CALL TO ORDER, 5:30 p.m. (Procedural)

ROLL CALL & ESTABLISHMENT OF QUORUM (Procedural)

PLEDGE OF ALLEGIANCE (Procedural)

APPROVAL OF AGENDA (Action)

PUBLIC COMMENTS ON CLOSED SESSION AGENDA (Procedural)

During this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to items on the closed session or organizational meeting agendas. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.

ADJOURNMENT TO CLOSED SESSION (Procedural)

A Closed or Executive Session of the Board of Trustees may be held when legal and the need requires. Items to be discussed will be announced before the Board moves to Closed Session. Items can include personnel matters, student personnel matters, negotiations, security matters, matters of real property negotiations, legal counsel regarding pending litigation and protection of records exempt from public disclosure.

Certain Personnel Matters (Pursuant to Government Code § 54957 (a) to consider assignment, appointment, employment, dismissal, release, and evaluation of performance public employees).

A. Labor Negotiations (Pursuant to Government Code § 54957.6, the Board will meet with its designated representative, Max Friedman, to consider labor negotiations with represented and unrepresented employees (California School Employees' Association (CSEA), Janesville Teachers' Association (JTA), and Administration/Management).

B. Public Employee Performance Evaluation –Superintendent/Principal (Pursuant to Government Code §54957).

C. Individual Student Disciplinary Matter(s)/Student Needs(s) (Pursuant to Government Code § 54957, requires closed session to prevent disclosure of confidential student information).

RECONVENE IN REGULAR SESSION (6:30 p.m.) (Procedural)

REPORT ACTION TAKEN IN CLOSED SESSION (Procedural)

PUBLIC INPUT (Procedural)

During this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.

REPORTS (Informational):

A. Janesville Teachers’ Association (JTA) Report

B. California School Employees’ Association (CSEA) Report
C. CBO Report
   i. Cash Flow Update
   ii. Quarterly Interest
D. Superintendent Report
E. Board Report

XII. CONSENT AGENDA (Action)
    Items listed under the consent Agenda and their corresponding attachments are considered to be routine and are acted on by the Board of Trustees in one motion. A member of the Board may request that specific items be discussed and/or removed from the Consent Agenda. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

    A. Routine Business:
       1. Approval of Minutes: Regular Meeting, June 21, 2022
          Special Meeting, June 6, 2022
          Special Meeting, June 23, 2022
       2. June 2022 Warrants
       3. Resolution #23-01 Declaration of Surplus Property
    B. Classified Personnel Items:
       1. Resignations
          a) Amanda Jaso – Effective 6/10/22

XIII. DISCUSSION/ACTION ITEMS:
    A. Approve the 2022-23 Master Agreement Between the Lassen County Superintendent of Schools and Janesville Union School District (Action)
    B. Approve the 2022-23 Classified Management Salary Schedule (Action)
    C. Approve Proposal for 2022 Developer Fee Justification Study (Action)
       • SchoolWorks, Inc.
       • Jack Schreder & Associates, Inc.

XIV. FUTURE AGENDA ITEMS (Informational)

XV. RECONVENE INTO CLOSED SESSION (Procedural) *(if necessary)*

XVI. RECONVENE IN REGULAR SESSION (Procedural)

XVII. REPORT ACTION TAKEN IN CLOSED SESSION (Procedural)

XVIII. ADJOURNMENT (Procedural) Time: ____________ pm

Date: 21 July 2022

[Signature]
Max Friedman, Superintendent/Principal and Chief Executive Officer to the Board of Trustee

Posted: July 21, 2022 @ 4:00 p.m.
<table>
<thead>
<tr>
<th>A. BEGINNING CASH</th>
<th></th>
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<td>B. RECEIPTS</td>
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<td>Principal Apportionment / LCFF</td>
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<td>Other Receipts/Non-Revenue</td>
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<td>TOTAL RECEIPTS</td>
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<td>551,005.00</td>
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<td>Suspense Clearing</td>
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<td>(149,726.00)</td>
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<td>April</td>
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<td>902,744.00</td>
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<tr>
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<tr>
<td>(8,567.00)</td>
<td>(175.00)</td>
<td>(9,805.00)</td>
<td>9,553.00</td>
<td>2,017.00</td>
<td>4,186.00</td>
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<tr>
<td>(8,567.00)</td>
<td>(175.00)</td>
<td>(9,805.00)</td>
<td>91,995.00</td>
<td>2,017.00</td>
<td>4,186.00</td>
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<td>(78,473.00)</td>
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<tr>
<td>515,652.00</td>
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<td>(112,752.00)</td>
<td>339,171.00</td>
<td>323,669.00</td>
<td>328,405.00</td>
</tr>
<tr>
<td>1,339,723.00</td>
<td>1,198,406.00</td>
<td>1,085,654.00</td>
<td>1,424,825.00</td>
<td>1,656,494.00</td>
<td>1,503,572.00</td>
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Janesville Union Elementary School District  
Board Meeting of July, 2022  
Payroll Approval

**Payroll Period Ending June, 2022**

**End of Month Gross Payroll - June, 2022**

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
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<tr>
<td>Certificated</td>
<td>$273,081.66</td>
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<tr>
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<td>$6917.2</td>
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<td>Board Members</td>
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<tr>
<td>Retirees</td>
<td>$8132.67</td>
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<tr>
<td>Certificated Subs</td>
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<td><strong>TOTAL</strong></td>
<td><strong>$353,900.39</strong></td>
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**Benefits (for month of July 2022)**

<table>
<thead>
<tr>
<th>Benefit</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Medical</td>
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<tr>
<td>Dental</td>
<td>$3,170.55</td>
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<td>Vision</td>
<td>$551.54</td>
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<tr>
<td>Life</td>
<td>$90.77</td>
</tr>
<tr>
<td>Employee's/Retirees' Portion of Med, Dental &amp; Vision</td>
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</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$23,753.71</strong></td>
</tr>
</tbody>
</table>

**GRAND TOTAL: (Payroll + Medical, Dental, Vision & Life)** $377,654.10
Janesville Union Elementary School District  
Fund Balance as of 6/30/2022

**GENERAL FUND 01**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Beginning Balance 7/1/21</td>
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<tr>
<td>Expenses</td>
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<td>Revenue</td>
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<td>Cash Balance 5/9/22</td>
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**CAFETERIA FUND 13**

<table>
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**DEFERRED MAINTENANCE FUND 14**

<table>
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<tr>
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<td>- Payroll/Accounts Payable</td>
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<tr>
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**SPECIAL RESERVE OTHER THAN CAPITAL OUTLAY FUND 17**

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<td>Expenses</td>
<td>Payroll/Accounts Payable</td>
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<td>Revenue</td>
<td>$0.86 Apportionment/Deposits</td>
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**CAPITAL FACILITIES DEVELOPER FEE FUND 25**

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<td>Revenue</td>
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<td>$60,719.11</td>
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**BOND INTEREST & REDEMPTION FUND 51 (INFORMATION ONLY)**

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<td>- Payroll/Accounts Payable</td>
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<td>- Apportionment/Deposits</td>
</tr>
<tr>
<td>Cash Balance 5/9/22</td>
<td>$20,980.00</td>
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</tbody>
</table>
07/01/22

JANESVILLE SCHOOL DISTRICT

P.O. BOX 280
JANESVILLE CA 96114

We are pleased to inform you that on 07/01/22 your fund's, as set out below, have been credited with an apportionment of interest earned on investments of co-mingled county funds. The interest is apportioned on the average daily balance for the fund, through 06/30/22.

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<th>Fund Name</th>
<th>Interest</th>
<th>Admin Fee</th>
<th>Net Amount</th>
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<td>JANESVILLE CAFETERIA</td>
<td>265.76</td>
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<td>JANESVILLE LOCAL BUILDING</td>
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<tr>
<td>JANESVILLE DEFERRED MAINTENANC</td>
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<td>JANESVILLE SPE RES-CAP OUTLAY</td>
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<td>JANESVILLE SPEC RES-OTHER</td>
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<td>JANESVILLE DEVELOPER FEES</td>
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<td>20.52</td>
<td>124.86</td>
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Net Interest Rate: 0.838084%

VERY TRULY YOURS,

NANCY CARDENAS,
TREASURER/TAX COLLECTOR
JANESVILLE UNION SCHOOL DISTRICT BOARD OF TRUSTEES
REGULAR MEETING
June 21, 2022
MINUTES

MEMBERS PRESENT    JoAnna Harrison, Melissa McMullen, Paul Hinkson, Lee Bailey, Charity Moore, Jacob George and Max Friedman

MEMBERS ABSENT    None

OTHERS PRESENT    Troy Amrein, Lara Amrein, Shannon Miller, Kami Prater, David Teeter and Andrea Kellogg

CALL TO ORDER    President Charity Moore called the meeting to order at 5:30 p.m.

ESTABLISHMENT OF QUORUM    A quorum was established with all members present.

PLEDGE OF ALLEGIANCE    The Pledge of Allegiance was recited.

APPROVE AGENDA    MSCU (Bailey/Harrison) to approve the agenda with the movement of Discussion/Action Item L to Discussion/Action Item A.

PUBLIC INPUT FOR CLOSED SESSION    There were no public comments.

ADJOURN TO CLOSED SESSION    MSCU (Bailey/Hinkson) to adjourn to closed session at 5:32 p.m. for the Board to discuss certain personnel matters regarding the following:
1. Labor Negotiations
2. Public Employee Performance Evaluation-Interim Superintendent and/or Interim Principal
3. Individual Student Disciplinary Matter(s)/Students Need(s)

RECONVENE IN REGULAR SESSION    MSCU (Bailey/Hinkson) to reconvene the meeting into regular session at 6:40 p.m.

REPORT ACTION TAKEN IN CLOSED SESSION    There was nothing to report.

PUBLIC INPUT    David Teeter, CEO of Local Area Revitalization Project (LARP) addressed the Board on the following:
• Farm to Fork Grant; producing produce sold to schools
• Farm currently next to Janesville Pizza Factory
• Seeking support from local school districts
• Requesting letter of intent prior to July 6
• Supporting educational opportunities
• Sourcing seasonal produce
• Janesville School is the primary target for providing services
• Mr. Teeter will meet with Mr. Friedman next week
• Farmer’s Market informational flyers and schedule were distributed.

RECOGNITIONS

Mr. George recognized Karri Gámez on the following:
• Excellent job in the classroom
• Calm demeanor, relates well with students
• Great job dealing with challenging students.

Mr. George recognized Troy Amrein on the following:
• Important part of staff
• Works all summer and during winter break
• Very professional in his job, positive person
• Works well with others.

JTA REPORT

There was nothing to report from the Janesville Teachers’ Association (JTA).

CSEA REPORT

There was nothing to report from the California School Employees’ Association (CSEA).

MAINTENANCE/ SCHOOL FACILITIES REPORT

Troy Amrein discussed the following during the Maintenance/School Facilities Report:
• Dig-It Construction starting July 1 on lower playground project
• New dishwasher being installed in the kitchen
• New carpeting being installed in room 504
• Basketball Bible Camp first week of August
• Conduit being addressed on flat roofs
• Maintenance team working hard cleaning carpets in classrooms.

SSC

Mr. George reported for the School Site Council (SSC) stating the council approved the Local Control Accountability Plan (LCAP) at the June meeting.

CBO REPORT

Mrs. Kellogg reviewed the Chief Business Official (CBO) report with positive cash flow.
Mr. George reported on the following during the interim principal report:

- 355 students enrolled
- Raised $8,000.00 during Spring-A-Thon to provide equipment for playground
- Purchased Gaga Ball pit and funnel ball hoops
- Read-A-Thon will be next year; donated funds will be going towards books for the library.

There was nothing to report.

MSCU (Bailey/McMullen) to approve the consent agenda with removal of the Wildcat Handbook & Athletic Agreement:

A. Routine Business:
   1. Approval of Minutes, Regular Meeting May 17, 2022
      Special Meeting May 11, 2022
      Special Meeting, May 24, 2022
   2. May 2022 Warrants: Batch #0015 and #0016
      a. General Fund $74,234.09
      b. Cafeteria $7,655.34
   3. Class of 2023 Fundraising Request
   4. Updated Interdistrict Agreement Form
   5. Advisor/Coach Extracurricular Activity Assignments
   6. Resolution #22-25 Declaration of Surplus Property
   7. Remove Jacob George’s Name and Add Max Friedman to Lassen County Federal Credit Union Student Body Fund Account Effective July 1, 2022

B. Certificated Personnel Items:
   a. Resignations:
      i. Kimber Azevedo
      ii. Susan George
   b. Employment:
      i. Kimberly Fleming

C. Classified Personnel Items:
   a. Resignations:
      i. Stacie Vitale
   b. Employment:
      i. Amanda Jaso
      ii. Sabrina Johnson

The Board discussed the following with the Janesville Wildcat Handbook:

- Mr. Friedman suggested changes coming next year to include adding additional Board Policies
- Parent meeting at the beginning of each sport to review Handbook requirements
• Language regarding violations and suspensions will need to be reviewed by an ethics committee and be updated next school year.
• Mr. Friedman would like to see Appendix D removed from the handbook next school year.

MSCU (McMullen/Harrison) to Approve the 2022-23 Wildcat Handbook with updates only to the map on the last page.

MSCU (McMullen/Bailey) to approve the 2022-23 Athletic Agreement. (Note suggestions from previous item that also reflect this agreement).

MSCU (Bailey/Harrison) to approve the Memorandum of Understanding (MOU) between Max Friedman and the Janesville Union School District (JUSD) striking the word principal and advisory roll and give him authority as superintendent.

President Moore read the Notice to the Public statement regarding the JUSD's Local Control Accountability Plan (LCAP) for the 2022-23 school year, the 2022-23 Learning Continuity and Attendance Plan (LCP), the 2021-22 LCAP Annual Update and the Budget Overview for Parents.

MSCU (Bailey/Hinkson) to open the public hearing for the JUSD’s LCAP for the 2022-23 school year, the 2022-23 LCP, the 2021-22 LCAP Annual Update and the Budget Overview for Parents at 7:53 p.m.

Mrs. Kellogg, with help from Camille Taylor, reviewed the following:
• Goals have not changed for a number of years, actions change
• Intervention teacher position is not being flown yet, awaiting additional teaching staff
• Lassen County Office of Education input states LCAP is approvable
• Report on Local Performance Indicators given yearly to the State
• Eight state priorities will not change, same for every District
• Adopting Science curriculum next school year.
MSCU (Bailey/McMullen) to close the public hearing for the JUSD’s LCAP for the 2022-23 school year, the 2022-23 LCP, the 2021-22 LCAP Annual Update and the Budget Overview for Parents at 8:09 p.m.

President Moore read the Notice to the Public statement regarding the JUSD’s preliminary budget for the 2022-23 school year.

The public hearing for the JUSD’s preliminary budget for the 2022-23 school year opened at 8:10 p.m.

Mrs. Kellogg presented the Board with a PowerPoint presentation on the preliminary budget and discussion as follows:

- Bulk of expenditures is salary and benefits
- Big hit on funding level on 2022-23 school year
- State has until July 1 to settle negotiations on receiving funding
- Budget looks tight, but money will be coming in
- Change in the way the State is handling things
- Deficit spending will change when budget is finalized

MSCU (Bailey/Hinkson) to close the public hearing for the JUSD’s preliminary budget for the 2022-23 school year at 8:18 p.m.

President Moore read the public hearing statement for the tentative agreement between the JUSD and the CSEA for July 1, 2022 through June 30, 2023.

MSCU (Bailey/McMullen) to open the public hearing for the tentative agreement between the JUSD and the CSEA for July 1, 2022 through June 30, 2023 at 8:20 p.m.

There were no public comments.

MSCU (Bailey/Hinkson) to close the public hearing for the tentative agreement between the JUSD and the CSEA for July 1, 2022 through June 30, 2023 at 8:21 p.m.

MSCU (Bailey/Hinkson) to approve the tentative agreement between the JUSD and the CSEA for July 1, 2022 through June 30, 2023.
MSCU (Bailey/Hinkson) to approve the MOU between the CSEA and the JUSD concerning the Juneteenth holiday and revised job descriptions.

Mrs. Miller distributed information regarding moving the current bus loading/unloading location:

- Mr. Brown was not interested in moving location change where Mr. Andreasen was in favor of change
- Mr. George felt change was a disruption
- Bus driver has noticed some current problems
- Parents tend to park in current loading zone
- Front of school is very congested
- Park busses in front of school for loading and unloading only
- Busses will remain parked in current parking lot
- Staff parking and parent parking will be different locations
- Student drop off will be moved to outside gymnasium
- Signs are posted everywhere and public does not follow rules
- Board in favor of changing location
- Mr. Friedman will review changes with a letter home to parents.

Mr. George reviewed the slides from Mrs. Taylor regarding universal prekindergarten planning and implementation grant program:

- Age deadline extends outward the following years for prekindergarten opportunities
- Full-day instructional aide will be required in the classroom to accommodate staff to student ratio
- Training for prekindergarten curriculum next month at Lassen County Office of Education.

MSCU (McMullen/Hinkson) to approve the Universal Prekindergarten Planning and Implementation Grant Program.

Mr. George reviewed the slides from Mrs. Taylor regarding the Expanded Learning Opportunities Program (ELOP) Plan:

- Nine-hour day including school day
- Includes 30 non-school days during summer
- Will be revised every three years
- Partnering with Just Kidding Around
- Available to all JUSD students
- Attendance must be kept
- Behavior and discipline arranged by the District
- Enrichment classes will begin this fall
- JUSD staff, at any level, will be able to participate
- Certificated staff will need to oversee the program.

MSCU (McMullen/Hinkson) to approve the Expanded Learning Opportunities Program Plan.

RESOLUTION #22-26
MSCU (Bailey/Hinkson) to approve Resolution #22-26 Notice of Election and Specifications of the Election Order.

FUTURE AGENDA ITEMS
Member Bailey would like closed session added to the special agenda meeting on June 23, 2022.

RECONVENE IN CLOSED SESSION
MSCU (Hinkson/Bailey) to reconvene the meeting back into closed session at 9:31 p.m.

RECONVENE IN REGULAR SESSION
MSCU (Hinkson/McMullen) to reconvene the meeting into regular session at 10:45 p.m.

REPORT ACTION TAKEN IN CLOSED SESSION
There was nothing to report.

ADJOURNMENT
MSCU (Hinkson/McMullen) to adjourn the meeting at 10:45 p.m.

Clerk of the Board

Date
JANESVILLE UNION SCHOOL DISTRICT BOARD OF TRUSTEES
SPECIAL MEETING
June 6, 2022
MINUTES

MEMBERS PRESENT        JoAnna Harrison, Lee Bailey, Charity Moore, Paul Hinkson and Jacob George
MEMBERS ABSENT          Melissa McMullen
OTHERS PRESENT          Heather Ethridge and Andrea Kellogg
CALL TO ORDER           President Charity Moore called the meeting to order at 7:48 a.m.
ESTABLISHMENT OF QUORUM A quorum was established with four members present.
PLEDGE OF ALLEGIANCE    The Pledge of Allegiance was recited.
APPROVE AGENDA          MSCU (Bailey/Harrison) to approve the agenda.
MOU WITH JTA            MSCU (Bailey/Hinkson) to approve the Memorandum of Understanding between the Janesville Teachers' Association and Janesville Union School District regarding contract days for the 2021-22 school year.
REVISE ACADEMIC CALENDAR MSCU (Hinkson/Bailey) to revise the 2021-22 academic calendar to reflect June 10, 2022 as the last school day.
ADJOURNMENT            MSCU (Bailey/Hinkson) to adjourn the meeting at 7:52 a.m.

Clerk of the Board

Date
MEMBERS PRESENT: JoAnna Harrison, Paul Hinkson, Charity Moore and Jacob George

MEMBERS ABSENT: Melissa McMullen and Lee Bailey

OTHERS PRESENT: John Meese, Andrea Kellogg and Max Friedman via Zoom

CALL TO ORDER: President Charity Moore called the meeting to order at 5:30 p.m.

ESTABLISHMENT OF QUORUM: A quorum was established with three members present.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

APPROVE AGENDA: MSCU (Hinkson/Harrison) to approve the agenda.

PUBLIC INPUT FOR CLOSED SESSION: There were no public comments.

ADJOURN TO CLOSED SESSION: MSCU (Hinkson/Harrison) to adjourn to closed session at 5:32 p.m. for the Board to discuss certain personnel matters regarding the following:
1. Labor Negotiations
2. Public Employee Performance Evaluation
3. Individual Student disciplinary Matter(s)/Student Need(s)

Member Bailey arrived at 5:40 p.m.

RECONVENE IN REGULAR SESSION: MSCU (Bailey/Hinkson) to reconvene the meeting into regular session at 6:28 p.m.

REPORT ACTION TAKEN IN CLOSED SESSION: There was nothing to report.

APPROVE LCAP/ LCP/LCAP ANNUAL UPDATE AND BUDGET OVERVIEW FOR PARENTS: MSCU (Harrison/Hinkson) to approve the Janesville Union School District’s (JUSD) 2022-23 Local Control Accountability Plan (LCAP), the 2022-23 Learning Continuity and Attendance Plan, the 2021-22 LCAP Annual Update and the Budget Overview for Parents.
APPROVE 2022-23 PRELIMINARY BUDGET
MSCU (Hinkson/Harrison) to approve the JUSD’s Preliminary Budget for the 2022-23 school year.

RESOLUTION #22-27
Mrs. Kellogg reported the Education Protection Account is required to separate out funds stating where funds are being used.

MSCU (Hinkson/Harrison) to approve Resolution #22-27 Education Protection Account.

UPDATED TEACHER ASSIGNMENTS
Informational only. Mr. Friedman stated a letter went out to staff asking for their input in the event the District required combination classes and/or hired an intervention teacher.

SCHOOL OPERATION WITH UNFILLED CERTIFICATED VACANCIES
The Board discussed school operation if certificated vacancies remain unfilled:
- Need intervention teacher, fly in-house first
- Mr. Friedman does not feel “in danger” if the District did not hire additional teachers
- Requesting staff input
- Grade levels with the lowest numbers would require a combination class
- Mr. Friedman does not recommend a kindergarten/first grade combination
- Continuing to fly the special education teacher and counseling position.

JULY BOARD MEETING
The regular July Board meeting will be held July 26, 2022 at 5:30 in the Janesville School Library.

ADJOURNMENT
MSCU (Hinkson/Harrison) to adjourn the meeting at 6:51 p.m.

Clerk of the Board

Date
Batch # 17
This batch includes routine monthly expenditures.

Batch # 18
This batch includes routine monthly expenditures.

Batch # 0000

The following are not routine and require further explanation:

I-Station – This payment was for a three year subscription to I-Station Intervention (web-based)

RECOMMENDATION:

Board approval is requested.
**AUTHORIZATION FOR ACCOUNTS PAYABLE WARRANT RUN REQUEST FOR DATA PROCESSING SERVICES**

**DISTRICT #**
11

**DISTRICT NAME:**
JANESVILLE UNION ELEMENTARY SCHOOL DISTRICT

**BATCH #**
17

**BUDGET YEAR:**
22

**RUN DATE**
6/9/2022

Please process the enclosed claims for payment in the following funds and amounts:

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**Batch Totals:**
20,100.13

SUFFICIENT CASH FOR ALL FUNDS: **YES / NO**

**AUTHORIZED FOR PAYMENT**
THE DISTRICT GOVERNING BOARD AUTHORIZES THE ISSUANCE OF INDIVIDUAL WARRANTS TO THE PAYEES NAMED IN THIS BATCH.

**AUTHORIZED BY:**
[Signature]

**DATE:** 6/8/22

**LCOE USE:**

**DATE RECEIVED FOR AUDIT:** 6/8/22

**AUDITED BY:**
[Signature]

**DATE APPROVED:** 6/8/22

**COMMENTS:**

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<td>1,415.00</td>
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<td>220302</td>
<td>P.O. BOX 47 JANEsville, CA 96130</td>
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<td>S-ExtRef</td>
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<td>101190/00</td>
<td>TOW, BADYK</td>
<td>461-790 WHISPERING PINES DRIVE</td>
<td>JANESVILLE, WI 53568</td>
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<td>2021/22 MILAGE</td>
<td>01-0000-0-5200-0000-2700-0000-00</td>
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<td>TOTAL PAYMENT AMOUNT</td>
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| 101080/00              | U.S. BANK CORPORATE PAYMENT CENTER | P.O. BOX 790428 | ST. LOUIS, MO 63179-0428 | |
| 220060                 | SPED ZOOM MONTHLY                     | 01-6500-0-4300-5760-1190-0000-00 | NN | 45.09 | 14.99 |
| 220142                 | ZOOM MONTHLY FOR ADMIN                 | 01-0000-0-4300-0000-7200-0000-00 | NN | 14.99 | 14.99 |
| 220247                 | ZOOM FOR SPED 503                      | 01-6500-0-4300-5760-1190-0000-00 | NN | 14.99 | 14.99 |
| 220267                 | PAPER FOR HONOR ROLL                   | 01-7425-0-4300-1110-1000-0000-00 | NN | 42.88 | 42.88 |
| 220267                 | PAPER FOR HONOR ROLL                   | 01-7425-0-4300-1110-1000-0000-00 | NN | 42.88 | 42.88 |
| 220271                 | MAINTENANCE SUPPLIES                   | 01-8150-0-4300-0000-8200-0000-00 | NN | 237.58 | 237.58 |
| 220274                 | CERTIFICATE HOLDERS                    | 01-1110-0-4300-0000-7200-0000-00 | NN | 24.66 | 24.66 |
| 220275                 | CITIZENSHIP AWARDS                     | 01-1100-0-4300-0000-7200-0000-00 | NN | 57.40 | 57.40 |
| 220275                 | CITIZENSHIP CERTIFICATES               | 01-1100-0-4300-0000-7200-0000-00 | NN | 29.44 | 29.44 |
| 220276                 | CERTIFICATE HOLDERS                    | 01-1110-0-4300-0000-7200-0000-00 | NN | 222.70 | 222.70 |
| 220284                 | BULK HEADPHONES                        | 01-3217-0-4300-1110-1000-0000-00 | NN | 64.34 | 64.34 |
| 220284                 | CLASSROOM SUPPLIES                     | 01-3217-0-4300-1110-1000-0000-00 | NN | 27.50 | 27.50 |
| 220285                 | DOCUMENT CAMERAS                       | 01-3217-0-4300-1110-1000-0000-00 | NN | 189.83 | 189.83 |
| 220286                 | COMPRESSED AIR MACHINE                 | 01-3217-0-4300-1110-1000-0000-00 | NN | 58.55 | 58.55 |
| 220286                 | COMPUTER LAB MATERIALS                 | 01-3217-0-4300-1110-1000-0000-00 | NN | 214.46 | 214.46 |
| PV-220036 06/07/2022   | TECH SUPPLIES                          | 01-3216-0-4300-1110-1000-0000-00 | NN | 37.53 | 37.53 |
| PV-220036 06/07/2022   | POSTAGE FOR CERTIFIED MAIL             | 01-0000-0-5930-0000-7200-0000-00 | NN | 14.76 | 14.76 |
| PV-220036 06/07/2022   | MIRROR FOR NURSE'S OFFICE               | 01-1100-0-4300-0000-7200-0000-00 | NN | 15.00 | 15.00 |
| TOTAL PAYMENT AMOUNT   |             |            |              |         |             |    |    |        |         |                                       |        | 1,309.59   |

<p>| TOTAL Fund PAYMENT     |             | 13,570.16 ** | 13,570.16 |</p>
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<th>Date</th>
<th>Description</th>
<th>Tax ID num</th>
<th>Deposit type</th>
<th>AWA num</th>
<th>Account num</th>
<th>EE</th>
<th>ES</th>
<th>E-Term</th>
<th>E-ExtRef</th>
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<tr>
<td>001351/00</td>
<td>BONANZA PRODUCE COMPANY</td>
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<td>CAFETERIA PRODUCE</td>
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<td>001542/00</td>
<td>MORNING GLORY INC</td>
<td>05/31/2022</td>
<td>CAFETERIA MILK/FOOD</td>
<td>1 13-5310-0-4700-0000-3700-000-00 NN P</td>
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<tr>
<td>101314/00</td>
<td>NOBLES, CARIN</td>
<td>06/07/2022</td>
<td>LUNCH REFUND</td>
<td>13-5310-0-8634-0000-0000-000-00 NN</td>
<td>182.55</td>
<td>365.10</td>
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<td>101080/00</td>
<td>U.S. BANK CORPORATE PAYMENT CENTER</td>
<td>04/25/2022</td>
<td>SPRAY VALVE FOR KITCHEN</td>
<td>1 13-5310-0-4300-0000-3700-000-00 NN F</td>
<td>114.90</td>
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Number of checks to be printed: 21, not counting voids due to stub overflows.
AUTHORIZATION FOR ACCOUNTS PAYABLE WARRANT RUN
REQUEST FOR DATA PROCESSING SERVICES

DISTRICT # 11
DISTRICT NAME: JANESVILLE UNION ELEMENTARY SCHOOL DISTRICT
BATCH # 18

BUDGET YEAR: 22 RUN DATE 6/22/2022

Please process the enclosed claims for payment in the following funds and amounts:

FUND: 01 General Fund 17,545.04
FUND: 13 Cafeteria Fund 61.05
FUND: 14 Deferred Maintenance
FUND: 25 Developer Fee
FUND: 35 County School Facilities Fund

Batch Totals: 17,606.09

SUFFICIENT CASH FOR ALL FUNDS: YES / NO

AUTHORIZED FOR PAYMENT
THE DISTRICT GOVERNING BOARD AUTHORIZES THE ISSUANCE OF INDIVIDUAL WARRANTS TO THE PAYEES NAMED IN THIS BATCH.

AUTHORIZED BY: [Signature] DATE: 6/21/22

LCOE USE:

DATE RECEIVED FOR AUDIT: 6/21/2022

AUDITED BY: [Signature] DATE APPROVED: 6/21/2022

COMMENTS:
Batch status: A  All
From batch: 0018
To batch: 0019
Include Revolving Cash: Y
Include Address: Y
Include Object Desc: N
Include Vendor TIN: N
Include Audit Date and Time in Sort: N
<table>
<thead>
<tr>
<th>Vendor/Addr Remit name</th>
<th>Tax ID num</th>
<th>Deposit type</th>
<th>ABA num</th>
<th>Account num</th>
<th>FY</th>
<th>ES</th>
<th>E-Term</th>
<th>R-Ref</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>101013/00  CANON FINANCIAL SERVICES INC 14904 COLLECTIONS CENTER DR CHICAGO, IL 60693-0149</td>
<td>10018-0000-0-5800-0000-7200-0000-00</td>
<td>10018-0000-0-5800-0000-7200-0000-00</td>
<td>10018-0000-0-5800-0000-7200-0000-00</td>
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<td>684.36</td>
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<tr>
<td>100730/00  CSM INC  P.O. BOX 4408 EL DORADO HTLS, CA 95762</td>
<td>10018-0000-0-5800-0000-7200-0000-00</td>
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<td>101035/00  DIAMOND SAW SHOP  100 W. FAIRFIELD SUSANVILLE, CA 96130</td>
<td>10018-0000-0-5800-0000-7200-0000-00</td>
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<td>100913/00  FCI ENVIRONMENTAL  851 CORPORATION STREET SANTA PAULA, CA 93060</td>
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<td>101316/00  FRITZMAN, MAX  4000 SHERWOOD RIVER LANE BAKERSFIELD, CA 93010</td>
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<tr>
<td>PV-220039 06/21/2022 GARDEN CLUB SUPPLIES</td>
<td>GILLESPIE, JESSICA 471-287 CIRCLR DRIVE SUSANVILLE, CA 96130</td>
<td>01-8150-0-4300-1110-4900-000-00 NN</td>
<td>41.70</td>
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<tr>
<td>001229/00 LASSAN MUNICIPAL UTILITY DIST 65 SO. ROOF ST. SUSANVILLE, CA 96130</td>
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<td>220024 PO-220024 06/31/2022 MAY ELECTRICITY</td>
<td>LOZANO SMITH, LLP 7404 NORTH SPANNING FRESNO, CA 91720-3370</td>
<td>1 01-0000-0-5610-0000-8200-000-00 NN P</td>
<td>3,510.63</td>
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<td>220027 PO-220027 06/10/2022 LEGAL SERVICES</td>
<td>RAY MORGAN COMPANY 3131 ESPERANZA CHICO, CA 95973</td>
<td>1 01-0000-0-5400-0000-7100-000-00 NY P</td>
<td>7,413.25</td>
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<td>220031 PO-220031 06/13/2022 JUNE COPIER MAINTENANCE</td>
<td>RONALD M. SMITH 28883 NETWORK PLACE CHICAGO, IL 60673-1288</td>
<td>1 01-0000-0-5600-0000-7200-000-00 NN F</td>
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TOTAL Fund PAYMENT 17,545.04 ** 17,545.04
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<th>E-PxRef</th>
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<td>PV-220040 06/21/2022 LUNCH REFUND</td>
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<td>101318/00 JONES, AMBER</td>
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<td>PV-220041 06/21/2022 MEAL BALANCE REFUND</td>
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<td>101319/00 STILLS, STEPHANIE</td>
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<td>PV-220042 06/21/2022 MEAL BALANCE REFUND</td>
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Number of checks to be printed: 13, not counting voids due to stub overflows.
AUTHORIZATION FOR ACCOUNTS PAYABLE WARRANT RUN  
REQUEST FOR DATA PROCESSING SERVICES

DISTRICT #  11
DISTRICT NAME: JANESVILLE UNION ELEMENTARY SCHOOL DISTRICT  
BATCH # 0000

BUDGET YEAR:  22  
RUN DATE  6/22/2022

Please process the enclosed claims for payment in the following funds and amounts:

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<thead>
<tr>
<th>FUND</th>
<th>Description</th>
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<tr>
<td>01</td>
<td>General Fund</td>
<td>33,411.36</td>
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<tr>
<td>13</td>
<td>Cafeteria Fund</td>
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<tr>
<td>14</td>
<td>Deferred Maintenance</td>
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</tr>
<tr>
<td>25</td>
<td>Developer Fee</td>
<td></td>
</tr>
<tr>
<td>35</td>
<td>County School Facilities Fund</td>
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</table>

Batch Totals: 33,411.36

SUFFICIENT CASH FOR ALL FUNDS: YES / NO

AUTHORIZED FOR PAYMENT
THE DISTRICT GOVERNING BOARD AUTHORIZES THE ISSUANCE OF INDIVIDUAL WARRANTS TO THE PAYEES NAMED IN THIS BATCH.

AUTHORIZED BY: [Signature]  
DATE: 6/22/22

LCOE USE:

DATE RECEIVED FOR AUDIT:  6/22/22

AUDITED BY: [Signature]  
DATE APPROVED:  6/22/22

COMMENTS:
Batch status: A  All
From batch: 0000
To batch: 0000
Include Revolving Cash: Y
Include Address: Y
Include Object Desc: N
Include Vendor TIN: N
Include Audit Date and Time in Sort: N
JANESVILLE UNION ELEMENTARY SCHOOL DISTRICT
RESOLUTION #23-01

DECLARATION OF SURPLUS PROPERTY
MISCELLANEOUS ITEMS

WHEREAS the Janesville Union Elementary School District is the owner of certain property identified on the attached list. The surplus materials from the list are located at the Janesville School site, Janesville, CA; and

WHEREAS the Board of Trustees hereby determines that said personal property is no longer needed by the Janesville Union School District for school purposes; and

WHEREAS the Board of Trustees hereby determines that the personal property has a fair market value of less than Two Thousand Five Hundred Dollars ($2,500.00); and

WHEREAS the Board of Trustees hereby determines that it is in the public interest for the District to declare as surplus and discard/sell said personal property.

NOW, THEREFORE, BE IT RESOLVED that the attached list of miscellaneous items is declared as surplus.

THE FOREGOING RESOLUTION was adopted by the Board of Trustees of the Janesville Union Elementary School District at a meeting of said Board held on the 26th day of July 2022, by the following vote, to-wit:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Max Friedman, Superintendent/Principal

Clerk of the Board

Date

Date
<table>
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<tr>
<th>QUANTITY</th>
<th>MISCELLANEOUS ITEMS</th>
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<tr>
<td>25</td>
<td>Student Chair</td>
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<tr>
<td>32</td>
<td>Student Desks</td>
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<tr>
<td>2</td>
<td>Computer Tables</td>
</tr>
<tr>
<td>1</td>
<td>Beverage Air milk cooler</td>
</tr>
<tr>
<td>1</td>
<td>Playground slide</td>
</tr>
<tr>
<td>1</td>
<td>Jackson Conserver dishwasher</td>
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</table>
7/08/2022

To whom it may concern:

Please accept this letter as notice of resignation from my position as a paraprofessional at Janesville Elementary. My last day of employment will be June 10, 2022.

Thank you for the opportunity to be a part of Janesville Elementary for the last 3 years. I have grown professionally and made some very special life long friends.

Sincerely,

Amanda Jasoe
2022-2023

MASTER AGREEMENT

This AGREEMENT, by and between the Lassen County Superintendent of Schools, hereinafter referred to as LCSS, and Janesville Union School District, hereinafter referred to as DISTRICT, is for the services that are specified in this AGREEMENT, pursuant to the following terms and conditions:

1. LCSS will perform or make available to DISTRICT those services that are listed on the attached.

2. Based on the attached, DISTRICT will pay LCSS or LCSS will pay DISTRICT for services provided according to this AGREEMENT.

3. This AGREEMENT is for the 2022-2023 fiscal year.
SERVICES PROVIDED BY LASSEN COUNTY SUPERINTENDENT OF SCHOOLS
FOR JANESVILLE UNION SCHOOL DISTRICT
(District Pays LCSS)

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>EdJoin Membership</td>
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<td>Elementary Athletic League – Dues and Support (Attachment A)</td>
<td>300.00</td>
</tr>
<tr>
<td>Mitel VoIP Phone System (Attachment B) 44 Phones</td>
<td>Monthly Billing</td>
</tr>
<tr>
<td>Nursing Services</td>
<td>No Charge</td>
</tr>
<tr>
<td>Technology Services - Microsoft School Agreement (Attachment C)</td>
<td>7,650.00</td>
</tr>
<tr>
<td>Technology Services – Sophos Anti-Virus Annual License ($12.00 P/C)</td>
<td>1,536.00</td>
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<tr>
<td>(Attachment D)</td>
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<tr>
<td>Technology Services – Internet Content Filtering Annual License ($8.00 P/C)</td>
<td>5,600.00</td>
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<tr>
<td>(Attachment E)</td>
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</tr>
<tr>
<td>Technology Services – LCOE Tech Support Hours ($75/hour for 300 hours)</td>
<td>22,500.00</td>
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<tr>
<td>Technology Services – ISP Services – Single Metro E Circuit. E-rate – amount of $5,000.00 must be billed separately. (Attachment F)</td>
<td>Billed Separately</td>
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<tr>
<td>Technology Services – iSafe E-rate Training Package – Annual Subscription</td>
<td>150.00</td>
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<tr>
<td>(Attachment G)</td>
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</tr>
<tr>
<td>Technology Services – Know B4 Phishing Training ($20.00/staff)</td>
<td>1,020.00</td>
</tr>
<tr>
<td>QSS/QCC Annual Contract (Attachment H)</td>
<td>Billed Separately</td>
</tr>
<tr>
<td>LCOE pays 40%; all Districts share 60% Janesville = $6,788.00</td>
<td></td>
</tr>
</tbody>
</table>

NET PAYMENT DUE TO LCSS FOR SERVICES PROVIDED: $39,556.00

Janesville Union School District

Date Approved by Governing Board

by
Superintendent

Lassen County Office of Education
Patricia A. Gunderson, Lassen County Superintendent of Schools

by
Thomas C. Jones, Assistant Superintendent
Educational Services Human Resources

Date: 6/16/02
LASSEN COUNTY ELEMENTARY ATHLETIC LEAGUE (LCEAL)

LCSS agrees to coordinate the following services to DISTRICT for participation in the Lassen County Elementary Athletic League (LCEAL).

1. Provide secretarial support in the recording of minutes, mailing of meeting notices, and posting of agendas.

2. Coordinate payment of the LCEAL President's stipend of $1,000 annually.

3. Coordinate the purchase of and payment for supplies, materials, etc., as needed by the LCEAL.

DISTRICT agrees to do the following in support of its participation in the LCEAL:

1. Attendance by the DISTRICT Superintendent, or designee, at the LCEAL Board of Directors' meetings whenever possible.

2. Assurance that the Bylaws of the LCEAL are adhered to by staff, players, and coaches of the DISTRICT.

3. Payment of annual dues for participation in the LCEAL to cover costs of the President's stipend, awards, and other items as needed.

Annual Fee for Participation in LCEAL: $300.00
Lassen COE VoIP Phone Service Agreement

June 23, 2020

This agreement is to provide Lassen COE VoIP Phone Services is effective July 1, 2020 to June 30, 2025 for Janesville Union School District known as “Customer” located at 484-555 Main Street, Janesville, CA 96114 and between:

Lassen County Office of Education known as “LCOE” located at 472-013 Johnstonville Road North, Susanville, CA 96130

1. Services: Subject to the terms and conditions of this Agreement LCOE agrees to provide VoIP phone service to the Customer. The term of the agreement will start July 1, 2020 and end June 30, 2025. This agreement includes initial installation and basic programming of Customer owned Mitel phone sets and licenses. Customer maintains ownership of phones and site equipment purchased by Customer. LCOE will provide direct inward dialing (DID) numbers and voicemail boxes for all sets. Customer will be responsible for all toll charges. LCOE will work with vendors to ensure 911 services work correctly and may migrate to E911 services when available.

2. Payment and Terms: Customer will pay LCOE $10.00 per phone line per month and actual toll charges for the VoIP Phone Services plus applicable taxes. Toll charges intrastate are 0.044; interstate are 0.039 per minute and local 0.03 for the first minute and 0.01 for each additional minute in one-minute increments. Payment is due within 30 days. This contract is for Lassen COE VoIP Phone Services only and does not qualify for California Tele-Connect Fund (CTF) or E-rate discounts. Any dispute of charges should be submitted in writing within 30 days of the billing date. Either party may cancel services in part or in whole with 90 days prior written notice and agreement of both parties. Note, toll charges and monthly charge per phone will be billed from the first day of each month to the last day of each month regardless of how many days are in each month.

3. Site Equipment: Customer agrees to ensure their network system, including switches, firewall and UPS are installed and configured to properly provide VoIP services. This includes but is not limited to utilizing proper hardware, software and settings, maintain proper environmental conditions for equipment and perform normal maintenance. Customer must maintain an adequate connection to the LCOE network. This includes maintaining a firewall with a VPN connection to the LCOE and other phone system member sites.
4. **Customer consent:** Customer hereby grants to LCOE and its employees, agents, independent contractors and suppliers permission to enter upon and use their site for the purpose of providing and maintaining Lassen COE VoIP Phone Services listed above beginning and continuing until agreement is ceased by either party. Customer further acknowledges and agrees that LCOE may perform emergency maintenance as necessary to maintain the system without notice. Non-emergency maintenance will be scheduled 48 hours in advance.

5. **911 Services:** Customer acknowledges and agrees that phones are not to be moved off site, room to room, rearranged, or removed for any reason without prior notification to the LCOE Tech Department in writing to ensure 911 services work correctly. Once E911 services become available the LCOE will work with Customer to implement and test system.

6. **Release and waiver:** Customer agrees to release, indemnify and hold harmless LCOE, its employees, agents, contractors and suppliers against any and all losses, accidents, damages, injuries, expenses and claims resulting in whole or part, directly or indirectly from services provided. Customer agrees that in no event shall LCOE, its employees, agents, contractors or suppliers total and aggregate liability under this agreement exceed the amount of monthly fees paid by Customer for this service.

7. **Guarantee:** Customer understands that LCOE does not and cannot guarantee services of other entities that are necessary for the system to function. While the LCOE will use best professional efforts to achieve optimal performance and uptime of the system, LCOE can make no warranty or guarantee expressed or implied as to the uptime or quality of service. LCOE recognizes phone service is a priority and will work with all parties necessary to ensure service is always available and working properly.

8. **General provisions:** Customer agrees to provide and maintain equipment necessary to utilize the Lassen COE VoIP Phone Services. Some of the equipment necessary is: Cat5 or better network cabling to each phone location, network switching that includes services such as VLAN, QoS and FoE, adequate UPS runtime, firewall with VPN to LCOE and other phone system member sites.

This agreement contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written.

This agreement shall be governed by the laws of the State of California.
Signatures

You should read and understand this agreement. It is a legal and binding contract.

Customer

Signature

Printed Name

Date

Lassen County Office of Education (LCOE)

Signature

Printed Name

Date
Lassen COE Microsoft School Desktop Software Agreement

The Lassen COE agrees to provide “Microsoft School Desktop Software Licensing” described below to:

Janesville Union School District
P.O. Box 280
Janesville, CA 96114
530 253-3551

effective July 1, 2021 to June 30, 2024. The cost is $150.00 per FTE (staff) per year with a minimum purchase of 51 FTE annually. The minimum amount of $7,650.00 will be included in annual Master Agreements through June 30, 2020. Additional products may be added at an additional cost. No other software or services are included or implied.

The Microsoft School Desktop Software licensing consists of the following products:
- Microsoft Windows Operating System
- Microsoft Office Professional Suite (Access, Excel, Outlook, OneNote, PowerPoint, Publisher & Word)
- Microsoft Visio Professional
- Microsoft Enterprise CAL Suite

The Lassen COE assumes no responsibility of software use. Any support by Lassen COE will be billed at our regular rate in six-minute increments. The end user agrees to abide by the products End User Licensing Agreement (EULA). Please refer to:


This agreement contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written.
This agreement shall be governed by the laws of the State of California.
Lassen COE Sophos Anti-Virus Software Agreement

The Lassen COE agrees to provide “Sophos Anti-Virus Software Licensing” described below to:
Janesville Union School District
P.O. Box 280
Janesville, CA 96114
530 253-3551

effective July 1, 2021 to June 30, 2024 hereto referred to as the “term”. The cost of $8.00 per node (PC, MAC, etc.) per year with a minimum purchase of 128 nodes annually for the term. The minimum amount of $1,536.00 will be included in annual Master Agreements through June 30, 2024. Additional licenses may be added at an additional cost at any time. No other software or services are included or implied.

The Lassen COE assumes no responsibility of software use. Any support by Lassen COE will be billed at our regular rate in six-minute increments. The end user agrees to abide by the products End User Licensing Agreement (EULA). Please refer to:

This agreement contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written.
This agreement shall be governed by the laws of the State of California.
Lassen COE Content Filtering Software Agreement

The Lassen COE agrees to provide "Content Filtering" described below to:
Janesville Union School District
P.O. Box 280
Janesville, CA 96114
530 253-3551

effective July 1, 2019 to June 30, 2024 hereo referred to as the "term". The cost of $8.00 per node (PC, MAC, etc.) per year with a minimum purchase of 700 nodes annually for the term. The minimum amount of $5,600.00 will be included in annual Master Agreements through June 30, 2024. Additional licenses may be added at an additional cost at any time. No other software or services are included or implied. The Lassen COE assumes no responsibility of software use. Any support by Lassen COE will be billed at our regular rate in six-minute increments.

This agreement contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written.

This agreement shall be governed by the laws of the State of California.
Internet Services Agreement

Lassen County Office of Education
Information Technology
472-013 Johnstonville Road North
Susanville, CA 96130
Telephone: (530) 251-8700 Fax: (530) 251-8750
SPIN# 143031170
FRN# 001841279
Internet Services Agreement

Internet Services between Janesville Elementary School District (JESD) and the Lassen County Office of Education (COE) will depend upon schools and library corporation approving District’s request for funding under the Telecommunications Act of 1996 for the services described. This agreement is effective July 1, 2021 and ends June 30, 2026.

COE will provide Internet Access services that are accepted and applicable under the Federal Communications Commission rules for Universal Service Fund (E-Rate) subsidy under the Telecommunications Act of 1996.

The Internet Access services provided for the District under this agreement are for daily operational support that is E-Rate eligible as specified under Internal Access (infrastructure that facilitates Internet Access). COE supports speeds between 5 Mbps and 1000 Mbps. Maintenance and support of the equipment under this agreement are limited to E-Rate eligible services as described on the web posting of eligible services list.

No other services will be a part of this agreement that are not E-Rate eligible.

Alteration of Agreement:
This agreement may be modified or terminated only by mutual agreement of the parties where the changes are in writing and is signed by both parties.

Terms of the Agreement:
The annual cost of this Agreement is stated below. The annual amount is based upon a five year term. Annually the cost of this agreement will be reassessed to determine if costs can be reduced. However, the costs will not exceed the amount provided below.

Total amount of this agreement: $5,000.00 per year

Robert Talley
Robert Talley Technology Coordinator

Date: 12/1/2020

Approval:

Signature

Print Name

Date: 3/2/2021

"Investing in the Future"
Lassen COE iSafe Annual E-Rate Training Subscription

The Lassen COE agrees to provide access to “iSafe E-Rate Training Subscription” described below to:
Janesville Union School District
P.O. Box 280
Janesville, CA 96114
530 253-3551

Effective July 1, 2022 to June 30, 2023 hereto referred to as the “term”. The cost of $150.00 per site per year. The amount of $150.00 will be included in annual Master Agreements through June 30, 2023. No other software or services are included or implied.

The LCOE has maintains a collaborative purchase for “iSafe E-Rate Training Package”. This annual subscription is $150 per site per year and provides the training materials needed to meet E-rate regulations and a system to track that training in order to provide reports in the event of an audit. iSafe added Direct AUP to our subscription at no additional cost. This component assists with creating and maintaining “Acceptable Use Policies” and even has a method available for parents to approve them online. Each site is responsible to provide the mandated training and keeping documentation for ten years in the event of an audit to receive federal funds. The iSafe program provides an easy method to train and track this requirement.

The Lassen COE assumes no responsibility of software use. Any support by Lassen COE will be billed at our regular rate in six-minute increments.

This agreement contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written.

This agreement shall be governed by the laws of the State of California.
FOR BUDGET PURPOSES ONLY – WILL BE BILLED AFTER JULY 1, 2022

QSS BILLING
2022-23

2022-23 QSS BILLING

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>QSS Contract for 2022/23</td>
<td>$110,506.38</td>
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<tr>
<td>4% Discount if paid by March 2022</td>
<td>-$4,420.26</td>
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<tr>
<td>Total</td>
<td>$106,086.12</td>
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<tr>
<td>LCOE 40% of Contract</td>
<td>$42,434.45</td>
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<tr>
<td>District Share</td>
<td>$63,651.67</td>
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<tr>
<td>2022-23 Total County P2 ADA</td>
<td>3010.70</td>
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<tr>
<td>Per ADA Amount</td>
<td>$21.1418</td>
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</table>

<table>
<thead>
<tr>
<th>District</th>
<th>Total Due</th>
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</thead>
<tbody>
<tr>
<td>Janesville</td>
<td>$6,788.00</td>
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<td>$3,922.02</td>
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<tr>
<td>Ravendale</td>
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<td>Richmond</td>
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<tr>
<td>Shaffer Total</td>
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<tr>
<td>Susanville</td>
<td>$19,746.25</td>
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<tr>
<td>Lassen High</td>
<td>$15,263.97</td>
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<tr>
<td>Big Valley</td>
<td>$2,433.00</td>
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<tr>
<td>Fort Sage Unified</td>
<td>$4,555.00</td>
</tr>
<tr>
<td>Mt. Lassen Charter</td>
<td>$3,160.49</td>
</tr>
<tr>
<td>Total</td>
<td>$63,651.67</td>
</tr>
</tbody>
</table>

5/20/2022
# Classified Management Salary Schedule

## 2022/23

<table>
<thead>
<tr>
<th></th>
<th>Duty Days</th>
<th>Step 1</th>
<th>Step 2</th>
<th>Step 3</th>
<th>Step 4</th>
<th>Step 5</th>
<th>Step 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chief Business Officer</td>
<td>12 Months</td>
<td>$58,772</td>
<td>$61,712</td>
<td>$64,797</td>
<td>$68,037</td>
<td>$71,439</td>
<td>$73,582</td>
</tr>
<tr>
<td>Chief of Maintenance &amp; Operations</td>
<td>12 Months</td>
<td>$53,312</td>
<td>$56,261</td>
<td>$59,337</td>
<td>$62,577</td>
<td>$65,979</td>
<td>$67,958</td>
</tr>
</tbody>
</table>

$15,000 annual contribution for Health & Welfare

- CBO Certification: $1,000 Annually
- Bachelor's Degree: $1,000 Annually
- Master's Degree: $1,000 Annually

*Degree stipend is based on highest level of education.

Initial step placement at the discretion of the Board.

- Step 6 added 7/1/19
- 5% increase effective 7/1/21
- 4% increase effective 7/1/22

Board Approved:

Pay increases for management will be commensurate with other classified bargaining unit members effective 7/1/21
MEMBERS PRESENT: Nathan Roderick, Melissa McMullen, Lee Bailey, Charity Moore, and Ed Brown.

MEMBERS ABSENT: None

OTHERS PRESENT: Troy Amrein, JoAnna Harrison, and Andrea Kellogg

CALL TO ORDER: President Lee Bailey called the meeting to order at 6:37 p.m.

ESTABLISHMENT OF QUORUM: A quorum was established with four members present.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

REVIEW WRITTEN STATEMENTS: President Bailey gave the prospective candidate an opportunity to make a statement about themselves regarding the provisional appointment.

INTERVIEW CANDIDATES: JoAnna Harrison thanked the Board for their time and stated the following:

- Lassen County resident since age eleven
- Two children at Janesville, one moving on to high school
- Volunteer for the past nine years in the classroom
- Janesville School feels like family to her
- Would like to help better the school.

President Bailey and Member Moore asked Mrs. Harrison questions regarding the Board member position and her views and ideas on certain topics.

PROVISIONAL APPOINTMENT: MSCU (McMullen/Roderick) to appoint JoAnna Harrison to fill the provisional appointment vacancy.

OATH OF OFFICE: Mr. Brown administered the Oath of Office to JoAnna Harrison.
CONSENT AGENDA

MSCU (Moore/Roderick) to approve the consent agenda.
A. Approval of Agenda
B. Approval of Minutes: Regular Meeting, May 18, 2021
   Special Meeting, May 18, 2021
   Special Meeting, May 25, 2021
C. Approval of Bill Warrants: Batch #0017 and #0018
   a. General Fund $ 35,246.60
   b. Cafeteria Fund $ 10,383.06

VISITORS

No visitors addressed the Board.

STUDENT COUNCIL

There was nothing to report.

PTO BOOSTERS

There was nothing to report from PTO.

JTA REPORT

There was nothing to report from the Janesville Teachers’ Association (JTA).

CSEA REPORT

There was nothing to report from the California School Employees’ Association (CSEA).

ENROLLMENT REPORT

Mr. Brown stated enrollment is “lousy” and headed in the wrong direction.

SSC

There was no June meeting for the School Site Council (SSC).

CASH FLOW

Mrs. Kellogg stated there was a larger allocation in June for the Education Protection Account (EPA).

SUPERINTENDENT REPORT

Mr. Brown reviewed a letter received from the Division of the State Architect on the following:
- Issue regarding a construction job from the 1990’s
- Job involving the music room portable was not closed out
- Outstanding parts of the job are undone and may be expensive to fix
- Approximately $50,000.00 - $100,000.00 dollars in repairs needed
- Heating, Ventilation and Air Conditioning (HVAC) unit needs its own overload device
- Gas pressure regulator needs upstream pressure identified
- Ground conductor needs to be in ridged conduit
- Americans with Disabilities Act (ADA) problems need to be addressed
• Declare abandonment of the building with no use for students
• Building will need to be used as storage until repairs are done.

RECOGNIZE
LARA AMREIN

Mr. Brown presented Troy Amrein, on behalf of Lara Amrein, with a plaque honoring her 28 years of appreciated service at Janesville School. Mr. Amrein stated Mrs. Amrein sent her thanks to the Board.

RECOGNIZE
STEVE BIERMAN

Mr. Brown awarded the absent Steve Bierman with a plaque honoring his 24 years of service at Janesville School. The Board thanked him.

RECOGNIZE
ED BROWN

President Bailey presented Mr. Brown with a plaque honoring his 5 years of service at Janesville School.

OFFER/SIGN CONTRACT
DAVID TEETER

MSCU (Moore/McMullen) to offer David Teeter a certificated elementary teaching contract for 2021-2022.

OFFER/SIGN CONTRACT
BRANDON SHEPHERD

MSCU (Moore/Roderick) to offer Brandon Shepherd a certificated elementary teaching contract for 2021-2022.

APPROVE LCAP/
BUDGET OVERVIEW
FOR PARENTS

MSCU (Moore/McMullen) to approve the Janesville Union School District’s 2021-22 Local Control Accountability Plan (LCAP), the 2019-20 LCAP Annual Update and the Budget Overview for Parents.

APPROVE 2021-22
PRELIMINARY BUDGET

MSCU (Moore/McMullen) to approve the Janesville Union School District’s Preliminary Budget for the 2021-22 school year.

RESOLUTION #21-20

Mrs. Kellogg reported the Education Protection Account (EPA) is required to separate out funds stating where funds are being used.

MSCU (Roderick/Moore) to approve the Resolution #21-20.

CLASSIFIED
MANAGEMENT
2021-22

Mrs. Kellogg and Mr. Brown discussed the classified management salary schedule:
• Classified management pay increases will be commensurate with classified bargaining unit
• Effective date needed to be clarified to the salary schedule
• Health & Welfare benefits increased to match classified unit.

MSCU (Moore/Roderick) to approve the Classified Management salary schedule with amendments for Health & Welfare contributions and clarify wording in initial step placement.

JOB DESCRIPTION
MSCU (Moore/McMullen) to approve the Chief of Maintenance & Operations job description.

UPDATED TEACHER ASSIGNMENTS
Informational only. No discussion.

ADVISOR/COACH ASSIGNMENTS
The Board reviewed the Updated Advisor/Coach Extra-Curricular Activity Assignments for 2021-22.

REMOVE/ADD NAMES LCFCU
MSCU (Moore/Roderick) to remove Ed Brown’s name and add David Andreasen’s name to the Lassen County Federal Credit Union (LCFCU) Student Body Fund checking, savings and revolving accounts effective July 1, 2021.

VERIFICATION OF SIGNATURES
Mr. Brown stated the signatures required on the form will be obtained at the end of the meeting. This is for the new provisional appointment.

STATEMENT OF FACTS
Mr. Brown stated the signatures required on the form will be obtained at the end of the meeting. This is for the new provisional appointment.

JULY BOARD MEETING
Due to the lack of business needing to take place, the Board voted to cancel the July meeting.

MSCU (Moore/Roderick) to cancel the July Board meeting.

FIRST READING
BP/AR:
POLICY 3110
POLICY 3230
REGULATION 3230
REGULATION 3311.2
REGULATION 3311.3
REGULATION 3320
POLICY 3452

MSCU (Moore/Roderick) to approve the first reading and waive the second reading for the Board Policies and Administrative Regulations listed under Item: Q.
Minutes, June 22, 2021

BOARD REPORTS

The Board will discuss at the August meeting, expectations and goals for the new superintendent/principal David Andreasen, during the closed session portion.

President Bailey would like to discuss dedicating the library to Lara Amrein put on the August agenda.

ADJOURNMENT

MSCU (Moore/Roderick) to adjourn the meeting at 8:29 p.m.

Clerk of the Board

Date

9/2/2021
Proposal for 2022 Developer Fee Justification Study

SchoolWorks, Inc.

www.schoolworksgis.com
(916) 733-0402

8700 Auburn Folsom Rd. #200
Granite Bay, CA 95746
LETTER OF INTEREST

June 2, 2022

Janesville Union Elementary District
464-555 Main St.
Janesville, CA 96114-0280
Ph: (530) 253-3660

RE: Proposal for 2022 Developer Fee Justification Study

Thank you for the opportunity to present this Proposal to prepare a Developer Fee Justification Study for the Janesville Union Elementary District. This Proposal provides company information, key personnel, fees, work schedule, project approach, and references.

The purpose of a Developer Fee Justification Study is to justify the statutory fee rates for both residential and for commercial/industrial development.

SchoolWorks, Inc. is dedicated to developing trusting personal relationships with our clients. Our unique hands-on approach makes us more than just another facility planning consultant. We value integrity and going that extra mile to make sure we provide the highest in quality service.

We would be honored to serve the Janesville Union Elementary District. Thank you for your consideration and please do not hesitate to contact me personally if you have any questions.

Sincerely,

[Signature]

Ken Reynolds
President

DEVELOPER FEE JUSTIFICATION STUDY
OVERVIEW

Developer fees are fees that are paid by property owners and developers to school districts to mitigate the impact created by new development within a school district's boundaries on the school facilities. Fees are typically paid to the school district as a condition of a property developer or owner obtaining a building permit from the city or county for a construction project.

Level 1 (Developer Fee Justification Study) are established by the State and are considered the basic mitigation fee. Justification for the fee can be shown if anticipated residential, commercial and industrial development within a district will impact it with additional students. The SAB adjusts the rates every two years.

The current rates adopted February 23, 2022 are $4.79 per square foot for residential construction and $0.78 per square foot for commercial/industrial construction. The next proposed increase will be in January 2024 at the State Allocation Board meeting.
COMPANY INFORMATION

SchoolWorks, Inc. has an experienced team of professionals who have assisted school districts, both large and small, throughout the State of California for more than 26 years, with their facility planning issues.

January 2002 to Present: SchoolWorks, Inc. has been preparing Level 1 and Level 2 Developer Fee Studies for California school districts since its inception in January of 2002. The list of our 2018 Developer Fee Justification Study Clients can be found on Pages 13-17 of this document.

2000 to January 2002: School Facilities Planning and Management (SFP&M) Vice President Ken Reynolds and Staff, prepared Level 1 and Level 2 Developer Fee Studies. SchoolWorks, Inc. acquired SFP&M in 2010.

1994 to 2000: Ken Reynolds prepared Developer Fee Studies for Phase 1 Application Services.

SchoolWorks, Inc. has a substantial amount of experience preparing Developer Fee Studies.

SchoolWorks, Inc. has prepared over 400 Level 1 and Level 2 Developer Fee Studies since 2002.

SchoolWorks, Inc. has worked with all sizes of districts; from very small one-school districts to working with the largest district in California.

Since the SAB adjusted the Level 1 rate on February 23, 2022, SchoolWorks, Inc. has contracted with over 120 school districts throughout California.

KEY PERSONNEL

Kenneth R. Reynolds
President and Founder
SchoolWorks, Inc.

As President and Founder of SchoolWorks, Mr. Reynolds has over 25 years of experience. Mr. Reynolds has assisted over 200 California school districts in applying for the maximum eligible State funding for new construction and modernization projects. Throughout his associations with district personnel, he has helped them solve their unique issues such as State funding assistance, developer fee justification, scenarios for boundary changes, calculating enrollment projections and developing functional Facility Master Plans.

Mr. Reynolds has assisted clients in making important decisions regarding facility planning issues by doing research, analyzing information and presenting the results to School Boards and Superintendents. He also has extensive experience working with the community and committees to collaborate and accomplish the goals of a project. Mr. Reynolds is the designer and programmer of SchoolWorks Facility Planning Software. He has presented at various workshops and conferences including CASH, ACSA, CASBO, CSBA and UC Riverside.

EDUCATION
Bachelor of Science Degree, Electrical and Electronics Engineering, California State University at Sacramento

PROFESSIONAL QUALIFICATIONS
- Over 25 years of experience in Demographic Studies
- Designer and programmer for SchoolWorks® Facility Planning Software
- Presenter at CASH, ACSA, CASBO, CSBA and UC Riverside and SchoolWorks workshops on GIS & Facility Planning
- Former Vice President of Phase 1 Application Services and School Facilities Planning & Management, Inc.
- Assisted over 200 California school districts in applying for the maximum eligible State funding for new construction and modernization projects

RESPONSIBILITIES
- Primary point of contact for SchoolWorks, Inc.
- Manages team tasks and scheduling
- Maintains communication with District
- Meets with District, as needed
- Presents final Study to Board of Trustees

RELEVANT EXPERIENCE
Demographic Studies
- Fairfield-Suisun Unified School District
- Liberty Union High School District
- Fresno Unified School District
- Yolo County School District
- Vacaville Unified School District
- Santa Maria Bonita School District
- El Dorado Union High School District
- Orcutt School District
- Buckeye School District
- Burton School District
- Washington Unified School District

Developer Fee Studies
- Santa Maria Bonita School District
- Farmersville Unified School District
- Los Angeles Unified School District
- Coalinga Huron Joint Unified School District
- Fairfield Suisun Unified School District
- El Dorado Union High School District
- Gonzales Unified School District
- Live Oak Unified School District
- Chowchilla Union High School District

Kathy Reynolds
Associate Director
SchoolWorks, Inc.

Kathy has been an employee of SchoolWorks, Inc. since 2005. She is the lead Project Manager for Developer Fee Studies. Kathy has been preparing Developer Fee Justification Studies for eight years. Kathy also has fourteen years of experience working with GIS-based facility planning software. She is the principal in charge of new housing development activities corresponding with both City and County Planning Commissions as well as local developers. Kathy is in charge of quality assurance of all the information that is received from the districts.

Responsibilities
- Principal in charge of Developer Fee Justification Studies
- Manages team that prepared over 100 Developer Fee Justification Studies in 2018
- Principal in charge of housing development information: contacts City and County Planning Departments
- In charge of quality assurance of information received from the districts

Education
Master of Science – Biological Sciences
California State University Hayward
Certificate in Educational Facility Planning
UCR Extension (took classes)

Professional Qualifications
- Eight years of experience in preparing Developer Fee Justification Studies
- Fourteen years of GIS based facility planning experience

Relevant Experience
Developer Fee Justification Studies
- Santa Maria Bonita School District
- Buckeye School District
- Burton School District
- Washington Unified School District
- Lindsay Unified School District
- Morgan Hill Unified School District
- Eureka Union School District
RYAN REYNOLDS, DATA ANALYST

Ryan prepares Developer Fee Justification Studies, prepares 50-01’s, and gathers data from OPSC, Census, CDE, and other sources as needed.

EDUCATION

Associate of Arts - General Education
Los Rios Community College

JODI L. GRAYEM, OFFICE MANAGER

Jodi prepares the contracts and requests the information required to complete the studies as well as being the main point of contact for clients. She finalizes the Developer Fee Justification Studies, prepares the supporting documentation and emails the finalized studies and supporting documentation to the district.

EDUCATION

Bachelor of Arts - Child Development
California State University Sacramento

SchoolWorks, Inc. Organization Chart

SchoolWorks, Inc. Response to Request for Proposal for
Developer Fee Justification Study for Janesville Union Elementary District.
WORK SCHEDULE

Schedule Level 1: Developer Fee Justification Study

- Contract Approval
- Collect Necessary Information from the District

- Prepare Developer Fee Justification Study pursuant to Government Code 66000, et. seq. and Education Code 17621 (e) and 17622

- Delivery of Draft Developer Fee Justification Study for Districts Review (this step will occur two weeks after receiving all required data from the District)

- Completion of Final Draft of Developer Fee Justification Study
  - If requested, provide up to six (6) bound copies of the Study to the District

- Presentation of Final Study to Board of Education (extra fee)
PROJECT APPROACH

1. The current enrollment and projected growth within the District's boundary is determined.

2. Determination of Local Student Generation Rates

3. The impact of new developments is determined by analyzing the proposed development projects and calculating the estimated number of students that will be generated from new housing.

4. Existing facility capacity is derived from the baseline capacities approved by the State along with any approved and funded projects that also increase the District's capacity.

5. The projected growth from developments is then loaded into existing facilities to the extent that there is available space.

6. Any unhoused students will generate a need for new facilities and an estimated cost is calculated, based on State allowances and local land values.

7. If any students from new development are to be housed in existing facilities, the need to modernize existing schools will be determined and the appropriate portion will be included in the facility cost.

8. The cost is then compared to the amount of projected new development (residential then commercial/industrial) to determine the amount of developer fees that are justified.

SchoolWorks, Inc. will request from the District:
- Current CALPADS/CBEDS (separated by school site and grade level)
- SAB 50-02 - Existing School Building Capacity
- Latest Audit Report
- Last four (4) years of Developer Fee Logs
- Copy of your previous Level 1 Justification Study
- List and cost of projects that the Developer Fees will be used for

SchoolWorks, Inc. will compile the following data used in the Study:
- Census data
- OPSC data
- Cost of land per acre
- County and City Planning Department development information
RESPONSIBILITIES OF SCHOOLWORKS, INC.

- Prepare Developer Fee Justification Study pursuant to Government Code 66000, et. Seq. and Education Code 17621 (e) and 17622
- Assist the District with a timeline for adoption of new Developer Fees, including a Sample Notice and two (2) Sample Resolution for the Public Hearing
- Present Developer Fee to the School Board through virtual attendance and respond to questions (No Extra Charge)
- Present Developer Fee Justification Study to the Board in person and attend Public Hearing and respond to questions (Extra Charge)

QUALITY CONTROL

We have several points at which data is reviewed by our team. Kathy reviews data as it comes in from the school districts. A member of our team reviews every Study before a Draft is sent to the District. Our studies have also been reviewed by several lawyers for school districts including Los Angeles Unified School District.
FEE SCHEDULE

<table>
<thead>
<tr>
<th>Item Description:</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 1 Developer Fee Study Total Cost</td>
<td>$2,500</td>
</tr>
</tbody>
</table>

If SchoolWorks, Inc presence is requested at an in person School Board meeting, the District will be billed at $185 per hour plus travel time and expenses.

The consulting fees will be billed upon completion of the Study. The amount is due within thirty (30) days of the date of the invoice. A late fee of 5% of the invoice amount will be charged if the amount due is not paid within sixty days of the date of the invoice.

CONTRACT

SchoolWorks, Inc. will contract to perform the tasks enumerated above for the prices indicated. Janesville Union Elementary District is authorized to enter into this agreement by Government Code 53050. These services are chargeable to the District Capital Facility Funds.

Janesville Union Elementary District

Signature

Name

Title

Date

SchoolWorks, Inc

Signature

Ken Reynolds

Name

President - SchoolWorks, Inc.

Title

June 2, 2022

Date

REFERENCES

Alameda Unified School District

Enrollment: 10,927
Product: Level 1 and Level 2 Studies
County: Alameda
Reference: Dani Krueger, Administrative Assistant to the CBO
Telephone: 510.337.7000 ext. 77066

Porterville Unified School District

Enrollment: 14,429
Product: Level 1 Study
County: Tulare
Reference: Brad Rohrbach, Ed.D., Assistant Superintendent, Business Services
Telephone: 559.793.2458

Pajaro Valley Unified School District

Enrollment: 19,276
Product: Level 1 and Level 2 Studies
County: Santa Cruz
Reference: Veronica M. Moran, Executive Assistant, Business Services
Telephone: 831.786.2100 ext 2531

Santa Maria-Bonita School District

Enrollment: 16,665
Product: Level 1 and Level 2 Studies
County: Santa Barbara
Reference: Mike Grogan, Student Housing Office
Telephone: 805.361.8278

Los Angeles Unified School District

Enrollment: 574,996
Product: Level 1 Studies
County: Los Angeles
Reference: Maeve Corpus, Treasury & Other Accounting Services Branch
Telephone: 213.241.2745

SchoolWorks, Inc. Response to Request for Proposal for
Developer Fee Justification Study for Janesville Union Elementary District.
PROPOSAL/AGREEMENT TO PREPARE

DEVELOPER FEE JUSTIFICATION STUDY

for

JANESVILLE UNION ELEMENTARY SCHOOL DISTRICT

Prepared by:

Jack Schreder & Associates, Inc.
2230 K Street
Sacramento, California 95816
(916) 441-0986

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PURPOSE OF PROJECT

The objective of this project is to determine if a reasonable relationship exists between new residential, commercial, and industrial development and the need for new and/or reconstructed school facilities in the Janesville Union Elementary School District. The study will be documented to provide the District with the justification necessary to levy developer fees as authorized by Education Code Section 17620. The report will comply with any new legislative requirements to date, including SB 1693 and AB 3081 requirements.

PROJECT METHODOLOGY

The project that Jack Schreder & Associates, Inc. is proposing will be comprised of the following separate components:

**Component A:** Projection of the residential, commercial, and industrial development.

**Component B:** Identification of student yield factors for residential, commercial, and industrial development.

**Component C:** Generation of enrollment projections based on natural growth and new residential development.

**Component D:** Identification of existing facility capacity, facility needs, and facility costs based on enrollment projections. Class size reduction implementation may affect District capacity.

**Component E:** Preparation of documentation in compliance with current developer fee law.
COMPONENT A

In order to identify the projected student impact of residential, commercial, and industrial development, it is necessary to assess the impact of development. This component of the study will identify the level of future residential, commercial, and industrial development anticipated to occur in the District.

As required to justify developer fees, the specific steps in this component are:

- Identify approved and tentative development projects on file with the county and city planning departments where applicable.
- Identify development potential for vacant and underdeveloped land.
- Identify city building densities, current zoning, and master plan designations to establish build-out potentials.
- Provide development projections for single family residential and multiple family residential development. Provide projections of commercial and industrial development by category.
- Determine the development impact on the District when pre-existing dwelling units are demolished and replaced by reconstructed dwelling units as it occurs within the District boundaries.
- Project fee revenues for residential, commercial and industrial based on the current maximum fee.

District responsibility: Provide information regarding current and future projected residential development known to the District.

COMPONENT B

State default student yields will be utilized or student generation rates (SGR's) will be calculated to project the student impact of future development. The commercial/industrial SGR's will address employee generation factors, as provided by the San Diego Traffic Generation documentation (17621(e)(1)(B)).
COMPONENT C

Enrollment projections for the District will be provided which are based on the levels of new residential development identified in Component A and the SGR's identified in Component B. The enrollment projections will utilize a cohort survival methodology and proposed residential development where applicable.

*District responsibility:* Provide demographic information, including CBEDS enrollment for the current school year. Enrollments must be provided by grade level.

COMPONENT D

Once the enrollment projections are established, the District's ability to house future enrollments will be analyzed. The capacity of the District facility will be identified and future enrollments will be "loaded" into the facilities to determine if, and when, the capacity at each grade level organization will be exceeded. The effects of class size reduction program implementation will be determined. Costs for providing new facilities will be provided on a per dwelling unit, per student, and per square foot basis.

In addition to establishing the District's future facility needs and costs, the available facility funding sources will be identified.

*District responsibility:* Provide a schematic fire drill map or SP1A of each District site, including any closed or unused sites. The schematic should include current class use, District loading policy, and any limitation to housing additional students (classroom use or school site size.) Portable classrooms must be identified for each site, including use, and ownership; if they are leased, terms of lease must be provided.

COMPONENT E

The information and conclusions identified in Components A through D will be included in a report to be delivered to the District upon completion of the project. The report will comply with the requirements of Education Code Section 17620.
CONSULTING FEES

Jack Schreder & Associates, Inc. will provide a digital (PDF) draft copy of the report for district review. After the report is finalized, a digital (PDF) final report will be provided to the district. Upon request, bound hard copies will be provided to the district. Jack Schreder & Associates, Inc. will provide step-by-step instructions to implement the fees. Model resolutions and Board policies for the public hearing process and the establishment of developer fees will also be provided.

<table>
<thead>
<tr>
<th>Janesville Union Elementary School District</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Developer Fee Justification Study</td>
<td>$3,850</td>
</tr>
</tbody>
</table>

*Note: Education Code Section 17620(a)(5) provides that developer fee revenues may be used to pay for the cost of preparing developer fee justification documentation.*

As a courtesy at **no cost to the District**, Jack Schreder & Associates, Inc. will provide a template for your District’s 5-year plan as required by Government Code Sections 66006 and 66001. This plan is updated each year and must be available for public review by December 26th (180 days after close of previous fiscal year).

Upon the District’s request, Jack Schreder & Associates, Inc. will assist the District with completing the plan. The cost for such assistance is $165/hour, not to exceed 16 hours.

**Additional Considerations**

- The quoted price does not include attendance at the Board meeting when the report is presented; this is an additional optional cost for the District.

- Visitations to the district following the completion of the draft will be reimbursed to the Consultant in the amount of $165 an hour including travel time.

- Reproduction costs for bound hard copies of the final report will be reimbursed to the Consultant.

- Express mail expenses will be documented and reimbursed to the Consultant.
TIME SCHEDULE

The draft report which will include baseline data regarding District capacity, student yield information, classroom loading policies and class size reduction will be determined within 60 days of a signed agreement and receipt of requested information. The final report will be completed 15 days after receipt of the final draft from the District.

This agreement is between the Janesville Union Elementary School District and Jack Schreder & Associates, Inc.

Edward Brown
Superintendent/Principal
Janesville Union Elementary School District

Date

Jack Schreder
Jack Schreder & Associates, Inc.

November 7, 2018
Date
PROFESSIONAL QUALIFICATIONS

Dr. Jack S. Schreder
President

As a Government Relations and School Facilities Consultant for the past thirty years, Dr. Schreder has used his expertise to assist school districts with their facility and financial concerns. Dr. Schreder’s knowledge of educational facilities and finance has been augmented by his experience working within various California school districts. As a former president of the Associates of California School Administrators (ACSA Region 1), former lobbyist for ACSA, San Diego City Schools, and several private entities, he has developed the skills necessary to develop a process which results in meaningful solutions to resolving impact issues.

Dr. Schreder is a graduate of Stanford University (Ph.D. - Education and Business), San Francisco State University (M.A. - School Administration) and Michigan State University (B.A. Economics).

Kristen G. Schreder
President, School Facilities Division

Kristen Schreder is a specialist on issues relating to State Allocation Board regulations and the Office of Public School Construction policies. She represents over eighty school districts on matters related to the LeRoy Greene School Facility Program. She is an experienced lobbyist in both Louisiana and California.

Ms. Schreder is an honors graduate of Chico State University (Social Science, 1978) and is a graduate of the National Center for Paralegal Training, Atlanta, Georgia, 1982.

Cheryl A. King
Senior Associate

Ms. King has worked extensively with school districts throughout Illinois, Michigan, Colorado and California for over 20 years. Her diverse career includes teaching at both the secondary and university level and developing curriculum and outreach programs at both levels. She also administered programs as an Administrative Assistant for the Michigan Department of Education where she worked in conjunction with 20 school districts statewide to obtain state funding for projects in their districts, including follow-up evaluation procedures.

Her work in California includes extensive grant writing, development and
management of programs countywide for Butte County, consultant work with various school districts and Director of a State Local Partnership Program for the California Arts Council. Ms. King has also worked in the areas of legislative analysis and educational law as a legal assistant in the Sacramento area.

**Elona Cunningham**  
**Senior Associate**

Ms. Cunningham received her BS in Business Administration with a Minor in Spanish from Menlo College and her English/Spanish Bilingual Multiple Subject Teaching Credential from the University of San Francisco. Her work experience includes five years as a bilingual elementary school teacher in California. Before joining Jack Schreder and Associates in 1997, Ms. Cunningham worked at the corporate offices of J. Crew in New York and the Gap in San Francisco.

Ms. Cunningham has over 14 years of experience in the school facility arena. Her experience includes all areas of school facility planning while specializing in securing facilities funding for school districts throughout the State of California. In order to maximize State funding, district's needs are evaluated and all available facility funding options are considered to maximize funding. Over the course of 14 years she has secured facilities funding for over 100 school districts totaling in excess of $1 billion in facility funding. In order to secure facility funding, regular interaction with relevant State agencies is critical. Through regular communication and a presence in Sacramento, Ms. Cunningham has developed strong relationships with the Department of the State Architect, California Department of Education, and the Office of Public School Construction.

In addition, Ms. Cunningham prepares Level I Developer Fee Justification Studies and Level II School Facility Needs Assessments to assist with the impact of additional students generated from development projects.

**Tamara Caspar**  
**Associate**

Ms. Caspar joined our firm in 1998. Ms. Caspar is responsible for tracking and assisting districts with determining new construction and modernization eligibility. Ms. Caspar serves as a liaison between school districts, architects, and State agencies to secure funding for eligible projects in a timely manner.
Jamie M. Iseman  
GIS Director  

Ms. Iseman received her B.S. in Geography from California State University, Sacramento and her M.S. in Geography with an emphasis in Demographics and Planning from the University of South Carolina. Ms. Iseman worked as a GIS Analyst with the State Department of Health and Environmental Control while in South Carolina and also served as a research assistant for the South Carolina Geographic Alliance, developing computer programs to assist the teaching of Geography to K-12 students.

Since 2001 she has been utilizing Geographic Information Systems (GIS), a powerful computer mapping tool, in the preparation of Demographic Analyses and Master Plans for over 18 California school districts to assist them in analyzing current and historic student populations, the migration of students and community populations, optimizing attendance boundaries, consolidation of current schools, location of new schools, and other geographic area specific analyses for long range planning. She works closely with District staff and oversight committees to develop specific criteria for optimizing current and future facility usage.

Evelyn Shafer  
Associate  

Ms. Shafer has worked in the School Facility Program since 1999 preparing SFP applications for all programs and working closely with districts to maximize funding opportunities. She also prepares Level I and Level II studies.
CLIENT LIST

Jack Schreder & Associates, Inc. has worked with the following districts:

FACILITY FUNDING/
CLASS SIZE REDUCTION

ABC
Alhambra City Elementary
Alpaugh Unified
Antioch Unified
Archeo Union Elementary
Apple Valley Unified
Aromas-San Juan Unified
Banta Elementary
Bayshore Elementary
Bear Valley Unified
Bellevue Union
Benicia Unified
Berkeley Unified
Biggs Unified
Big Lagoon
Big Pine Unified
Bishop
Brawley Union Elementary
Brawley Union High
Buckeye Elementary
Burbank Unified
Butte Valley Unified
Cabrillo Unified
Calistoga Joint Unified
Canyon Elementary
Caruthers Union Elementary
Central Union High
Ceres Unified
Chatom Union Elementary
Cloverdale Unified
Coarsegold Union
Colusa Unified
Corcoran Joint Unified
Corning Union Elementary
Delano Union Elementary
Dos Palos Joint Union Elementary
Eastern Sierra Unified

Empire Union
Enterprise Elementary
Escondido Union Elementary
Etna Union High
Fairfax Elementary
Fillmore
Firebaugh-Las Deltas Unified
Forestville Union Elementary
Fort Bragg Unified
Galt High
Gateway Unified
Gonzales Union High
Grant Elementary
Grass Valley Elementary
Greenfield Union Elementary
Hamilton Union High
Hart-Ransom Union
Holtville Unified
Hughson Union High
Igo-Ono-Platina Union Elementary
Imperial Unified
Janesville Union
John Swett Unified
Johnstonville Elementary
Kenwood Elementary
Keppel Union
Kerman Unified
Kings Canyon Joint Unified
King City Joint Union High
King City Union Elementary
Lassen High
Laytonville Unified
Le Grand Elementary
Lewiston Elementary
Liberty Elementary
Linden Unified
Live Oak Unified
Lone Pine Unified
Los Banos Unified
Los Molinos Unified
Alameda City Unified
Allensworth Elementary
Alexander Valley Union Elementary
Alpaugh Unified
Alta-Dutch Flat Union Elementary
Alview – Dairyland Union Elem.
Alvina Elementary
Analy Union High
Anderson Union High
Anderson Valley Unified
Antelope Valley Union High
Apple Valley Unified
Arcadia Unified
Arcohe Union Elementary
Arena Union Elementary
Armona Union Elementary
Aromas-San Juan Unified
Atascadero Unified
Atwater Elementary
Bangor Union Elementary
Banta Elementary
Bass Elementary
Bear Valley Unified
Bella Vista Elementary
Bellevue Elementary
Bellevue Union Elementary
Bellflower Unified
Belmont-Redwood Shores Elementary
Benicia Unified
Bennett Valley Union Elementary
Beverly Hills Unified
Big Lagoon Union Elementary
Big Oak Flat-Groveland Unified
Big Pine Unified
Big Springs Union Elementary
Biggs Unified
Big Valley Joint Unified
Bishop Union Elementary
Bishop Joint Union High
Black Butte Union Elementary
Black Oak Mine Unified
Blue Lake Union Elementary
Bogus Elementary
Bonny Doon Union Elementary
Bradley Union
Brawley Union Elementary
Brawley Union High
Briggs Elementary
Brittan Elementary
Browns Elementary
Buckeye Elementary
Buellton Union Elementary
Burbank Unified
Butte Valley Unified
Burlingame Elementary
Butteville Union Elementary
Cabrillo Unified
Cajon Valley Union Elementary
Calexico Unified
Calipatria Unified
Calistoga Joint Unified
Cambrian Elementary
Camino Union Elementary
Camptonville Elementary
Canyon Union Elementary
Capay Joint Unified
Caruthers Unified
Caruthers Union Elementary
Caruthers Union High
Cascade Union Elementary
Castle Rock Union Elementary
Castro Valley Unified
Central Union Elementary
Central Union High
Ceres Unified
Charter Oak Unified
Chicago Park Elementary
Chinese Camp Elementary
Chowchilla Union High
Chualar Union Elementary
Cinnabar Elementary
Clay Joint Elementary
Clear Creek Elementary
Cloverdale Unified
Coffee Creek Elementary
Cold Spring Elementary
Columbia Elementary
Columbia Union
Colusa Unified
Corcoran Joint Unified
Cotati-Rohnert Park Unified
Cottonwood Union Elementary
Culver City Unified
Curtis Creek Elementary
Covina Valley Unified
Delano Joint Union High
Delano Union Elementary
Delphic Elementary
Delta Island Union Elementary
Delta View Joint Union Elementary
Denair Unified
Dinuba Unified
Dos Palos Oro- Loma Joint Union
Dublin Unified
Ducor Union Elementary
Dunsmuir Elementary
Dunsmuir Joint Union High
Durham Unified
East Nicolaus Joint Union High
El Centro Elementary
El Dorado Union High
Emery Unified
Enterprise Elementary
Esparto Unified
Etna Union High
Eureka City Elementary
Exeter Union Elementary
Exeter Union High
Fallbrook Union Elementary
Fall River Joint Unified
Feather Falls Union
Ferndale Unified
Fillmore Unified
Firebaugh-Las Deltas Unified
Flournoy Union Elementary
Fontana Unified
Forestville Union Elementary
Forks of Salmon Elementary
Fорт Bragg Unified
Fort Ross Elementary
Fort Sage Unified
Fortuna Union Elementary
Franklin Elementary
French Gulch-Whiskeytown Elem
Galt Joint Union High
Gateway Unified
Gazelle Union Elementary
Gold Oak Union
Gold Trail Union
Golden Hills
Golden Feather Union
Gonzales Union High
Gorman Elementary
Gorman Unified
Grant Elementary
Grant Joint Union High
Grass Valley Elementary
Gravenstein Union Elementary
Grossmont Union High
Guadalupe Union Elementary
Gustine Unified
Grenada Elementary
Guerneville Elementary
Hamilton Union Elementary
Hamilton Union High
Hanford Elementary
Hanford Joint Union High
Happy Valley Union Elementary
Harmony Union Elementary
Hart-Ransom Union Elementary
Hayward Unified
Healdsburg Unified
Hilmar Unified
Holtville Unified
Hornbrook Elementary
Howell Mountain Elementary
Hughes Elizabeth Lakes Union Elem
Hughson Unified
Hughson Union High
Igo, Ono, Platina Union Elementary
Imperial Unified
Indian Diggings Elementary
Indian Springs Elementary
Irvine Unified
Island Union Elementary
Jamestown Elementary
Janesville Union Elementary
John Swett Unified
Johnstonville Elementary
Julian Union High
Junction Elementary (Shasta)
Junction Elementary (Siskiyou)
Kenwood Elementary
Keppel Union Elementary
Kerman Unified
Keyes Union Elementary
King City Joint Union High
Kings Canyon Joint Unified
Kings River Union Elementary
Kings River-Hardwick Union Elem
Kingsburg High
Kingsburg Joint Union Elementary
Kirkwood Elementary
Kit Carson Union
Klamath River Union Elementary
Knightsen Elementary
La Honda Pescadero Unified
Lafayette Elementary
Laguna Salinda Union Elementary
Lagunitas Elementary
Lakeport Unified
Lakeside Union Elementary
Lake Tahoe Unified
Lammersville Elementary
Larkspur Elementary
Las Lomitas Elementary
Lassen Union High
Laton Joint Unified
Latrobe
Lawndale Elementary
Le Grand Union Elementary
Le Grand Union High
Lemoore Union Elementary
Lemoore Union High
Lewiston Elementary
Liberty Elementary (Petaluma)
Liberty Elementary (Sonoma)
Liberty Union High
Linden Unified
Lindsay Unified
Little Shasta Elementary
Live Oak Unified
Los Alamos Elementary
Los Banos Unified
Los Gatos- Saratoga Jt Union High
Los Molinos Unified
Los Olivos Elementary
Lucia Mar Unified
Lynwood Unified
Magnolia Union Elementary
Mammoth Unified
Manhattan Beach Unified
Marcum-Illinois Union
Mariposa County Unified
Mark West Union
Martinez Unified
Marysville Joint Unified
Maxwell Unified
McCabe Union Elementary
McCloud Union Elementary
McSwain Union Elementary
Mendocino Unified
Meadows Union Elementary
Mendota Unified
Menlo Park City Elementary
Meridian Elementary
Millbrae Elementary
Millville Elementary
Milpitas Unified
Mojave Unified
Monroe Elementary
Monson-Sultana Joint Union Elem
Montague Elementary
Montebello Elementary
Montecito Union Elementary
Monte Rio Union Elementary
Moreland Elementary
Morgan Hill Unified
Morongo Unified
Mother Lode Union Elementary
Mountain Union Elementary
Mt. Diablo Unified
Mt. Shasta Union
Mulberry Elementary
Mupu Elementary
Napa Valley Unified
Novato Unified
Needles Unified
Nevada City

Jack Schreder & Associates, Inc.
Developer Fee Justification Proposal/Agreement

November 7, 2018
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Nevada Joint Union High
Newark Unified
New Jerusalem Elementary
Nicasio Elementary
North County Joint Union
North Cow Creek Elementary
Novato Unified
Oak Grove Union Elementary
Oak Run Elementary
Oakdale Joint Union High
Oakdale Unified
Oakdale Union Elementary
Oakland Unified
Oak View Union Elementary
Ojai Unified
Old Adobe Union Elementary
Orchard
Orcutt Union Elementary
Orinda Union Elementary
Orland Joint Unified
Orland Joint Union Elementary
Orland Joint Union High
Oroville City Elementary
Oroville High
Pacheco Union Elementary
Pacific Grove Unified
Pacific Union Elementary
Palermo Union
Palmdale Elementary
Palo Alto Unified
Patterson Unified
Pierce Joint Unified
Piner-Olivet Union Elementary
Pioneer Union Elementary
Pittsburg Unified
Placerville Union Elementary
Plainsburg Union Elementary
Planada Elementary
Pleasant Ridge Union Elementary
Pleasant View Elementary
Plumas Unified
Point Arena Joint Union High
Pollock Pines Elementary
Portola Valley Elementary
Quartz Valley Elementary
Raisin City Elementary
Ravendale Elementary
Ravenswood City Elementary
Ready Springs Union
Red Bluff Union Elementary
Redding Elementary
Redondo Beach Unified
Reed Union Elementary
Reef Sunset Unified
Richfield Elementary
Richgrove Elementary
Richmond Elementary
Rincon Valley Union Elementary
Riverbank Unified
River Delta Unified
Roberts Ferry Union Elementary
Robla Elementary
Rockford Elementary
Roseland Elementary
Ross Valley
Rowland Unified
Sacramento City Unified
Saddleback Valley Unified
San Antonio Union Elementary
San Carlos Elementary
San Bruno Park Elementary
San Juan Union Elementary
San Lorenzo Unified
San Lorenzo Valley Unified
San Lucas Union Elementary
San Mateo-Foster City
San Mateo Union High
San Rafael City Elementary
San Rafael City High
San Ramon Valley Unified
Santa Clara Unified
Santa Cruz City Elementary
Santa Cruz City High
Santa Maria Joint Union High
Santa Maria-Bonita
Santa Paula Elementary
Saratoga Union Elementary
Sausalito Elementary
Sausalito Marin City
Sawyers Bar Elementary
Scotts Valley Unified
Sebastopol Union Elementary
Seeley Union Elementary
Seid Unified
Selma Unified
Sequoia Union High
Shaffer Union Elementary
Shasta Lake Union Elementary
Shasta Union Elementary
Shasta Union High
Sierra-Plumas Joint Unified
Siskiyou Union High
Snowline Joint Unified
Solcdad Unified
Somis Union Elementary
Sonora Elementary
Sonora Union
Sonora Union High
Soquel Union Elementary
Soulisbyville Elementary
South Bay Union Elementary
South Pasadena Unified
South San Francisco Unified
Standard Elementary
Stanislaus Union Elementary
Strathmore Union Elementary
Summerville Elementary
Summerville High
Sunol Glen Unified
Surprise Valley Joint Elementary
Susanville
Sutter Union High
Tamalpais Union High
Tehachapi Unified
Temple City Unified
Thermalito Union
Traver Joint Elementary
Tres Pinos Union Elementary
Trinity Union High
Twain Harte-Long Barn Union
Twin Hills Union Elementary
Twin Ridges Elementary
Ukiah Unified
Union Hill Elementary
Visalia Unified
Washington Union Elementary
Washington Union High
Weaver Union Elementary
Weaverville Elementary
Weed Union Elementary
West Contra Costa Unified
West Covina Unified
West Fresno Elementary
Western Placer Unified
Westmorland Union Elementary
Westwood Unified
Whisman Elementary
Whitmore Union Elementary
Williams Unified
Willits Unified
Willow Creek Elementary
Willow Grove Union Elementary
Willows Unified
Wilmar Union Elementary
Winton Elementary
Wiseburn Elementary
Woodland Joint Unified
Woodside Elementary
Wright Elementary
Yreka Union Elementary
Yreka Union High
Yuba City Unified

DEMOGRAPHIC/FACILITY PLANS

Alameda Unified
Banta Elementary
Bellflower Unified
Bellevue Union Elementary
Big Oak Flat-Groveland Unified
Biggs Unified
Big Valley Joint Unified
Black Oak Mine Unified
Brawley Elementary
Brawley Union High
Brittan Elementary
Calistoga Joint Unified
Chico Unified
Columbia Elementary
Corning Union Elementary
Delano Union Elementary
Dos Palos Oro-Loma Joint Unified
Dublin Unified
Edison Elementary
Esparto Unified
Firebaugh-Las Deltas Unified
Fort Bragg Unified
Fort Sage Unified
Galt Joint Union High
Gateway Unified
Glenn County Office of Education
Golden Plains Unified
Hamilton Union Elementary
Hamilton Union High
Happy Valley Union Elementary
Hart-Ransom Union Elementary
Hayward Unified
Healdsburg Unified
Imperial Unified
Irvine Unified
Jamestown Elementary
Janesville Union
John Swett Unified
Johnstonville Elementary
Kerman Unified
Kings River Union Elementary
Kingsburg Joint Union High
Lassen High
Le Grand Union High
Los Banos Unified
Mariposa County Unified
Mark West Union
Martinez Unified
Moraga Elementary
Morgan Hill Unified
Mountain View Whisman
Napa Valley Unified
Norwalk-La Mirada Unified
North Monterey County Unified
Oakdale Unified
Oakdale Joint Unified
Orcutt Union Elementary
Orland Joint Unified
Pacheco Union Elementary
Patterson Unified
Pierce Unified
Plumas Unified
Redondo Beach Unified
Richmond Elementary
Rincon Valley Union Elementary
Riverbank Unified
Robla Elementary
Roseland Elementary
Ross Valley Elementary
Saddleback Valley Unified
Saint Helena Unified
San Carlos Elementary
San Ramon Valley Unified
West Contra Costa Unified
West Covina Unified
West Fresno Elementary
Western Placer Unified
Westmorland Union Elementary
Westwood Unified
Whisman Elementary
Whitmore Union Elementary
Williams Unified
Willits Unified
Willow Creek Elementary
Willow Grove Union Elementary
Willows Unified
Wilmar Union Elementary
Winton Elementary
Wiseburn Elementary
Woodland Joint Unified
Woodside Elementary
Wright Elementary
Yreka Union Elementary
Yreka Union High
Yuba City Unified

REDEVELOPMENT ANALYSIS

Alameda City Unified
Calaveras Unified
Ceres Unified
Delano Union Elementary
Franklin-Mckinley Elementary
Long Beach Unified
Lucia Mar Unified
Oakland Unified
Riverbank Unified
Sacramento City Unified
Southwest
Santa Rosa Schools
Tehachapi Unified
Waterford Unified
West Contra Costa Unified
Winters Joint Unified