lakeside Union Elementary
Lake Tahoe Unified
Lammersville Elementary
Larkspur Elementary
Las Lomitas Elementary
Lassen Union High
Laton Joint Unified
Latrobe
Lawndale Elementary
Le Grand Union Elementary
Le Grand Union High
Lemoore Union Elementary
Lemoore Union High
Lewiston Elementary
Liberty Elementary (Petaluma)
Liberty Elementary (Sonoma)
Liberty Union High
Linden Unified
Lindsay Unified
Little Shasta Elementary
Live Oak Unified
Los Alamos Elementary
Los Banos Unified

Los Gatos- Saratoga Jt Union High
Los Molinos Unified
Los Olivos Elementary
Lucia Mar Unified
Lynwood Unified
Magnolia Union Elementary
Mammoth Unified
Manhattan Beach Unified
Marcum-Illinois Union
Mariposa County Unified
Mark West Union
Martinez Unified
Marysville Joint Unified
Maxwell Unified
McCabe Union Elementary
McCloud Union Elementary
McSwain Union Elementary
Mendocino Unified
Meadows Union Elementary
Mendota Unified
Menlo Park City Elementary
Meridian Elementary
Millbrae Elementary
Millville Elementary
Milpitas Unified
Mojave Unified
Monroe Elementary
Monson-Sultana Joint Union Elem
Montague Elementary
Montebello Elementary
Montecito Union Elementary
Monte Rio Union Elementary
Moreland Elementary
Morgan Hill Unified
Morongo Unified
Mother Lode Union Elementary
Mountain Union Elementary
Mt. Diablo Unified
Mt. Shasta Union
Mulberry Elementary
Mupu Elementary
Napa Valley Unified
Novato Unified
Needles Unified
Nevada City

Nevada Joint Union High	Raisin City Elementary
Newark Unified	Ravendale Elementary
New Jerusalem Elementary	Ravenswood City Elementary
Nicasio Elementary	Ready Springs Union
North County Joint Union	Red Bluff Union Elementary
North Cow Creek Elementary	Redding Elementary
Novato Unified	Redondo Beach Unified
Oak Grove Union Elementary	Reed Union Elementary
Oak Run Elementary	Reef Sunset Unified
Oakdale Joint Union High	Richfield Elementary
Oakdale Unified	Richgrove Elementary
Oakdale Union Elementary	Richmond Elementary
Oakland Unified	Rincon Valley Union Elementary
Oak View Union Elementary	Riverbank Unified
Ojai Unified	River Delta Unified
Old Adobe Union Elementary	Roberts Ferry Union Elementary
Orchard	Robla Elementary
Orcutt Union Elementary	Rockford Elementary
Orinda Union Elementary	Roseland Elementary
Orland Joint Unified	Ross Valley
Orland Joint Union Elementary	Rowland Unified
Orland Joint Union High	Sacramento City Unified
Oroville City Elementary	Saddleback Valley Unified
Oroville Union High	San Antonio Union Elementary
Pacheco Union Elementary	San Carlos Elementary
Pacific Grove Unified	San Bruno Park Elementary
Pacific Union Elementary	San Juan Union Elementary
Palermo Union	San Lorenzo Unified
Palmdale Elementary	San Lorenzo Valley Unified
Palo Alto Unified	San Lucas Union Elementary
Patterson Unified	San Mateo-Foster City
Pierce Joint Unified	San Mateo Union High
Piner-Olivet Union Elementary	San Rafael City Elementary
Pioneer Union Elementary	San Rafael City High
Pittsburg Unified	San Ramon Valley Unified
Placerville Union Elementary	Santa Clara Unified
Plainsburg Union Elementary	Santa Cruz City Elementary
Planada Elementary	Santa Cruz City High
Pleasant Ridge Union Elementary	Santa Maria Joint Union High
Pleasant View Elementary	Santa Maria-Bonita
Plumas Unified	Santa Paula Elementary
Point Arena Joint Union High	Saratoga Union Elementary
Pollock Pines Elementary	Sausalito Elementary
Portola Valley Elementary	Sausalito Marin City
Quartz Valley Elementary	Sawyers Bar Elementary

Scotts Valley Unified
Sebastopol Union Elementary
Seeley Union Elementary
Seid Unified
Selma Unified
Sequoia Union High
Shaffer Union Elementary
Shasta Lake Union Elementary
Shasta Union Elementary
Shasta Union High
Sierra-Plumas Joint Unified
Siskiyou Union High
Snowline Joint Unified
Soledad Unified
Somis Union Elementary
Sonora Elementary
Sonora Union
Sonora Union High
Soquel Union Elementary
Soulsbyville Elementary
South Bay Union Elementary
South Pasadena Unified
South San Francisco Unified
Standard Elementary
Stanislaus Union Elementary
Strathmore Union Elementary
Summerville Elementary
Summerville High
Sunol Glen Unified
Surprise Valley Joint Elementary
Susanville
Sutter Union High
Tamalpais Union High
Tehachapi Unified
Temple City Unified
Thermalito Union
Traver Joint Elementary
Tres Pinos Union Elementary
Trinity Union High
Twain Harte-Long Barn Union
Twin Hills Union Elementary
Twin Ridges Elementary
Ukiah Unified
Union Hill Elementary
Visalia Unified

Washington Union Elementary
Washington Union High
Weaver Union Elementary
Weaverville Elementary
Weed Union Elementary
West Contra Costa Unified
West Covina Unified
West Fresno Elementary
Western Placer Unified
Westmorland Union Elementary
Westwood Unified
Whisman Elementary
Whitmore Union Elementary
Williams Unified
Willits Unified
Willow Creek Elementary
Willow Grove Union Elementary
Willows Unified
Wilmar Union Elementary
Winton Elementary
Wiseburn Elementary
Woodland Joint Unified
Woodside Elementary
Wright Elementary
Yreka Union Elementary
Yreka Union High
Yuba City Unified

DEMOGRAPHIC/FACILITY PLANS

Alameda Unified
Banta Elementary
Bellflower Unified
Bellevue Union Elementary
Big Oak Flat-Groveland Unified
Biggs Unified
Big Valley Joint Unified
Black Oak Mine Unified
Brawley Elementary
Brawley Union High
Brittan Elementary
Calistoga Joint Unified
Chico Unified
Columbia Elementary
Corning Union Elementary

Delano Union Elementary
Dos Palos Oro-Loma Joint Unified
Dublin Unified
Edison Elementary
Esparto Unified
Firebaugh-Las Deltas Unified
Fort Bragg Unified
Fort Sage Unified
Galt Joint Union High
Gateway Unified
Glenn County Office of Education
Golden Plains Unified
Hamilton Union Elementary
Hamilton Union High
Happy Valley Union Elementary
Hart-Ransom Union Elementary
Hayward Unified
Healdsburg Unified
Imperial Unified
Irvine Unified
Jamestown Elementary
Janesville Union
John Swett Unified
Johnstonville Elementary
Kerman Unified
Kings River Union Elementary
Kingsburg Joint Union High
Lassen High
Le Grand Union High
Los Banos Unified
Mariposa County Unified
Mark West Union
Martinez Unified
Moraga Elementary
Morgan Hill Unified
Mountain View Whisman
Napa Valley Unified
Norwalk-La Mirada Unified
North Monterey County Unified
Oakdale Unified
Oakdale Joint Unified
Orcutt Union Elementary
Orland Joint Unified
Pacheco Union Elementary
Patterson Unified

Pierce Unified
Plumas Unified
Redondo Beach Unified
Richmond Elementary
Rincon Valley Union Elementary
Riverbank Unified
Robla Elementary
Roseland Elementary
Ross Valley Elementary
Saddleback Valley Unified
Saint Helena Unified
San Carlos Elementary
San Ramon Valley Unified
West Contra Costa Unified
West Covina Unified
West Fresno Elementary
Western Placer Unified
Westmorland Union Elementary
Westwood Unified
Whisman Elementary
Whitmore Union Elementary
Williams Unified
Willits Unified
Willow Creek Elementary
Willow Grove Union Elementary
Willows Unified
Wilmar Union Elementary
Winton Elementary
Wiseburn Elementary
Woodland Joint Unified
Woodside Elementary
Wright Elementary
Yreka Union Elementary
Yreka Union High
Yuba City Unified

REDEVELOPMENT ANALYSIS

Alameda City Unified
Calaveras Unified
Ceres Unified
Delano Union Elementary
Franklin-McKinley Elementary
Long Beach Unified

Lucia Mar Unified
Oakland Unified
Riverbank Unified
Sacramento City Unified
Southwest
Santa Rosa Schools
Tehachapi Unified
Waterford Unified
West Contra Costa Unified
Winters Joint Unified