LOCAL PLAN

Section A: Contacts and Certifications

SPECIAL EDUCATION LOCAL PLAN AREA

California Department of Education
Special Education Division
January 2020
Section A: Contacts and Certifications

SELPA  Lassen County SELPA  Fiscal Year  2020-21

Contact Information and Certification Requirements

From the five choices below, check the box that best represents the Special Education Local Plan Area's (SELPA's) planned submission to the CDE:

- [ ] Initial Local Plan (new SELPAs only)
- [ ] Amended Governance and Administration
- [ ] Annual Plan  [ ] Amended Annual Plan
- [ ] Amended Local Educational Agency Membership

Special Education Local Plan Area Contact Information

Include current contact information for the SELPA administrator and the administrative unit and fiscal agency responsible for the implementation of the local plan.

Special Education Local Plan Area Administrator

SELPA administrator position changes do not require amendments to the local plan. However, in such cases, new SELPA administrators assume the responsibility for the contents and implementation of the last submitted and approved local plan filed with the California Department of Education (CDE).

SELPA Contact Information

<table>
<thead>
<tr>
<th>SELPA Name</th>
<th>Lassen County SELPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>SELPA Code</td>
<td></td>
</tr>
<tr>
<td>Street Address</td>
<td>472-013 Johnstonville Road North</td>
</tr>
<tr>
<td>Zip Code</td>
<td>96130</td>
</tr>
<tr>
<td>City</td>
<td>Susanville</td>
</tr>
<tr>
<td>County</td>
<td>Lassen</td>
</tr>
<tr>
<td>Administrator First Name</td>
<td>Jan</td>
</tr>
<tr>
<td>Administrator Last Name</td>
<td>DeMers</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:jdemers@lcoe.org">jdemers@lcoe.org</a></td>
</tr>
<tr>
<td>Telephone</td>
<td>(530) 257-2196</td>
</tr>
<tr>
<td>Extension</td>
<td></td>
</tr>
<tr>
<td>Contact Title</td>
<td>Assistant Superintendent/SPED</td>
</tr>
<tr>
<td>Web Address</td>
<td><a href="http://www.lcoe.org/Departments/Special-Education/Sped">www.lcoe.org/Departments/Special-Education/Sped</a></td>
</tr>
</tbody>
</table>
## Responsible Local Agency (RLA)/Administrative Unit (AU) Contact Information

<table>
<thead>
<tr>
<th>RLA/AU</th>
<th>Lassen County Office of Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Address</td>
<td>472-013 Johnstonville Road North</td>
</tr>
<tr>
<td>Zip Code</td>
<td>96130</td>
</tr>
<tr>
<td>City</td>
<td>Susanville</td>
</tr>
<tr>
<td>County</td>
<td>Lassen</td>
</tr>
<tr>
<td>Superintendent First Name</td>
<td>Patricia</td>
</tr>
<tr>
<td>Last Name</td>
<td>Gunderson</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:pgunderson@lcoe.org">pgunderson@lcoe.org</a></td>
</tr>
<tr>
<td>Telephone</td>
<td>(530) 257-2196</td>
</tr>
<tr>
<td>Web Address</td>
<td><a href="http://www.lcoe.org/Departments/Special-Education/SPP">www.lcoe.org/Departments/Special-Education/SPP</a></td>
</tr>
</tbody>
</table>
Public Hearing Requirements

Local Educational Agency

Annual Budget and Service Plans (Sections D, E, and Attachments)

LEAs participating in a SELPA's governance structure are not required to convene a separate public hearing for the adoption of the Annual Budget and Service Plans. However, LEAs must post PH notices at each school site with information related to the SELPA's PH for the adoption of the Annual Budget Plan, and/or Annual Service Plan at least 15 days before the hearing. Evidence of the posting should be maintained and made available upon request by the CDE.

Special Education Local Plan Area

Annual Budget and Services Plans (Sections D, E, and Attachments)

A PH notice for the adoption of the Annual Budget and/or Annual Service Plan(s) shall be posted at least 15 days before the hearing.

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Budget Plan PH Posting Date</td>
<td>Jun 1, 2020</td>
</tr>
<tr>
<td>Annual Budget Plan PH Date</td>
<td>Jun 16, 2020</td>
</tr>
<tr>
<td>Annual Services Plan PH Posting Date</td>
<td>Jun 1, 2020</td>
</tr>
<tr>
<td>Annual Services Plan PH Date</td>
<td>Jun 16, 2020</td>
</tr>
</tbody>
</table>

Submitting the Local Plan to the California Department of Education

STEP 1:
Section A is required when submitting any and all local plan sections to the CDE for approval.

STEP 2:
Select the radio button and check-box that represents whether the SELPA's organization is a single-LEA, or multiple-LEA structure; and the membership participation (including charter schools, COEs, and whether the SELPA meets the criteria for a small and sparse SELPA).

- [ ] Single-LEA
- [ ] Multiple-LEAs
- [ ] Charter Schools Only
- [ ] LEAs Only (including Charter LEAs)
Section A: Contacts and Certifications

SELPA: Lassen County SELPA

Fiscal Year: 2020-21

☐ COE/LEA
☐ Small and Sparse (EC sections 56211 through 56212)

STEP 3:

Is the local plan component (Governance and Administration, Annual Budget Plan, or Annual Service Plan) an amendment to a previously submitted plan?

☐ Yes  ☐ No  If "Yes," enter the fiscal year of the previously approved plan: 2016-17

STEP 4:

Include the agency, name, and title of the participants who collaborated in the development of the local plan sections. Select the "Add" button to insert a new row and the "-" button to delete the corresponding row.

<table>
<thead>
<tr>
<th>Add</th>
<th>Agency</th>
<th>First and Last Name</th>
<th>Title</th>
<th>Section</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>LCOE - Business</td>
<td>Denise Lee</td>
<td>Chief Financial Officer</td>
<td>Section B</td>
</tr>
<tr>
<td></td>
<td>Lassen CAC</td>
<td>Debbie Ceaglio</td>
<td>CAC Member</td>
<td>Multiple Sections</td>
</tr>
<tr>
<td></td>
<td>Lassen CAC</td>
<td>Melanie Pearson</td>
<td>CAC Member</td>
<td>Multiple Sections</td>
</tr>
<tr>
<td></td>
<td>Lassen CAC</td>
<td>Ron Jones</td>
<td>CAC Member</td>
<td>Multiple Sections</td>
</tr>
<tr>
<td></td>
<td>Lassen CAC</td>
<td>Renee Jones</td>
<td>CAC Member</td>
<td>Multiple Sections</td>
</tr>
<tr>
<td></td>
<td>Lassen County SELPA</td>
<td>Patricia Gunderson</td>
<td>Administrator</td>
<td>All Sections</td>
</tr>
<tr>
<td></td>
<td>Lassen County SELPA</td>
<td>Jan DeMers</td>
<td>Administrator</td>
<td>All Sections</td>
</tr>
</tbody>
</table>

STEP 5:

Select the check box to indicate which of the five certifications are being submitted. Include the total number of each type of certification being submitted.

☐ Certification 1  Number Submitted: 1
☐ Certification 2  Number Submitted: 1
☐ Certification 3  Number Submitted: 1
Section A: Contacts and Certifications

SELPA  Lassen County SELPA

Fiscal Year  2020-21

☐ Certification 4  Number Submitted  1
☐ Certification 5  Number Submitted  13

STEP 6:
Make sure all applicable certifications are signed electronically and are attached to this pdf.

STEP 7:
Electronically submit the completed section(s) to the CDE at SELPALocalPlan@cde.ca.gov. SELPAs may individually email the corresponding Sections (B, D, E), and the Attachments file to the CDE in the same manner. Or, SELPA may attach all files to a single email.

IMPORTANT: Include the SELPA name, "Local Plan" and the Sections (A, B, D, E, and/or Attachments) being submitted in the "Subject" line of all emails sent to the CDE.
Certification 1: Governance and Administration

Certification 1 is required for an initial Section B submission to the CDE, and each subsequently amended submission.

I certify the attached Governance and Administration local plan section has been adopted at LEA public hearings by the represented local board(s) (LEA/county) and is the basis for the operation and administration of special education programs. I further assure the agency(ies) represented herein will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), Title 20 of United States Code (USC) 1400 et seq., implementing regulations under Title 34 Code of Federal Regulations (34 CFR) Parts 300 and 303, 29 USC 705 (20) and 794-794b, the Federal Rehabilitation Act of 1973 as amended, the provisions of the California EC Part 30, and Chapter 3 Division 1 of Title 5 of the California Code of Regulations (5 CCR). Copies of all interagency agreements have been attached to the Governance and Administration section of the local plan.

I further certify written agreements have been developed and entered into by LEAs participating in the local plan. Such agreements include, but are not limited to all provisions pursuant to EC Section 56195.7.

Web address where the SELPA local plan, including all sections, is posted.

www.lcoe.org

Patricia Gunderson
RLA/AU Authorized Agent

Digitally signed by Patricia Gunderson
Date: 2020.06.30 14:32:43 -07'00"

Jun 16, 2020
Date

Jason Waddell
Local Governance Council Chairperson

Digitally signed by Jason Waddell
Date: 2020.06.30 14:35:25 -07'00"

Jun 16, 2020
Date

Jan DeMers
SELPA Administrator

Digitally signed by Jan DeMers
Date: 2020.06.30 14:37:09 -07'00"

Jun 16, 2020
Date

CDE Form Version 2.0
Certification 2: Annual Budget Plan and Annual Service Plan

Certification 2 is required for an initial Section D, and/or E submission to the CDE and each subsequent annual revision.

I certify the attached local plan section(s) including, (1) the Annual Budget Plan; and/or (2) the Annual Service Plan has/have been/were adopted at a SELPA public hearing and is/are the basis for the operation and administration of special education programs specified herein. I further assure the agency(ies) represented will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), 20 USC 1400 et seq., and implementing regulations under 34 CFR Parts 300 and 303, 29 USC 705 (20) and 794-794b, the Federal Rehabilitation Act of 1973 as amended, the provisions of the California EC Part 30, and Chapter 3 Division 1 of 5 CCR.

Web address where the SELPA local plan, including all sections, is posted.

www.lcoe.org

Patricia Gunderson
RLA/AU Authorized Agent

Digitally signed by Patricia Gunderson
Date: 2020.06.30 14:38:38 -07'00"

Jun 16, 2020
Date

Jason Waddell
Local Governance Council Chairperson

Digitally signed by Jason Waddell
Date: 2020.06.30 14:36:22 -07'00"

Jun 16, 2020
Date

Jan DeMers
SELPA Administrator

Digitally signed by Jan DeMers
Date: 2020.06.30 14:37:59 -07'00"

Jun 16, 2020
Date
Special Education Local Plan Area (SELPA) Local Plan Certification 3

SELPA  Lassen County SELPA

Fiscal Year  2020-21

Certification 3: County Superintendent

I certify the attached local plan section(s) as submitted with this certification are approved by the County Office of Education (COE). I further assure the local plan element(s) being submitted meet(s) all applicable requirements of state and federal laws; policies and procedures including compliance with the Individuals with Disabilities Education Act (IDEA); and is/are included in a coordinated system of all local plans (as applicable) to ensure all students with disabilities residing within the county, including those enrolled in alternative education programs, including, but not limited to, alternative schools, charter schools, opportunity schools and classes, community day schools operated by districts, community schools operated by the COE, and juvenile court schools, will have access to appropriate special education programs and related services.

1. The SELPA joined with the COE to submit the local plan.
   ☐ Yes  ☐ No

2. All local educational agencies (LEAs) within the county have elected to participate in this SELPA local plan.
   ☐ Yes  ☐ No

3. The SELPA local plan element(s) as specified herein was approved by the COE.
   ☐ Yes  ☐ No

4. The County Superintendent certifies the SELPA is a
   ☐ Single-LEA SELPA  ☐ Multi-LEA SELPA*

*A written agreement has been entered into between the LEA and SELPA for implementation of provisions, including, but not limited to California Education Code Section 56195.7 as applicable. The County Superintendent ensures local plans, including updates or revisions to the plans submitted by SELPAs in the county, upon approval by the COE, are posted on the COE web site, or include links to each local plan.

Web address where the SELPA local plan, including all sections, is posted.

http://www.lcoe.org/Departments/Special-Education/Local-Plan

Patricia Gunderson
County Superintendent

Date: 2020.06.30 14:26:39 -07'00'

Jun 30, 2020

Date

California Department of Education: Form Version 2.0

January 2020
Certification 4: Community Advisory Committee

1. The Community Advisory Committee (CAC), has advised the Special Education Local Plan Area (SELPA) during the development, amendment, and review of the local plan pursuant to California Education Code Section 56194.

   ☐ Yes  ☐ No  (If the answer is "NO," please include comments.)

2. The members of the CAC, or parents selected by the CAC, participated in the development and update of the local plan that is being submitted to the California Department of Education (CDE).

   ☐ Yes  ☐ No  (If the answer is "NO," please include comments.)

3. The CAC had at least 30 days to conduct a review. This review was completed prior to local plan being submitted to the CDE.

   ☐ Yes  ☐ No  (If the answer is "NO," please include comments.)

4. The CAC reviewed revisions made to the local plan as a result of recommendations or requirements from the CDE.

   ☐ Yes  ☐ No  (If the answer is "NO," please include comments.)

I certify the information presented herein is an accurate representation of the CAC’s involvement in the development and/or amendment of the local plan.

Mealnie Pearson
CAC Chairperson

Date: 2020.05.21 17:02:23 -07'00"
Certification 5: Participating Local Educational Agency

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA: Big Valley Joint USD

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA  ☑ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 17 day of June, 2020

Yea 4  Nays

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA website, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

http://www.lcoe.org/Departments/Special-Education/Local-Plan

Paula A. Silva
LEA Superintendent/Chief Administrator  06/17/2020

Date
Certification 5: Participating Local Educational Agency

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Fort Sage USD

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA  ☐ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 24th day of June , 2020

Yeas 3 Nays 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA website, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

http://www.icoe.org/Departments/Special-Education/Local-Plan

LEA Superintendent/Chief Administrator

Date 6.24.20
Certification 5: Participating Local Educational Agency

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Lassen County Office of Education

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA   ☐ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 24th day of June, 2020

Yea 5 Nay 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA website, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

http://www.lcoe.org/Departments/Special-Education/Local-Plan

[Signature] Patricia A. Henderson

LEA Superintendent/Chief Administrator

June 24, 2020

Date
Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA  Lassen County SELPA  Fiscal Year  2020-21

Certification 5: Participating Local Educational Agency

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA  Janesville Union School District

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA  ☑ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the  9th  day of  June  2020

Yea  4  Nays  0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA website, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

http://www.lcoe.org/Departments/Special-Education/Local-Plan

[Signature]  6/16/2020  
LEA Superintendent/Chief Administrator  Date

California Department of Education: Form Version 2.0  January 2020
Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA  Lassen County SELPA                Fiscal Year  2020-21

Certification 5: Participating Local Educational Agency

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA  Johnstonville Elementary School District

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA  ☐ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the  16  day of  June  ,  2020

Yea: 3  Nays: 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

http://www.lcoe.org/Departments/Special-Education/Local-Plan

LEA Superintendent/Chief Administrator  Jun 16, 2020

Date
Certification 5: Participating Local Educational Agency

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Lassen Union High School District

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

- Single LEA SELPA
- Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 26th day of June, 2020

Yea 4 Nays 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA website, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

http://www.lcoe.org/Departments/Special-Education/Local-Plan

LEA Superintendent/Chief Administrator

June 26, 2020

Date
Certification 5: Participating Local Educational Agency

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Long Valley School

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

- Single LEA SELPA
- Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 25th day of June, 2020

Yeas 4 Nays 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA website, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

http://www.lcoe.org/Departments/Special-Education/Local-Plan

LEA Superintendent/Chief Administrator 6/25/2020 Date
Certification 5: Participating Local Educational Agency

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA
Ravendale-Termo Elementary School District

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA  ☑ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 17 day of June, 2020

Yea's 3 Nays 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA website, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

http://www.lcoe.org/Departments/Special-Education/Local-Plan

LEA Superintendent/Chief Administrator

Jun 17, 2020

Date
Certification 5: Participating Local Educational Agency

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Richmond Elementary School District

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA ☑ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 25th day of June, 2020

Yea □ □ Nays 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

http://www.icoe.org/Departments/Special-Education/Local-Plan

LEA Superintendent/Chief Administrator

Date

6-25-2020
Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA [Lassen County SELPA] Fiscal Year [2020-21]

Certification 5: Participating Local Educational Agency

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA [Shaffer Elementary School District]

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA ☑ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the [23] day of [June] [2020]

Yea [5] Nays [0]

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA website, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

http://www.lcoe.org/Departments/Special-Education/Local-Plan

[Signature] 06/25/2020

LEA Superintendent/Chief Administrator Date

California Department of Education: Form Version 2.0 January 2020
Certification 5: Participating Local Educational Agency

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA  Susanville School District

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA    ☑ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 17 day of June 2020

Yea  5 Nays  0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA website, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

http://www.lcoe.org/Departments/Special-Education/Local-Plan

Jun 17, 2020

LEA Superintendent/Chief Administrator Date
Special Education Local Plan Area (SELP A) Local Plan Certification 5

SELP A  Lassen County SELPA  Fiscal Year  2020-21

Certification 5: Participating Local Educational Agency

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA  Thompson Peak Charter

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA  ☑ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the  25th  day of  June ,  2020

Yeas  4  Nays  0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA website, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

http://www.lcoe.org/Departments/Special-Education/Local-Plan

LEA Superintendent/Chief Administrator

Date  6/25/2020

California Department of Education: Form Version 2.0  January 2020
Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA  Lassen County SELPA  Fiscal Year 2020-21

Certification 5: Participating Local Educational Agency

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA  Westwood Unified School District

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA  ☑ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 17 day of June, 2020

Yea 5  Nays 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA website, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

http://www.lcoe.org/Departments/Special-Education/Local-Plan

Mike Anderberg

LEA Superintendent/Chief Administrator  06/17/2020

Date
LOCAL PLAN

Attachments

SPECIAL EDUCATION LOCAL PLAN AREA

California Department of Education
Special Education Division
January 2020
## Attachment I—Local Educational Agency Listing

### Participating Local Educational Agency Identification

Enter the California Department of Education (CDE) issued county/district/school code (CDS) and the full name for each local educational agency (LEA) participating in the local plan. The LEA names will automatically populate the remaining attachments. Pursuant to California Education Code (EC) sections 56205(a)(12)(D)(iii) and 56195.1(b) and (c). Special Education Local Plan Areas (SELPAs) with one or more LEAs, or those who join with the county office of education (COE) to submit a local plan to the CDE for consideration of approval must include copies of joint powers agreements or contractual agreements, as appropriate.

Users may remove all entries in each Attachment template (I through VI) by selecting the "Reset" button below. Similarly, users may add, or remove table rows by selecting the "plus" or "minus" buttons bellow. Actions taken here will be automatically repeated for each table included herein.

<table>
<thead>
<tr>
<th>Add or Delete Row</th>
<th>List Number</th>
<th>CDS CODE</th>
<th>LEA</th>
</tr>
</thead>
<tbody>
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<td>1864089</td>
<td>Big Valley Joint Unified</td>
</tr>
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<td></td>
<td>2</td>
<td>1875036</td>
<td>Fort Sage Unified</td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>1864105</td>
<td>0000000 Janesville Union Elementary</td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>1864113</td>
<td>0000000 Johnstonville Elementary</td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>1864139</td>
<td>Lassen Union High</td>
</tr>
<tr>
<td></td>
<td>6</td>
<td>1875036</td>
<td>6010763 Long Valley</td>
</tr>
<tr>
<td></td>
<td>7</td>
<td>1864162</td>
<td>Ravendale -Termo Elementary</td>
</tr>
<tr>
<td></td>
<td>8</td>
<td>1864170</td>
<td>0000000 Richmond Elementary</td>
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<tr>
<td></td>
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<td>0000000 Shaffer Union Elementary</td>
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<td>Susanville Elementary</td>
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<td>----------</td>
<td>------------------------------------------</td>
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<tr>
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<td>11</td>
<td>1864196</td>
<td>0135756 Thompson Peak Charter</td>
</tr>
<tr>
<td>+ -</td>
<td>12</td>
<td>1864204</td>
<td>Westwood Unified</td>
</tr>
<tr>
<td>+ -</td>
<td>13</td>
<td>1810181</td>
<td>Lassen County Office of Education</td>
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## Attachment II—Projected Special Education Revenue by Local Educational Agency

For each local educational agency (LEA) participating in the local plan, enter the projected special education revenue funding sources allowed by the Individuals with Disabilities Education Act (IDEA). Information included in this table must be consistent with revenues identified in Section D, Table 1.

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<tr>
<th>LEA</th>
<th>Assembly Bill (AB) 602 State Aid</th>
<th>AB 602 Property Tax</th>
<th>Federal IDEA Part C</th>
<th>Federal IDEA Part B</th>
<th>State Infant/ Toddler</th>
<th>State Preschool</th>
<th>State Mental Health</th>
<th>Federal Mental Health</th>
<th>Subtotal</th>
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<td>$0</td>
<td>$0</td>
<td>$0</td>
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<td><strong>$962,560</strong></td>
<td><strong>$201,857</strong></td>
<td><strong>$0</strong></td>
<td><strong>$237,748</strong></td>
<td><strong>$42,525</strong></td>
<td><strong>$4,640,479</strong></td>
</tr>
</tbody>
</table>

CDE Form Version 2.0
<table>
<thead>
<tr>
<th>LEA</th>
<th>Assembly Bill (AB) 602 State Aid</th>
<th>AB 602 Property Tax</th>
<th>Federal IDEA Part C</th>
<th>Federal IDEA Part B</th>
<th>State Infant/ Toddler</th>
<th>State Preschool</th>
<th>State Mental Health</th>
<th>Federal Mental Health</th>
<th>Subtotal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Westwood Unified</td>
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<td>$0</td>
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<td>$237,748</td>
<td>$4,640,479</td>
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<tr>
<td>Totals:</td>
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<td>$31,736</td>
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<td>$237,748</td>
<td>$4,640,479</td>
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<tr>
<td>Totals:</td>
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<td>$962,560</td>
<td>$201,857</td>
<td>$0</td>
<td>$42,525</td>
<td>$237,748</td>
<td>$4,640,479</td>
</tr>
<tr>
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<td>$0</td>
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<td>$237,748</td>
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<tr>
<td>Totals:</td>
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<td>$0</td>
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<td>$4,640,479</td>
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<tr>
<td>Totals:</td>
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<td>$31,736</td>
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<td>$0</td>
<td>$42,525</td>
<td>$237,748</td>
<td>$4,640,479</td>
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<tr>
<td>Totals:</td>
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<td>$201,857</td>
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<td>$42,525</td>
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<tr>
<td>Totals:</td>
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<td>$201,857</td>
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<td>$237,748</td>
<td>$4,640,479</td>
</tr>
<tr>
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<td>$31,736</td>
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<td>$0</td>
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<td>$237,748</td>
<td>$4,640,479</td>
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<td>$852,809</td>
<td>$31,736</td>
<td>$962,560</td>
<td>$201,857</td>
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<td>$237,748</td>
<td>$4,640,479</td>
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<tr>
<td>Totals:</td>
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<td>$31,736</td>
<td>$962,560</td>
<td>$201,857</td>
<td>$0</td>
<td>$42,525</td>
<td>$237,748</td>
<td>$4,640,479</td>
</tr>
<tr>
<td>Totals:</td>
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<td>$852,809</td>
<td>$31,736</td>
<td>$962,560</td>
<td>$201,857</td>
<td>$0</td>
<td>$42,525</td>
<td>$237,748</td>
<td>$4,640,479</td>
</tr>
<tr>
<td>Totals:</td>
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<td>$852,809</td>
<td>$31,736</td>
<td>$962,560</td>
<td>$201,857</td>
<td>$0</td>
<td>$42,525</td>
<td>$237,748</td>
<td>$4,640,479</td>
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CDE Form Version 2.0
<table>
<thead>
<tr>
<th>LEA</th>
<th>Assembly Bill (AB) 602 State Aid</th>
<th>AB 602 Property Tax</th>
<th>Federal IDEA Part C</th>
<th>Federal IDEA Part B</th>
<th>State Infant/Toddler</th>
<th>State Preschool</th>
<th>State Mental Health</th>
<th>Federal Mental Health</th>
<th>Subtotal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Totals: $2,311,244</td>
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<td>$962,560</td>
<td>$201,857</td>
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<td>$237,748</td>
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<td>$4,640,479</td>
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<td>$237,748</td>
<td>$42,525</td>
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<td>$201,857</td>
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<td>$31,736</td>
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<td>$0</td>
<td>$237,748</td>
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<tr>
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<td>$201,857</td>
<td>$0</td>
<td>$237,748</td>
<td>$42,525</td>
<td>$4,640,479</td>
<td></td>
</tr>
</tbody>
</table>
Attachment III
SELPA: Lassen County SELPA
Fiscal Year: 2020-21

Attachment III—Projected Expenditures by Object Code by Local Educational Agency

For each local educational agency (LEA) participating in the local plan, enter the projected special education expenditures by LEA and object code as allowed by the IDEA. Information included in this table must be consistent with expenditures identified in Section D, Tables 2.

<table>
<thead>
<tr>
<th>LEA</th>
<th>1000 Certificated Salaries</th>
<th>2000 Classified Salaries</th>
<th>3000 Employee Benefits</th>
<th>4000 Supplies</th>
<th>5000 Services and Operations</th>
<th>6000 Capital Outlay</th>
<th>7000 Other Outgo and Financing</th>
<th>Subtotal</th>
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</thead>
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<tr>
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<td>$0</td>
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</tr>
<tr>
<td>Susanville Elementary</td>
<td>$321,403</td>
<td>$212,607</td>
<td>$247,869</td>
<td>$6541</td>
<td>$64170</td>
<td>$0</td>
<td>$59469</td>
<td>$911,959</td>
</tr>
<tr>
<td>0135756 Thompson Peak Charter</td>
<td>$30699</td>
<td>$10471</td>
<td>$11623</td>
<td>$0</td>
<td>$4393</td>
<td>$0</td>
<td>$0</td>
<td>$57186</td>
</tr>
<tr>
<td>Westwood Unified</td>
<td>$59837</td>
<td>$12235</td>
<td>$45122</td>
<td>$2871</td>
<td>$250</td>
<td>$0</td>
<td>$0</td>
<td>$120,315</td>
</tr>
</tbody>
</table>

CDE Form Version 2.0
Attachment III-1 of 2
## Attachment III

**SELPA:** Lassen County SELPA  
**Fiscal Year:** 2020-21

<table>
<thead>
<tr>
<th>LEA</th>
<th>1000 Certificated Salaries</th>
<th>2000 Classified Salaries</th>
<th>3000 Employee Benefits</th>
<th>4000 Supplies</th>
<th>5000 Services and Operations</th>
<th>6000 Capital Outlay</th>
<th>7000 Other Outgo and Financing</th>
<th>Subtotal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lassen County Office of Education</td>
<td>$1,083,554</td>
<td>$625,169</td>
<td>$684,659</td>
<td>$78520</td>
<td>$779,584</td>
<td>$7916</td>
<td>$317,348</td>
<td>$3,576,750</td>
</tr>
<tr>
<td><strong>Totals:</strong></td>
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<td><strong>$1,197,045</strong></td>
<td><strong>$1,372,885</strong></td>
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<td><strong>$854,970</strong></td>
<td><strong>$7,916</strong></td>
<td><strong>$434,369</strong></td>
<td><strong>$6,190,444</strong></td>
</tr>
</tbody>
</table>
## Attachment IV—Projected Revenue by Federal, State, and Local Funding Source by Local Educational Agency

For each local educational agency (LEA) participating in the local plan, enter the projected special education expenditures allowed by each funding source. Information included in this table must be consistent with revenues identified in Section D, Table 3.

<table>
<thead>
<tr>
<th>LEA</th>
<th>Federal Revenue</th>
<th>Percent of Total Federal Revenue</th>
<th>State Revenue</th>
<th>Percent of Total State Revenue</th>
<th>Local Revenue</th>
<th>Total Federal and State Fundings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Big Valley Joint Unified</td>
<td>$0</td>
<td>0.00%</td>
<td>$46,645</td>
<td>1.29%</td>
<td>$72,664</td>
<td>$46,645</td>
</tr>
<tr>
<td>Fort Sage Unified</td>
<td>$0</td>
<td>0.00%</td>
<td>$97,602</td>
<td>2.71%</td>
<td>$187,171</td>
<td>$97,602</td>
</tr>
<tr>
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<td>$0</td>
<td>0.00%</td>
<td>$134,712</td>
<td>3.74%</td>
<td>$159,363</td>
<td>$134,712</td>
</tr>
<tr>
<td>00000000 Johnstonville Elementary</td>
<td>$0</td>
<td>0.00%</td>
<td>$67,909</td>
<td>1.88%</td>
<td>$335</td>
<td>$67,909</td>
</tr>
<tr>
<td>Lassen Union High</td>
<td>$0</td>
<td>0.00%</td>
<td>$276,761</td>
<td>7.68%</td>
<td>$219,741</td>
<td>$276,761</td>
</tr>
<tr>
<td>6010763 Long Valley</td>
<td>$0</td>
<td>0.00%</td>
<td>$86,291</td>
<td>2.39%</td>
<td>$0</td>
<td>$86,291</td>
</tr>
<tr>
<td>Ravendale -Termo Elementary</td>
<td>$0</td>
<td>0.00%</td>
<td>$2,433</td>
<td>0.07%</td>
<td>$0</td>
<td>$2,433</td>
</tr>
<tr>
<td>00000000 Richmond Elementary</td>
<td>$0</td>
<td>0.00%</td>
<td>$81,265</td>
<td>2.26%</td>
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</tr>
<tr>
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<td>$0</td>
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<td>$70,599</td>
<td>1.96%</td>
<td>$20,743</td>
<td>$70,599</td>
</tr>
<tr>
<td>Susanville Elementary</td>
<td>$0</td>
<td>0.00%</td>
<td>$396,670</td>
<td>11.01%</td>
<td>$515,289</td>
<td>$396,670</td>
</tr>
<tr>
<td>0135756 Thompson Peak Charter</td>
<td>$0</td>
<td>0.00%</td>
<td>$57,186</td>
<td>1.59%</td>
<td>$0</td>
<td>$57,186</td>
</tr>
<tr>
<td><strong>Totals:</strong></td>
<td><strong>$1,036,821</strong></td>
<td><strong>100.00%</strong></td>
<td><strong>$3,603,658</strong></td>
<td><strong>100.00%</strong></td>
<td><strong>$1,549,965</strong></td>
<td><strong>$4,640,479</strong></td>
</tr>
</tbody>
</table>
### Attachment IV

**SELPA:** Lassen County SELPA

<table>
<thead>
<tr>
<th>LEA</th>
<th>Federal Revenue</th>
<th>Percent of Total Federal Revenue</th>
<th>State Revenue</th>
<th>Percent of Total State Revenue</th>
<th>Local Revenue</th>
<th>Total Federal and State Fundings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Westwood Unified</td>
<td>$0</td>
<td>0.00%</td>
<td>$62,985</td>
<td>1.75%</td>
<td>$57,330</td>
<td>$62,985</td>
</tr>
<tr>
<td>Lassen County Office of Education</td>
<td>$1,036,821</td>
<td>100.00%</td>
<td>$2,222,600</td>
<td>61.68%</td>
<td>$317,329</td>
<td>$3,259,421</td>
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<tr>
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<td><strong>100.00%</strong></td>
<td><strong>$3,603,658</strong></td>
<td><strong>100.00%</strong></td>
<td><strong>$1,549,965</strong></td>
<td><strong>$4,640,479</strong></td>
</tr>
<tr>
<td><strong>Totals:</strong></td>
<td><strong>$1,036,821</strong></td>
<td><strong>100.00%</strong></td>
<td><strong>$3,603,658</strong></td>
<td><strong>100.00%</strong></td>
<td><strong>$1,549,965</strong></td>
<td><strong>$4,640,479</strong></td>
</tr>
<tr>
<td><strong>Totals:</strong></td>
<td><strong>$1,036,821</strong></td>
<td><strong>100.00%</strong></td>
<td><strong>$3,603,658</strong></td>
<td><strong>100.00%</strong></td>
<td><strong>$1,549,965</strong></td>
<td><strong>$4,640,479</strong></td>
</tr>
<tr>
<td><strong>Totals:</strong></td>
<td><strong>$1,036,821</strong></td>
<td><strong>100.00%</strong></td>
<td><strong>$3,603,658</strong></td>
<td><strong>100.00%</strong></td>
<td><strong>$1,549,965</strong></td>
<td><strong>$4,640,479</strong></td>
</tr>
<tr>
<td><strong>Totals:</strong></td>
<td><strong>$1,036,821</strong></td>
<td><strong>100.00%</strong></td>
<td><strong>$3,603,658</strong></td>
<td><strong>100.00%</strong></td>
<td><strong>$1,549,965</strong></td>
<td><strong>$4,640,479</strong></td>
</tr>
<tr>
<td><strong>Totals:</strong></td>
<td><strong>$1,036,821</strong></td>
<td><strong>100.00%</strong></td>
<td><strong>$3,603,658</strong></td>
<td><strong>100.00%</strong></td>
<td><strong>$1,549,965</strong></td>
<td><strong>$4,640,479</strong></td>
</tr>
<tr>
<td><strong>Totals:</strong></td>
<td><strong>$1,036,821</strong></td>
<td><strong>100.00%</strong></td>
<td><strong>$3,603,658</strong></td>
<td><strong>100.00%</strong></td>
<td><strong>$1,549,965</strong></td>
<td><strong>$4,640,479</strong></td>
</tr>
</tbody>
</table>
## Attachment IV

**SELPA:** Lassen County SELPA  
**Fiscal Year:** 2020-21

<table>
<thead>
<tr>
<th>LEA</th>
<th>Federal Revenue</th>
<th>Percent of Total Federal Revenue</th>
<th>State Revenue</th>
<th>Percent of Total State Revenue</th>
<th>Local Revenue</th>
<th>Total Federal and State Fundings</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$1,036,821</td>
<td>100.00%</td>
<td>$3,603,658</td>
<td>100.00%</td>
<td>$1,549,965</td>
<td>$4,640,479</td>
</tr>
<tr>
<td></td>
<td>$1,036,821</td>
<td>100.00%</td>
<td>$3,603,658</td>
<td>100.00%</td>
<td>$1,549,965</td>
<td>$4,640,479</td>
</tr>
<tr>
<td></td>
<td>$1,036,821</td>
<td>100.00%</td>
<td>$3,603,658</td>
<td>100.00%</td>
<td>$1,549,965</td>
<td>$4,640,479</td>
</tr>
<tr>
<td></td>
<td>$1,036,821</td>
<td>100.00%</td>
<td>$3,603,658</td>
<td>100.00%</td>
<td>$1,549,965</td>
<td>$4,640,479</td>
</tr>
<tr>
<td></td>
<td>$1,036,821</td>
<td>100.00%</td>
<td>$3,603,658</td>
<td>100.00%</td>
<td>$1,549,965</td>
<td>$4,640,479</td>
</tr>
<tr>
<td></td>
<td>$1,036,821</td>
<td>100.00%</td>
<td>$3,603,658</td>
<td>100.00%</td>
<td>$1,549,965</td>
<td>$4,640,479</td>
</tr>
<tr>
<td></td>
<td>$1,036,821</td>
<td>100.00%</td>
<td>$3,603,658</td>
<td>100.00%</td>
<td>$1,549,965</td>
<td>$4,640,479</td>
</tr>
<tr>
<td></td>
<td>$1,036,821</td>
<td>100.00%</td>
<td>$3,603,658</td>
<td>100.00%</td>
<td>$1,549,965</td>
<td>$4,640,479</td>
</tr>
<tr>
<td></td>
<td>$1,036,821</td>
<td>100.00%</td>
<td>$3,603,658</td>
<td>100.00%</td>
<td>$1,549,965</td>
<td>$4,640,479</td>
</tr>
</tbody>
</table>
### Attachment V

**SELPA: Lassen County SELPA**

**Fiscal Year:** 2020-21

### Attachment V—Projected Expenditures by Local Educational Agency for Supplemental Aids and Services in the Regular Classroom for Students with Disabilities and Those Identified with Low Incidence Disabilities

Enter the revenue allocated to each LEA for supplemental aids and services (SAS) for those students with disabilities placed in the regular classroom setting and those who are identified with low incidence (LI) disabilities. Information included in this table must be consistent with revenues identified in Section D, Table 5.

<table>
<thead>
<tr>
<th>LEA</th>
<th>Total Federal and State Revenue</th>
<th>Total Revenue Allocated to SAS in Regular Classroom</th>
<th>Percent of Total LEA Federal and State Revenue SAS</th>
<th>Total Revenue Allocated to Students with LI Disabilities</th>
<th>Percent of Total LEA Federal and State Revenue Low Incidence</th>
<th>Total Percent of Projected Total Revenue by LEA for SAS and LI</th>
</tr>
</thead>
<tbody>
<tr>
<td>Big Valley Joint Unified</td>
<td>$46,645</td>
<td>$0</td>
<td>0%</td>
<td>$0</td>
<td>0%</td>
<td>0.00%</td>
</tr>
<tr>
<td>Fort Sage Unified</td>
<td>$97,602</td>
<td>$0</td>
<td>0%</td>
<td>$0</td>
<td>0%</td>
<td>0.00%</td>
</tr>
<tr>
<td>00000000 Janesville Union Elementary</td>
<td>$134,712</td>
<td>$0</td>
<td>0%</td>
<td>$0</td>
<td>0%</td>
<td>0.00%</td>
</tr>
<tr>
<td>00000000 Johnstonville Elementary</td>
<td>$67,909</td>
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<td>0%</td>
<td>$0</td>
<td>0%</td>
<td>0.00%</td>
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<tr>
<td>Lassen Union High</td>
<td>$276,761</td>
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<td>$0</td>
<td>0%</td>
<td>9.06%</td>
</tr>
<tr>
<td>6010763 Long Valley</td>
<td>$86,291</td>
<td>$0</td>
<td>0%</td>
<td>$0</td>
<td>0%</td>
<td>0.00%</td>
</tr>
<tr>
<td>Ravendale -Termo Elementary</td>
<td>$2,433</td>
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<td>0%</td>
<td>$0</td>
<td>0%</td>
<td>0.00%</td>
</tr>
<tr>
<td>0000000 Richmond Elementary</td>
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<td>0.00%</td>
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<tr>
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<td>$0</td>
<td>0%</td>
<td>$0</td>
<td>0%</td>
<td>0.00%</td>
</tr>
<tr>
<td>Susanville Elementary</td>
<td>$396,670</td>
<td>$169,520</td>
<td>43%</td>
<td>$0</td>
<td>0%</td>
<td>42.74%</td>
</tr>
<tr>
<td>0135756 Thompson Peak Charter</td>
<td>$57,186</td>
<td>$0</td>
<td>0%</td>
<td>$0</td>
<td>0%</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Totals:</strong></td>
<td><strong>$4,640,479</strong></td>
<td><strong>$194,601</strong></td>
<td><em>Not Applicable</em></td>
<td><strong>$4,662</strong></td>
<td><em>Not Applicable</em></td>
<td><em>Not Applicable</em></td>
</tr>
</tbody>
</table>
## Attachment V

SELPA: Lassen County SELPA

<table>
<thead>
<tr>
<th>LEA</th>
<th>Total Federal and State Revenue</th>
<th>Total Revenue Allocated to SAS in Regular Classroom</th>
<th>Percent of Total LEA Federal and State Revenue SAS</th>
<th>Total Revenue Allocated to Students with LI Disabilities</th>
<th>Percent of Total LEA Federal and State Revenue Low Incidence</th>
<th>Total Percent of Projected Total Revenue by LEA for SAS and LI</th>
</tr>
</thead>
<tbody>
<tr>
<td>Westwood Unified</td>
<td>$62,965</td>
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<td>0%</td>
<td>$0</td>
<td>0%</td>
<td>0.00%</td>
</tr>
<tr>
<td>Lassen County Office of Education</td>
<td>$3,259,421</td>
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<td>0%</td>
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<td>0.14%</td>
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<td>$4,662</td>
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<tr>
<td>LEA</td>
<td>Total Federal and State Revenue</td>
<td>Total Revenue Allocated to SAS in Regular Classroom</td>
<td>Percent of Total LEA Federal and State Revenue SAS</td>
<td>Total Revenue Allocated to Students with LI Disabilities</td>
<td>Percent of Total LEA Federal and State Revenue Low Incidence</td>
<td>Total Percent of Projected Total Revenue by LEA for SAS and LI</td>
</tr>
<tr>
<td>-----</td>
<td>--------------------------------</td>
<td>---------------------------------------------------</td>
<td>------------------------------------------------</td>
<td>--------------------------------------------------</td>
<td>------------------------------------------------</td>
<td>---------------------------------------------------------------</td>
</tr>
<tr>
<td>Totals:</td>
<td>$4,640,479</td>
<td>$194,601</td>
<td>Not Applicable</td>
<td>$4,662</td>
<td>Not Applicable</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Totals:</td>
<td>$4,640,479</td>
<td>$194,601</td>
<td>Not Applicable</td>
<td>$4,662</td>
<td>Not Applicable</td>
<td>Not Applicable</td>
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<tr>
<td>Totals:</td>
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<td>$4,662</td>
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<tr>
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<td>$194,601</td>
<td>Not Applicable</td>
<td>$4,662</td>
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<td>Not Applicable</td>
</tr>
<tr>
<td>Totals:</td>
<td>$4,640,479</td>
<td>$194,601</td>
<td>Not Applicable</td>
<td>$4,662</td>
<td>Not Applicable</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Totals:</td>
<td>$4,640,479</td>
<td>$194,601</td>
<td>Not Applicable</td>
<td>$4,662</td>
<td>Not Applicable</td>
<td>Not Applicable</td>
</tr>
</tbody>
</table>
Attachment VI—Specialized Academic Instruction and Related Services by Local Educational Agency, Service Codes 210–900

1. Enter the names of all LEAs, vendors or contractors of the State Departments of Health Care Services, State Hospitals, and any designated local public health or mental health agency participating in the local plan. Select the California Longitudinal Pupil Achievement Data System (CALPADs) School Owner Code from the drop-down menu.

2. Check the box for each service provided by the corresponding LEA. If a service is not provided by a provider, leave the box “blank.” Service codes are defined in Section E of the local plan.

<table>
<thead>
<tr>
<th>LEA</th>
<th>330</th>
<th>340</th>
<th>350</th>
<th>360</th>
<th>370</th>
<th>415</th>
</tr>
</thead>
<tbody>
<tr>
<td>Big Valley Joint Unified</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td>425 435 436 445 450 460 510 515 520 525 530 535 540</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>545 610 710 715 720 725 730 735 740 745 750 755 760</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>820 830 840 850 855 860 865 870 890 900 900 900 900</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fort Sage Unified</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>330 210 220 230 240 250 260 270 340 350 360 370 415</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>425 435 436 445 450 460 510 515 520 525 530 535 540</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>545 610 710 715 720 725 730 735 740 745 750 755 760</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>820 830 840 850 855 860 865 870 890 900 900 900 900</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>000000 Janesville Union Elementary</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>330 210 220 230 240 250 260 270 340 350 360 370 415</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>425 435 436 445 450 460 510 515 520 525 530 535 540</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>545 610 710 715 720 725 730 735 740 745 750 755 760</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>820 830 840 850 855 860 865 870 890 900 900 900 900</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CDE Form Version 2.0
1. Enter the names of all LEAs, vendors or contractors of the State Departments of Health Care Services, State Hospitals, and any designated local public health or mental health agency participating in the local plan. Select the California Longitudinal Pupil Achievement Data System (CALPADs) School Owner Code from the drop-down menu.

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Attachment VII

SELPA: Lassen County SELPA

Fiscal Year: 2020-21

Attachment VII—Specialized Academic Instruction and Related Services by School Site
Participating Local Educational Agency and School Site Information

LEA: Big Valley Joint Unified School District

Superintendent: Paula Silva

Phone: 530-294-5266

Email: psilva@bigvalleyschool.org

Special Education Director: Jan DeMers

Phone: 530-251-8777

Email: jdemers@lcoe.org

School Site: Big Valley Elementary

CDS Code: 6010698

School Ownership Code: 60: Public Elementary

Specialized Academic Instruction—Code 330 is provided: ☑ Yes ☐ No

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

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210 220 230 240 250 260 270 340 350
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755 760 820 830 840 850 855 860 865
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Version 2.0
Attachment VII

SELPA: Lassen County SELPA
Fiscal Year: 2020-21

Attachment VII—Specialized Academic Instruction and Related Services by School Site
Participating Local Educational Agency and School Site Information

LEA: Big Valley Joint Unified School District

Superintendent: Paula Silva
Phone: 530-294-5266
Email: psilva@bigvalleyschool.org

Special Education Director: Jan DeMers
Phone: 530-251-8777
Email: jdemers@icoe.org

School Site: Big Valley Jr./Sr. High
CDS Code: 1831601

School Ownership Code: 66: Public High School

Specialized Academic Instruction—Code 330 is provided: ☐ Yes ☐ No

Related Services Currently Provided by the School Site:
If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

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870 ☐ 890 ☐
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Version 2.0

Attachment VII-2 of 23
Attachment VII—Specialized Academic Instruction and Related Services by School Site
Participating Local Educational Agency and School Site Information

LEA: Fort Sage Unified
Superintendent: Dr. Christopher Bonn Phone: 530-827-2129
Email: CBonn@fortsage.org
Special Education Director: Jan DeMers Phone: 530-251-8777
Email: jdemers@lcoe.org

School Site: Fort Sage Middle CDS Code: 6010714
School Ownership Code: 62: Public Intermediate/Middle

Specialized Academic Instruction—Code 330 is provided: ☑ Yes ☐ No

Related Services Currently Provided by the School Site:
If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

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Version 2.0
Attachment VII—Specialized Academic Instruction and Related Services by School Site
Participating Local Educational Agency and School Site Information

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<td>Dr. Christopher Bonn</td>
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<tr>
<td>Special Education Director:</td>
<td>Jan DeMers</td>
<td>Phone:</td>
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<td><a href="mailto:jdemers@lcoe.org">jdemers@lcoe.org</a></td>
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**Specialized Academic Instruction—Code 330 is provided:** ☒ Yes  ☐ No

**Related Services Currently Provided by the School Site:**
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Version 2.0
Attachment VII

SELPA: Lassen County SELPA  Fiscal Year: 2020-21

Attachment VII—Specialized Academic Instruction and Related Services by School Site
Participating Local Educational Agency and School Site Information

LEA: Fort Sage Unified

Superintendent: Dr. Christopher Bonn  Phone: 530-827-2129

Email: CBonn@fortsage.org

Special Education Director: Jan DeMers  Phone: 530-251-8777

Email: jdemers@lcoe.org

School Site: Mt. Lassen Charter  CDS Code: 0121657

School Ownership Code: 65: Public Kindergarten–12th

Specialized Academic Instruction—Code 330 is provided: ☐ Yes  ☐ No

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

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Version 2.0

Attachment VII-5 of 23
Attachment VII

SELPA: Lassen County SELPA
Fiscal Year: 2020-21

Attachment VII—Specialized Academic Instruction and Related Services by School Site
Participating Local Educational Agency and School Site Information

**LEA:** Fort Sage Unified

**Superintendent:** CBonn@fortsage.org  
**Phone:** 530-827-2129

**Email:** CBonn@fortsage.org

**Special Education Director:** Jan DeMers  
**Phone:** 530-251-8777

**Email:** jdemers@lcoe.org

**School Site:** Sierra Primary  
**CDS Code:** 6096341

**School Ownership Code:** 60: Public Elementary

Specialized Academic Instruction—Code 330 is provided: ☐ Yes ☐ No

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

| Code |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 210  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 220  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 230  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 240  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 250  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 260  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 270  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 280  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 290  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 300  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 310  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 320  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 330  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 340  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 350  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |

Version 2.0
Attachment VII—Specialized Academic Instruction and Related Services by School Site
Participating Local Educational Agency and School Site Information

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<thead>
<tr>
<th>LEA:</th>
<th>Janesville Union Elementary</th>
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<tbody>
<tr>
<td>Superintendent:</td>
<td>Ed Brown</td>
</tr>
<tr>
<td>Phone:</td>
<td>530-253-3660</td>
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<tr>
<td>Email:</td>
<td><a href="mailto:ebrown@janesvilleschool.org">ebrown@janesvilleschool.org</a></td>
</tr>
<tr>
<td>Special Education Director:</td>
<td>Jan DeMers</td>
</tr>
<tr>
<td>Phone:</td>
<td>530-251-8777</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:jdemers@lcoe.org">jdemers@lcoe.org</a></td>
</tr>
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</table>

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<tr>
<th>School Site:</th>
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<td>CDS Code:</td>
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<tr>
<td>School Ownership Code:</td>
<td>61: Public Elementary (in one LEA)</td>
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Specialized Academic Instruction—Code 330 is provided: ☐ Yes ☐ No

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

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Version 2.0
Attachment VII

SELPA: Lassen County SELPA    Fiscal Year: 2020-21

Attachment VII—Specialized Academic Instruction and Related Services by School Site
Participating Local Educational Agency and School Site Information

LEA: Johnstonville Elementary

Superintendent: Dr. Scott Smith    Phone: 530-257-2471

Email: ebrown@janesvilleschool.org

Special Education Director: Jan DeMers    Phone: 530-251-8777

Email: jdemers@lcoe.org

School Site: Johnstonville Elementary    CDS Code: 6010748

School Ownership Code: 61: Public Elementary (in one LEA)

Specialized Academic Instruction—Code 330 is provided: ☐ Yes  ☐ No

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

210  220  230  240  250  260  270  340  350
360  370  415  425  435  436  445  450  460
510  515  520  525  530  535  540  545  610
710  715  720  725  730  735  740  745  750
755  760  820  830  840  850  855  860  865
870  890
900
900
900
Attachment VII

SELPA: Lassen County SELPA
Fiscal Year: 2020-21

Attachment VII—Specialized Academic Instruction and Related Services by School Site
Participating Local Educational Agency and School Site Information

LEA: Lassen County Office of Education
Superintendent: Patty Gunderson
Phone: 530-257-2196
Email: pgunderson@lcoe.org
Special Education Director: Jan DeMers
Phone: 530-251-8777
Email: jdemers@lcoe.org

School Site: Lassen County Special Education
CDS Code: 6069934
School Ownership Code: 09: Special Education (Public)

Specialized Academic Instruction—Code 330 is provided: ☐ Yes  ☐ No

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

210  220  230  240  250  ☐  260  270  340  350
360  370  415  ☐  425  ☐  435  436  445  450  460
510  515  520  525  530  535  540  545  610
710  715  720  725  730  735  740  745  750
755  760  820  830  840  ☐  850  855  ☐  860  865
870  890
900  ☐  900
900  ☐  900

Version 2.0
Attachment VII

SELPA: Lassen County SELPA
Fiscal Year: 2020-21

Attachment VII—Specialized Academic Instruction and Related Services by School Site
Participating Local Educational Agency and School Site Information

LEA: Lassen County Office of Education
Superintendent: Patty Gunderson
Phone: 530-257-2196
Email: pgunderson@lcoe.org
Special Education Director: Jan DeMers
Phone: 530-251-8777
Email: jdemers@lcoe.org

School Site: Susanville State Preschool
CDS Code: 0138495
School Ownership Code: 08: Preschool

Specialized Academic Instruction—Code 330 is provided: ☐ Yes ☐ No

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

210 220 230 240 250 □ 260 270 340 350 □
360 370 415 □ 425 435 436 445 □ 450 □ 460
510 515 520 525 530 535 540 □ 545 □ 610
710 715 720 □ 725 730 735 740 □ 745 □ 750
755 760 820 □ 830 840 □ 850 □ 855 □ 860 □ 865
870 890
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900 □ □ 900 □

Version 2.0
Attachment VII—Specialized Academic Instruction and Related Services by School Site
Participating Local Educational Agency and School Site Information

LEA: Lassen County Office of Education
Superintendent: Patty Gunderson Phone: 530-257-2196
Email: pgunderson@lcoe.org
Special Education Director: Jan DeMeres Phone: 530-251-8777
Email: jdemers@lcoe.org

School Site: Westwood State Preschool CDS Code: 0138503
School Ownership Code: 08: Preschool

Specialized Academic Instruction—Code 330 is provided: ☐ Yes ☐ No

Related Services Currently Provided by the School Site:
If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

210 □ 220 □ 230 □ 240 □ 250 □ 260 □ 270 □ 340 □ 350 □
360 □ 370 □ 415 □ 425 □ 435 □ 436 □ 445 □ 450 □ 460 □
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870 □ 890 □
900 □ 900 □ 900 □ 900 □
Attachment VII—Specialized Academic Instruction and Related Services by School Site
Participating Local Educational Agency and School Site Information

<table>
<thead>
<tr>
<th>LEA:</th>
<th>Lassen Union High</th>
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<tbody>
<tr>
<td>Superintendent:</td>
<td>Morgan Nugent</td>
</tr>
<tr>
<td>Phone:</td>
<td>530-257-5134</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:morgan.nugent@lassenhigh.org">morgan.nugent@lassenhigh.org</a></td>
</tr>
<tr>
<td>Special Education Director:</td>
<td>Jan DeMers</td>
</tr>
<tr>
<td>Phone:</td>
<td>530-251-8777</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:jdemers@lcoe.org">jdemers@lcoe.org</a></td>
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<table>
<thead>
<tr>
<th>School Site:</th>
<th>Lassen Community Day</th>
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<tbody>
<tr>
<td>CDS Code:</td>
<td>1830082</td>
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<tr>
<td>School Ownership Code:</td>
<td>66: Public High School</td>
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</table>

Specialized Academic Instruction—Code 330 is provided:  Yes  No

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

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Version 2.0
Attachment VII—Specialized Academic Instruction and Related Services by School Site
Participating Local Educational Agency and School Site Information

**LEA:** Lassen Union High

**Superintendent:** Morgan Nugent  
**Phone:** 530-257-5134

**Email:** morgan.nugent@lassenhigh.org

**Special Education Director:** Jan DeMers  
**Phone:** 530-251-8777

**Email:** jdemers@lcoe.org

**School Site:** Lassen High  
**CDS Code:** 1833805

**School Ownership Code:** 66: Public High School

Specialized Academic Instruction—Code 330 is provided: ☐ Yes  ☐ No

**Related Services Currently Provided by the School Site:**

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

```
210 □ 220 □ 230 □ 240 □ 250 □ 260 □ 270 □ 340 □ 350 □
360 □ 370 □ 415 □ 425 □ 435 □ 436 □ 445 □ 450 □ 460 □
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710 □ 715 □ 720 □ 725 □ 730 □ 735 □ 740 □ 745 □ 750 □
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870 □ 890 □
900 □ 900 □
900 □ 900 □
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Attachment VII

SELPA: Lassen County SELPA  Fiscal Year: 2020-21

Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information

<table>
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<tr>
<th>LEA:</th>
<th>Long Valley School</th>
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<tbody>
<tr>
<td>Superintendent:</td>
<td>Sherri Morgan</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:SMorgan@longvalleycs.org">SMorgan@longvalleycs.org</a></td>
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<tr>
<td>Special Education Director:</td>
<td>Jan DeMers</td>
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<tr>
<td>Email:</td>
<td><a href="mailto:jdemers@lcoe.org">jdemers@lcoe.org</a></td>
</tr>
<tr>
<td>Phone:</td>
<td>530-827-2395</td>
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<tr>
<td>Phone:</td>
<td>530-251-8777</td>
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<tr>
<td>School Site:</td>
<td>Long Valley School</td>
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<td>CDS Code:</td>
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<tr>
<td>School Ownership Code:</td>
<td>65: Public Kindergarten–12th</td>
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</table>

Specialized Academic Instruction—Code 330 is provided:  

- Yes  
- No

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

<table>
<thead>
<tr>
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Version 2.0
### Lassen County SELPA

**Fiscal Year:** 2020-21

## Attachment VII—Specialized Academic Instruction and Related Services by School Site

### Participating Local Educational Agency and School Site Information

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<thead>
<tr>
<th>LEA:</th>
<th>Ravendale-Termo Elementary</th>
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<tbody>
<tr>
<td>Superintendent:</td>
<td>Jason Waddell</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:jwaddell@susanvillesd.org">jwaddell@susanvillesd.org</a></td>
</tr>
<tr>
<td>Phone:</td>
<td>530-257-8200</td>
</tr>
<tr>
<td>Special Education Director:</td>
<td>Jan DeMers</td>
</tr>
<tr>
<td>Email:</td>
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<table>
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<th>School Site:</th>
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<td>CDS Code:</td>
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### School Ownership Code: 60: Public Elementary

**Specialized Academic Instruction—Code 330 is provided:** ☑ Yes  ☐ No

### Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

<table>
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Attachment VII-15 of
Attachment VII

SELPA: Lassen County SELPA  
Fiscal Year: 2020-21

Attachment VII—Specialized Academic Instruction and Related Services by School Site

Participating Local Educational Agency and School Site Information

LEA: Richmond Elementary

Superintendent: Vicky Leitaker  
Phone: 530-257-2338

Email: vleitaker@richmondelementary.com

Special Education Director: Jan DeMers  
Phone: 530-251-8777

Email: jdemers@lcoe.org

School Site: Richmond Elementary  
CDS Code: 6010797

School Ownership Code: 61: Public Elementary (in one LEA)

Specialized Academic Instruction—Code 330 is provided: ☑ Yes  ☐ No

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

210  ☐  220  ☐  230  ☐  240  ☐  250  ☐  260  ☐  270  ☐  340  ☐  350  ☐

360  ☐  370  ☐  415  ☑  425  ☑  435  ☑  436  ☐  445  ☐  450  ☑  460  ☐

510  ☐  515  ☑  520  ☐  525  ☐  530  ☐  535  ☐  540  ☐  545  ☐  610  ☐

710  ☐  715  ☐  720  ☐  725  ☐  730  ☐  735  ☐  740  ☐  745  ☐  750  ☐

755  ☐  760  ☐  820  ☑  830  ☐  840  ☑  850  ☐  855  ☐  860  ☐  865  ☐

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900  ☐  900  ☐

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Attachment VII-16 of
Attachment VII—Specialized Academic Instruction and Related Services by School Site
Participating Local Educational Agency and School Site Information

LEA: Shaffer Union
Superintendent: Jeff Baker
Email: jbaker@shafferschool.com
Special Education Director: Jan DeMers
Email: jdemers@lcoe.org

School Site: Shaffer Elementary
CDS Code: 6010805
School Ownership Code: 61: Public Elementary (in one LEA)

Specialized Academic Instruction—Code 330 is provided: ☐ Yes  ☐ No

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

210 220 230 240 250 260 270 340 350
360 370 415 425 435 436 445 450 460
510 515 520 525 530 535 540 545 610
710 715 720 725 730 735 740 745 750
755 760 820 830 840 850 855 860 865
870 890
900
900
900

Version 2.0
Attachment VII—Specialized Academic Instruction and Related Services by School Site
Participating Local Educational Agency and School Site Information

LEA: Susanville
Superintendent: Jason Waddell Phone: 530-257-8200
Email: jwaddell@susanvillesd.org
Special Education Director: Jan DeMers Phone: 530-251-8777
Email: jdemers@lcoe.org

School Site: Diamond View CDS Code: 6010813
School Ownership Code: 62: Public Intermediate/Middle

Specialized Academic Instruction—Code 330 is provided: ☐ Yes ☐ No

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

210 220 230 240 250 260 270 340 350
360 370 415 425 435 436 445 450 460
510 515 520 525 530 535 540 545 610
710 715 720 725 730 735 740 745 750
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Version 2.0
Attachment VII—Specialized Academic Instruction and Related Services by School Site
Participating Local Educational Agency and School Site Information

<table>
<thead>
<tr>
<th>LEA:</th>
<th>Susanville</th>
<th>Phone: 530-257-8200</th>
</tr>
</thead>
<tbody>
<tr>
<td>Superintendent:</td>
<td>Jason Waddell</td>
<td></td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:jwaddell@susanville_sd.org">jwaddell@susanville_sd.org</a></td>
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<tr>
<td>Special Education Director:</td>
<td>Jan DeMers</td>
<td>Phone: 530-251-8777</td>
</tr>
<tr>
<td>Email:</td>
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Specialized Academic Instruction—Code 330 is provided:   Yes   No

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

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Version 2.0
Attachment VII—Specialized Academic Instruction and Related Services by School Site
Participating Local Educational Agency and School Site Information

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<tr>
<td>Superintendent:</td>
<td>Jason Waddell</td>
</tr>
<tr>
<td>Phone:</td>
<td>530-257-8200</td>
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<td>Email:</td>
<td><a href="mailto:jwaddell@susanvillesd.org">jwaddell@susanvillesd.org</a></td>
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<tr>
<td>Special Education Director:</td>
<td>Jan DeMers</td>
</tr>
<tr>
<td>Phone:</td>
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</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:jdemers@lcoe.org">jdemers@lcoe.org</a></td>
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| School Site:     | Meadow View                          |
| CDS Code:       | 6109748                               |
| School Ownership Code: | 60: Public Elementary |

Specialized Academic Instruction—Code 330 is provided: ☐ Yes ☐ No

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
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Attachment VII-20 of
Attachment VII—Specialized Academic Instruction and Related Services by School Site

Participating Local Educational Agency and School Site Information

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<th>LEA:</th>
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<tr>
<td>Superintendent:</td>
<td>Sherri Morgan</td>
</tr>
<tr>
<td>Phone:</td>
<td>530-827-2395</td>
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<tr>
<td>Email:</td>
<td><a href="mailto:SMorgan@longvalleycs.org">SMorgan@longvalleycs.org</a></td>
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Specialized Academic Instruction—Code 330 is provided: ☑ Yes  ☐ No

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

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Version 2.0

Attachment VII-21 of
Attachment VII

SELPA: Lassen County SELPA

Fiscal Year: 2020-21

Attachment VII—Specialized Academic Instruction and Related Services by School Site

Participating Local Educational Agency and School Site Information

LEA: Westwood Unified

Superintendent: Michael Altenburg

Phone: 530-256-2311

Email: maltenburg@westwoodusd.org

Special Education Director: Jan DeMers

Phone: 5360-251-8777

Email: jdemers@lcoe.org

School Site: Fletcher Walker

CDS Code: 6010847

School Ownership Code: 60: Public Elementary

Specialized Academic Instruction—Code 330 is provided: ☑ Yes ☐ No

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

210 ☐ 220 ☐ 230 ☐ 240 ☐ 250 ☐ 260 ☐ 270 ☐ 340 ☐ 350 ☐

360 ☐ 370 ☐ 415 ☑ 425 ☐ 435 ☐ 436 ☐ 445 ☐ 450 ☐ 460 ☐

510 ☐ 515 ☑ 520 ☐ 525 ☐ 530 ☐ 535 ☐ 540 ☐ 545 ☐ 610 ☐

710 ☐ 715 ☐ 720 ☐ 725 ☐ 730 ☐ 735 ☐ 740 ☐ 745 ☐ 750 ☐

755 ☐ 760 ☐ 820 ☐ 830 ☐ 840 ☐ 850 ☐ 855 ☐ 860 ☐ 865 ☐

870 ☐ 890 ☐

900 ☐ 900 ☐

900 ☐

Version 2.0

Attachment VII-22 of
Attachment VII

SELPA: Lassen County SELPA  Fiscal Year: 2020-21

Attachment VII—Specialized Academic Instruction and Related Services by School Site
Participating Local Educational Agency and School Site Information

LEA: Westwood Unified

Superintendent: Michael Altenburg  Phone: 530-256-2311

Email: maltenburg@westwoodusd.org

Special Education Director: Jan DeMers  Phone: 530-251-8777

Email: jdemers@lcoe.org

School Site: Westwood High  CDS Code: 1838507

School Ownership Code: 66: Public High School

Specialized Academic Instruction—Code 330 is provided: ☐ Yes  ☐ No

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

210  220  230  240  250  260  270  340  350
360  370  415  425  435  436  445  450  460
510  515  520  525  530  535  540  545  610
710  715  720  725  730  735  740  745  750
755  760  820  830  840  850  855  860  865
870  890
900

Version 2.0
LOCAL PLAN

Section B: Governance and Administration

SPECIAL EDUCATION LOCAL PLAN AREA

California Department of Education
Special Education Division
January 2020
Section B: Governance and Administration

SELPA Lassen County SELPA Fiscal Year 2020-21

B. Governance and Administration

California Education Code (EC) sections 56195 et seq. and 56205

Participating Local Educational Agencies

Participating local educational agencies (LEAs) included in the Special Education Local Plan Area (SELPA) local plan must be identified in Attachment I.

Special Education Local Plan Area—Local Plan Requirements

1. Describe the geographic service area covered by the local plan:

The Lassen County Special Education Local Plan Area (SELPA) is composed of 12 LEAs (including Charter School LEAs) within the geographic area of the Lassen County and the Lassen County Office of Education. These LEAs have joined in a cooperative plan to provide special education programs and services for all individuals with disabilities, birth through the age of 22, who resides in Lassen County or who reside outside Lassen County but attend schools within Lassen County. The Lassen County Office of Education has been designated the Administrative Unit (AU). (ED Code Section 56195.1 (c))

2. Describe the SELPA regional governance and administrative structure of the local plan. Clearly define the roles and structure of a multi-LEA governing body, or single LEA administration as applicable:

The Lassen County SELPA board governing body consists of superintendents representing each LEA, including authorized charter LEAs, and the Superintendent of Lassen County Office of Education.

Local Education Agencies (LEAs) within Lassen County and the Lassen County Office of Education, as the Responsible Local Agency (RLA), or Administrative Unit (AU) of the SELPA, hereby join together pursuant to Education Code Section 56195 to adopt a plan in accordance with Education Code Section 56200 to assure equal access to special education and services for all eligible persons with disabilities residing in the geographic area served by these agencies, hereafter known as the Lassen County Special Education Local Plan Area (Lassen County SELPA). In adopting the Local Plan, each participating agency agrees to carry out the duties and responsibilities assigned to it within the plan. Participating agencies may enter into additional contractual arrangements to meet the requirements of applicable federal and state laws. [EC 56195; 56195.1(c); 56195.5(a); 56195.5(b); 56205(a) (12) (D)].

The Lassen County Office of Education shall serve as the Responsible Local Agency (RLA) or Administrative Unit (AU) for the SELPA and perform the following functions:
1. The AU is designated to receive and distribute special education funds according to the locally approved Special Education Budget Allocation Plan.

2. The AU employs staff to support SELPA functions.

3. The AU oversees the coordination of the Local Plan.

In adopting the SELPA Local Plan, each participating LEA agrees to carry out the duties and responsibilities assigned to it within the plan. Each LEA governing board and the Lassen County Office of Education shall have authority over the programs it directly maintains consistent with the Local Plan. Regional programs are operated on behalf of the SELPA by the AU and maintains the oversight according to SELPA policies and procedures.

Each agency shall provide special education and services to all eligible students within its boundaries or who reside outside Lassen County but attend schools within Lassen County, including students attending charter schools where an LEA of the SELPA has granted that charter. Charter schools with LEA status in the SELPA are responsible for special education services. In addition, each agency shall cooperate to the maximum extend possible with other agencies to serve individuals with disabilities who cannot be served in the LEA of residence program. Such cooperation ensures that a range of program options are available throughout Lassen County.

The county office or LEAs may enter into agreements to provide service to pupils in special education programs maintained by other districts or counties and may include within their special education programs pupils residing in other districts or counties.

The Governing Boards of LEAs in Lassen County shall adopt policies and procedures for special education programs and services provided in the Lassen County SELPA. Such policies and procedures shall include, but not be limited to, assurances in all areas as required by federal and state statutes. [ED 56205 (a)(12)(D)(i)]. Responsibilities of the governing boards include, but are not limited to:

1. Approve the Local Plan and revisions to the Local Plan for the Lassen County SELPA.

2. Participate in the governance of the Lassen County SELPA by empowering their superintendent or designee to act as their agent in the approval and amendment of policies and procedures.

3. Ensure compliance with all elements of the Local Plan.

4. Cooperate with the Governing Boards of participating LEAs to assure the availability of appropriate services to eligible individuals regardless of district of accountability.

5. Provide suitable housing for special education programs maintained by the LEA.
6. Operate local programs consistent with state and federal law and regulations and policies and procedures approved for the SELPA. [ED 56195.5(a)]

7. Annually review and approve special education programs and services of the LEA.

8. Develop and adopt policies for the operation of the LEA, which are consistent with those of the SELPA, and which promote the concept to ensure access to appropriate programs and services for all children with disabilities.

9. Appoint members to the Lassen County Community Advisory Committee.

10. Review formal complaints forwarded by the respective LEA superintendents as outlined in the LEA's Uniform Complain Procedures.

11. Address questions and concerns of the public, including parents or guardians of individuals with exceptional needs who are receiving services under the Local Plan. [ED 56205(b)(4)]

3. Describe the SELPA's regional policy making process. Clearly define the roles of a multi-LEA governing body, or single LEA administration as applicable related to the policy making process for coordinating and implementing the local plan:

The SELPA Director, under the direction of the SELPA Board Council members provides administrative support and coordination of the implementation of the Local Plan. Each participating LEA agrees to carry out the responsibilities and functions assigned in the Local Plan.

The Local Plan, or amendments to the Plan, regional policy making or amending regional policies shall be affected utilizing a majority of votes in the quorum, except when a weighted vote applies.
4. Clearly define the roles of the County Office of Education (COE) as applicable, and/or any other administrative supports necessary to coordinate and implement the local plan:

The Lassen County Office of Education (LCOE) is designated as the official administrative unit (AU) to assure the implementation of the Local Plan and SELPA policies and agreements, in cooperation with participating LEAs. The distribution of the federal and state funds is the responsibility of the Lassen County SELPA AU in accordance with the Lassen County SELPA's Funding Allocation Plan and policies, agreements, and procedures. The Lassen County SELPA Director is employed by the AU Superintendent. Employment, supervision, evaluation, and discipline follow the LCOE Human Resources Standard Operating Procedures.

SELPA regional program staff members are employed by the AU upon recommendation from the Lassen County SELPA Director. Supervision, evaluation, and discipline of the Lassen County SELPA regional staff employed by the AU in support of the Local Plan shall be the responsibility of the Lassen County SELPA Director. The County Office of Education is a member of the SELPA Governing Board and is the Administrative Unit for the Lassen County SELPA.

It is the SELPA Director's responsibility to represent the interests of the SELPA as a whole without promoting any particular LEA interest over the interest of any other agency. In the event there are differences of opinions and/or positions on issues, the SELPA Director will assist the parties in reaching a reasonable solution of the issues(s).

The SELPA Director shall implement the Local Plan including the following regionalized services and operations: [ED 56836.23, ED 56205(a)(12)(B)]

The SELPA Director's responsibilities include:

1. Provides information, resources, and recommendations to the Administrative Council.
2. Plans, organizes, and directs the activities and function of various Special Education programs and the SELPA, serves as Case Manager during legal inquiries; assures Special Education programs and services are provided for individuals with exceptional needs.
3. Coordinates and monitors the implementation of the Local Plan and evaluates compliance of SELPA services in relation to state and federal laws and regulations and SELPA policies, guidelines, and bylaws.
4. Assists in the recruitment, selection, and recommendation for hiring personnel.
5. Prepares regional special education, state, federal, and local reports and waivers as required.
6. Coordinates services to disabled students with district and other local public and nonpublic agencies and schools through development of procedural handbooks, negotiation of agreements, understandings, and ongoing dialogue.
7. Develops and monitors regionalized services budgets, and allocates and distributes regionalized services funds.
8. Responsible for the fiscal administration of the annual SELPA budget plan, allocation of state and federal funds and completing any reporting and accounting requirements as required by state and
<table>
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<th>SELPA</th>
<th>Lassen County SELPA</th>
<th>Fiscal Year</th>
<th>2020-21</th>
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</thead>
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federal law. This includes assuring the legal expenditure of funds that adequately support the required Special Education services while protecting the public's interest in how tax dollars are expended.

9. Supervises the preparation of required attendance and enrollment reports and similar data necessary for the reimbursement of funds, collection of tuition for out-of-district students and similar fiscal matters.

10. Maintains and modifies, as necessary, a Management Information System to be utilized by the districts in the referral, assessment, program planning, placement, and evaluation of special education students.

11. Provides direction and support as requested during mediation, compliance complaint, and due process procedures.

12. Develops and implements a plan providing staff development opportunities to staff, parents, community, agencies, and others.

13. Directs staff and allocates resources to develop and maintain Procedural Safeguards, Individual Education Plans, and other necessary or required SELPA-level forms or publications.

14. Serves as the SELPA representative to the Northeastern Counties Special Education regional meetings and State SELPA Director meetings.

15. Provides staff to assist districts and parents in resolution of issues and to provide requested support, services, and resources.

16. Collects information for the Office of Civil Rights (OCR), Coordinated Compliance Review (CCR), due process and/or complaint findings; implements and monitors corrective actions of rulings by OCR, fair hearing, due process, and complaints.

17. Maintains current records and information regarding SELPA programs and services, and maintains records (minutes) of SELPA, Community Advisory Committee (CAC), and committee meetings and decisions. Participates and coordinates CAC meetings, acts as a liaison between the CAC and the SELPA Governing Board, shares information and recommendations between the two groups.

18. Develops, posts, and distributes, as per the Brown Act, the agendas for all meetings related to SELPA business in cooperation with the Administrative Council Chairperson.

19. Coordinates the system of identification and assessment process and system of procedural safeguards.

20. Participates in individualized education program team meetings in school districts as necessary.

21. Coordinates and facilitates placement of student in programs outside their district accountability.

22. Oversees the overall operation and delivery of Special Education services in Lassen County, assisting with legal mandates and that services are provided in a fiscally responsible manner.

23. Provides information, resources, and recommendations to the Administrative Council.

24. Recommends changes to the delivery of Special Education services, when appropriate.

25. Provides effective communication to school staff, parents, and agencies regarding changes and current trends in Special Education.

26. Assists administrators, school staff, parents, students, agencies and the general public regarding concerns.

27. Serves as the SELPA representative to the State SELPA Directors meetings, State SEACO meetings and to northeastern counties Special Education regional meetings. Participates in and represents the Lassen County SELPA at various meetings, interagency activities and public functions.
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28. Is the Special Education Transportation Director, which includes: Oversees the development of bus schedules for Special Education students; Provides support to the transportation staff; Monitoring of the Alcohol and Drug testing program; Oversees the purchasing and maintenance of vehicles used to transport students; Investigates student/driver/parent complaints; Maintains records and prepares reports as required by the California Department of Education and California Highway Patrol (CHP).

29. Attends IEP meetings as the Administrator for designated special education programs (SH/Preschool) or other IEP meetings upon request.

30. Complete staff evaluations, as assigned, following approved evaluation procedures and make recommendations to the County Superintendent regarding probationary employees.

31. Assists with new staff to support their successful implementation of special education programs.

32. Review and process various paperwork in support of staff and programs (time-slips, expense forms, requisitions, etc.).

33. Performs other duties as directed by the Administrative Council and/or the Lassen County Superintendent of Schools.

34. Coordination of career and vocational education and transition services.

35. Coordinated system of data collection and management.

36. Coordination of inter-agency agreements.

5. Describe the policies and procedures of the SELPA that allow for the participation of charter schools in the local plan:

For the purposes of providing special education services, charter schools shall be deemed either a public school within the chartering LEA or an LEA that receives funds and provides services independent of the chartering entity. All approved charter schools will be deemed public schools within the chartering entity until the charter school has been deemed an LEA following the decision making process in this Local Plan. The categorization as a separate LEA will become effective on the first day of the fiscal year (July 1), following final approval by the SELPA Governing Board.

A. Public School within a School District or County Office of Education

Charter schools that are deemed to be public schools within the chartering entity will participate in state and federal funding in the same manner as other schools or programs within the chartering entity. The chartering entity will be responsible for ensuring that all children with disabilities enrolled in the charter school receive special education and related services in a manner that is consistent with all applicable provisions of state and federal law. The chartering entity will determine the policies and procedures necessary to ensure that the protections of special education law extend to students in the charter school in the same manner as students enrolled in other schools or programs administrated by the chartering entity. The chartering entity will receive all applicable special education funds as specified in the
SELPA's approved funding allocations,

B. Charter School as an LEA Within the SELPA

A charter school that was chartered by or assigned to a SELPA member may apply to the SELPA Governing Board to become an LEA for the provision of special education services. Application must be made to the SELPA on or December 1 of the school year preceding the school year in which the charter school anticipates operating as an LEA within the SELPA. LEA status will not become effective prior to July 1 of the year in which final approval was granted. Once granted LEA status, a charter school will participate on an equal basis with other members in the governance of the SELPA. The independent charter shall be assigned to the region in which the school/operation is located within the SELPA.

The applicant charter school will be deemed an LEA if the SELPA Governing Board determines that the charter school has met all requirements to be included as a member LEA of the SELPA as specified in this Local Plan.

C. Participation of Charter Schools in the Local Plan

A charter school may participate in the SELPA in one of two ways depending upon their governance structure. If the charter school is recognized as another public school within the LEA which serve special education students or in accordance with the charter school's MOU with an existing LEA SELPA member, then the charter will be represented by, and receive funding from, the existing LEA in the same manner as all other schools with the LEA. If the charter school is independent in all matters, including fiscal and governance, then the charter school will be deemed to be a separate LEA within the SELPA and will participate in the same manner as all other LEAs as described in this Local Plan.

A charter school which applies to be an independent LEA within the SELPA must conform to all of the policies and regulations of the Local Plan, and all applicable federal and state laws.

6. Identify and describe the representation and participation of the SELPA community advisory committee (CAC) pursuant to EC Section 56190 in the development of the local plan:

The Lassen County SELPA has established a Community Advisory Committee (CAC) in accordance with EC Section 56190, which consists of parents of individuals with exceptional needs enrolled in public or privates
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| schools, parents of other pupils enrolled in school, pupils and adults with disabilities, regular education teachers, special education teachers, and other school personnel, representatives of other public and private agencies, and person concerned with the needs of individuals with exceptional needs. Feedback and involvement from the CAC is an important component of the development of the Local Plan. The requirements for the Local Plan are shared with the CAC and meeting dates focused on reviewing, discussing and receiving feedback are created and shared. The scheduling of two meeting dates are identified to review and read the local plan during its development with the CAC to receive feedback and suggestions prior to the plan going to the Lassen County SELPA Governing Board for final approval. |

7. Describe the SELPA's process for regular consultations regarding the plan development with representative of special education and regular education teachers, and administrators selected by the groups they represent and parent members of the CAC:

| The Lassen County SELPA regularly seeks out guidance, input and feedback from individuals from LEAs including representation from General Education, Special Education, Administration and parent members of the CAC. All of these groups are informed and encouraged to attend meetings dedicated to the development of the Local Plan. |

8. Identify and describe the responsible local agency (RLA), Administrative Unit (AU), or other agency who is responsible for performing tasks such as the receipt and distribution of funds, provision of administrative support, and coordination and implementation of the plan:

| It is the intent of the Lassen County Special Education Local Plan Area that the Lassen County Office of Education function as the SELPA administrative Unit (AU), sometimes referred to as the Responsible Local Agency (RLA). In this capacity, the AU shall be responsible for performing the following functions: 1. Coordinate the governance, administration, and implementation of the Local Plan; 2. Receive funds that fall under SELPA authority; 3. Provide regionalized and other support services; 4. Directly operate special education programs and services as determined by the SELPA governance; 5. Distribute federal local assistance funds, and state aid funds to assist LEAs to provide special education services and programs in accordance with the Annual Budget Plan and Annual Service Plan |

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6. Maintaining accountability for the SELPA AU budget and expenditures in accordance with state and federal required and administrative council recommendations

7. Coordinating with, and auditing the participating LEAs, the certification of fiscal, attendance, transportation, and student management information system (CALPADS)

8. Certifying that each participating LEA meets all applicable state and federal laws pertaining to the education of individuals with disabilities

9. Describe the contractual agreements and the SELPA's system for determining the responsibility of participating agency for the education of each student with special needs residing within the geographical area served by the plan:

The Lassen County Office of Education, as the Administrative Unit of the SELPA, shall assure that all functions as listed below are performance in accordance with the governing structure and processes as described in the Local Plan:

1. Coordination and implementation of the SELPA's Local Plan

2. Assist LEAs in the development/implementation of policies and procedures to assure procedural safeguards for individuals with exceptional needs and their parents including *assurance of equal access to all programs and services in the SELPA region based on individual assessed need, *advice to parents on the availability of free or low-cost legal services and sources from which independent assessments can be obtained, *the development of resolution processes for complaints and the correction of identified compliance concerns, *the implementation of due process procedures;

3. Develop and facilitate the implementation of coordinated systems for identifying, referring, and assessing individuals with exceptional needs, determining eligibility for the provision of special education services, developing individualized education programs for those found eligible for special education services, determining appropriate educational placements for individuals, and reviewing the progress of such individuals in those programs and placements;

4. Implement a coordinated system of personnel development, including parent education programs;

5. Implement a coordinated system of curriculum development and alignment with the respective areas of the core curriculum;
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6. Implement a coordinated system of internal program review including the coordination of the SELPA’s self-review for compliance with state and federal special education requirements;

7. Implement a coordinated system of date collection and maintenance of management information;

8. Implement a coordinated system for the evaluation of the Local Plan's effectiveness;

9. Coordinate interagency agreements;

10. Coordinate services to medical facilities, licensed children’s institutions, and family foster homes;

11. Coordinate services provided by certified non-pupil schools and agencies;

12. Serve as liaison to the State Department of Education and prepare program and fiscal report required of the SELPA;

13. Fund the incidental expenses of, and provide logistical support to, the Community Advisory Committee;

14. Coordinate the specialized transportation within the SELPA;

15. Assure a full educational opportunity for all disabled children birth to 22 years of age;

16. Receive and distribute funds for the support of special education programs and services;

17. Coordinate career and vocational education and transition services;

18. Though the use of support personnel, provide direct instructional program support to staff;

19. Provide necessary regionalized and other support services throughout the SELPA;

20. Facilitate the development, implementation, and revision of the Local Plan

10. For multi-LEA local plans, specify:

   a. The responsibilities of each participating COE and LEA governing board in the policymaking process:

Each district Governing Board, in adopting the Local Plan, adopts the SELPA policies and procedures contained therein. District Governing Boards also participate in the governance of the Lassen County SELPA through their designated representative to the Administrative...
b. The responsibilities of the superintendents of each participating LEA and COE in the implementation of the local plan:

School district superintendents are directly responsible to the Governing Boards of their respective school districts. The superintendent of each participating local school district is responsible for assuring the provision of appropriate special education programs and services for students with disabilities for who the district is responsible in accordance with the policies, agreements, and procedures established by the Governing Board and those described in the Local Plan. The specific functions of the district superintendents necessary for carrying out the responsibility include, but are not necessarily limited to:

1. Participates, or appoints a designated representative of the educational agency to participate, as a member of the Administrative Council and carrying out the functions of the Administrative Council as described in the Local Plan;

2. Acts as a liaison between the district Governing Board and the Administrative Council;

3. Provides leadership within the district in support of special education programs and services;

4. Assure the compliant implementation of the Local Plan and the provision of services to individuals with exceptional needs within the educational agency in accordance with their IEPs;

5. Advises the district Governing Board of policies adopted by the Administrative Council;

6. Recommends to the district Governing Board the development and adoption of local policies for special education programs and services;

7. Recommends to the district Governing Board and revisions of special education programs and services which are necessary to meet the changing needs of the district and which should be considered in the SELPA budget planning process;

8. Implements fiscal and budgetary procedures which assure that funds apportioned to the education agency under Part 30 of the Education Code and Part B of the Individuals with Disabilities Education Act are expended exclusively for the purposes for which they were intended and are not used in a manner which supplants the use of local resources except as provided by state and federal law;

9. Develops and maintains fiscal accounting records and information compatible with procedures established by the Administrative Council and the Lassen County Office of Education and in a manner that facilitates an audit by a certified public accountant, the California Department of Education or the Administrative Council;
10. Assures that necessary pupil, program and fiscal data is submitted to the SELPA Administrator in a timely manner;

11. Supports and cooperates in SELPA regional activities, such as:
   a. personnel development;
   b. coordination of curriculum;
   c. state and federal reporting;
   d. program evaluation;
   e. student management information systems

12. Provides administrative support for all special education programs and services in the education agency;

13. Ensure that all special education students attending district schools, enrolled in district or county operated programs, are placed in the least restrictive environment and are provided mainstream opportunities as indicated in their IEPs;

14. Consults with the SELPA Administrator regarding actions involving due process filings, complaints or major programmatic changes affecting the SELPA;

15. Implants and monitors actions directed by administrative hearing officers or compliance officers;

16. Provides oversight to all special education programs and services within the district in order to ensure maintenance of standards and adherence to all relevant laws, rules, regulations, and policies.

c. The responsibilities of each LEA and COE for coordinating the administration of the local plan:

District and county administrators of special education are responsible for the general supervision of the special education programs and services and the implementation of the Local Plan within their respective LEA. In the absence of a director, or similar position within a school district, the superintendent or designee of the LEA shall fulfill these duties. The specific functions of the administrators of special education necessary to carry out their responsibility include, but are not necessarily limited to:

1. Monitoring the assessment, instructional planning, placement and review procedures of
individuals with disabilities;

2. Serving as the administrator for IEP team meetings as required per Ed. Code 56341;

3. Supervising the development and implementation of appropriate curriculum and instruction for individuals with disabilities, including modification of the general core curriculum;

4. Coordinating Child Find activities at the local level;

5. Assisting in or providing the supervision and and evaluation of special education personnel;

6. Monitoring the special education programs and services to ensure their provision in the least restrictive environment and in appropriate facilities;

7. Working cooperatively with other SELPA LEAs in the planning and implementation of the full continuum of programs and services on a regional basis;

8. Assisting in the identification of personnel development needs and in-service education programs;

9. Providing input, as necessary, relative to the development of local and SELPA-wide policies and procedures;

10. With the assistance of parents and staff, identifying potential candidates for membership on the Community Advisory Committee (CAC) to submit for Governing Board selection;

11. Coordinating California Department of Education evaluation activities within the LEA. In addition to the above, district administrators for special education shall perform the following functions:

   a. Advise the superintendent and board regarding the status, accomplishments and needs of the special education programs and services operating within the LEA;

   b. Gather, interpret and report data regarding the implementation, administration and operation of the Local Plan within the LEA;

   c. Assist in or direct the development and monitoring of the special education budget for the LEA.

11. Identify the respective roles of the RLA/AU, the SELPA administrator, and the individual LEAs associated with the SELPA related to:

   a. The hiring, supervision, evaluation, and discipline of the SELPA administrator and staff employed by the AU in support of the local plan:

   It is the intent of the Lassen County Special Education Local Plan Area that the Lassen County
Office of Education function as the SELPA Administrative Unit (AU), sometimes referred to as the Responsible Local Agency (RLA). In this capacity, the AU will do the following:

1. Coordinate the governance, administration, and implementation of the Local Plan;
2. Receive funds that fall under SELPA authority;
3. Provide regionalized and other support services;
4. Directly operate special education programs and services ad determined by the SELPA governance;
5. Distribute Federal local assistance funds and state aid funds to assist LEAs to provide special education services and programs in accordance with the Annual Budget Plan and Annual Service Plan. The County Superintendent of Schools shall be designated as the Superintendent of the Responsible Local Agency/Administrative Unit. He/she will serve as a member of the Administrative Council and will have the general responsibility for coordination and implementation of the Local Plan in accordance with approved policies and procedures. The Lassen County Office of Education acts as the Administrative Unit (AU) of the SELPA. The SELPA AU shall have the responsibility for employment, supervision, evaluation, and discipline of the SELPA Administrator, SELPA staff, and regionalized service personnel. The selection of such staff and evaluation procedures shall be according to SELPA AU policies and procedures.

b. The local method used to distribute federal and state funds to the SELPA RLA/AU and to LEAs within the SELPA:

All Federal and State special education funds shall be allocated to the Administrative Unit for distribution to the LEAs according to a special education funding allocation plan approved by the Administrative Council. Any changes to the allocation of Federal and State special education funds shall be made by the Administrative Council.

The governing boards of the LEAs participating in the SELPA have agreed that students with disabilities will be provided with appropriate special education services. The Administrative Council have been designated the authority to verify the distribution of all federal and state special education funds in order for the local education agencies to carry out their responsibilities. Approval by all the LEA governing boards is required for the allocation plan to be implemented. The AU shall be responsible for the distribution of the funds according to the approved Special Education Funding Allocation Plan. The SELPA Director is responsible to ensure that the funds are distributed in accordance with the funding allocation plan.

The Administrative Council shall annual review and allocate the special education funds to all the participating LEAs in the SELPA according to the allocation model described in this Local Plan.
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Revenue

For the purposes of this allocation model, the base AB602 funding includes the following funding sources:

LEA 3-22 year old unit funding

Non-Public School Funding

Extended School Year

Special Education Property Taxes

Federal IDEA Funds

SELPA AB602 Funding Allocation Model: SELPA-Wide Off the Top Programs/Services

SELPA-Wide program fund distribution to the operating LEA(s) for the following special education programs is to be based on Administrative Council approved budgets. Program budgets/staff will be reviewed and approved by the Administrative Council initially in the January/February proceeding the new school year and at any point deemed necessary by the operating LEA in the current year.

FINANCIAL - State and Federal Funds

Federal Local Assistance Grant Funds, Federal Preschool Grants, and Out-of-Home Care dollars support the regionalized programs. State AB 602 dollars are utilized to cover the remaining costs for regionalized programs, for which the Federal dollars are not sufficient, and are distributed on a per-ADA basis based upon prior-year Second Principal Apportionment (P-2) attendance, after the following “off-the-top” expenditures have been funded.

SELPA Staff/Administrative Unit

The SELPA will be staffed as follows:

- 1.0 full-time equivalent (FTE) SELPA Director/Administrator of Special Education
- 1.0 FTE Administrative Assistant

Regionalized Programs

The following regionalized programs and related services are available to all students within the SELPA and are funded “off-the-top”:

- Adaptive Physical Education
- Assistive Technology
- Behavior Counselors
- Deaf/Hard-of-Hearing
- Extended School Year (ESY)
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- Infant and preschool programs for SWDs
- Low Incidence Programs
- Occupational and Physical Therapy
- Orientation and Mobility
- Psychological Services
- School Nursing Services
- Specialized classes for students kindergarten through post-secondary with the most significant disabilities
- Speech and Language
- Transportation

The LCOE AU is the operator of the above listed regionalized programs and employs staff supporting the Special Education programs and related services identified above.

Low incidence equipment funds are allocated pursuant to applicable state and federal laws, on a case-by-case basis, as determined by the SELPA. Low incidence funds are allocated based on requests from participating LEAs. If the requests exceed the funding available, the requests are granted on a prorated basis to the maximum extent possible with existing funds.

Speech and Language Pathologist employed by Susanville SD provides services regionally. The LEA will be reimbursed for these costs. Reimbursements will be funded "off-the-top."

Extraordinary Cost Reserve

The extraordinary cost reserve will be maintained at a minimum of $1 million and used to fund costs such as:

**Nonpublic School/Residential Placement/State Special School for the Deaf and Blind**

Costs for any Nonpublic School (NPS), Residential, or State Special School for the Deaf and Blind placements shall be paid by the LEA with a $30,000 maximum per student per year with any additional costs incurred paid by the Extraordinary Cost Reserve.

State reimbursements for each placement will first replenish the SELPA extraordinary cost reserve. Once replenished, reimbursement will be to the LEA.

**Litigation/Due Process**

**Vehicle/Bus Replacement**

Any LEA may request emergency relief from the SELPA Board based upon their financial need.

**Allocation of AB 602 Funding**

After all "off-the-top" expenditures have been funded and minimum extraordinary cost reserves met, AB 602 dollars will be distributed on a per-ADA basis based upon prior-year P-2 attendance.

Revenue estimates will be given to the LEAs for budgeting purposes each spring.
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Allocation of funds will be transferred quarterly to the LEAs based upon the percentage of cash received by the AU.

ADA Allocation
a. Base allocation is total SELPA funding reduced by the SELPA-Wide Off the Top allocation and Severe Program funding allocation
b. Allocation divided by SELPA-wide prior year K-12 P-2 ADA equals per ADA amount to be allocated to each LEA

Federal Infant Discretionary Funds and Federal Preschool Grant Funds

The Administrative Council has determined that federal infant discretionary services shall be provided by the LCOE AU.

The county office within the SELPA operate the federal preschool grant programs. The Administrative Council will annually review the allocation of these funds and services.

Instructional Aides

The SELPA encourages the assignment of instructional aide time to match the same allocation of Resource Specialist Services and the assignment of instructional aide/paraprofessional time to related service providers when the demand of the credentialed provider’s caseload is not allowing the IEPs to be implemented.

Educationally Related Mental Health Service Revenue

LCOE AU shall receive the mental health revenue based on the yearly ADA count. The county office shall use the mental health revenue for the mandated services such as counseling, parent training, and other services that support students with emotional problems.

Lassen County Office of Education will hire qualified behavior counselors or school psychologists with expertise working with K-12 emotionally disturbed students. The person shall serve all Lassen County districts that pre-refers or identifies an emotionally disturbed student who requires educationally related mental health services.

Costs of Due Process Proceedings

The cost of due process hearings is the responsibility of the district of accountability as is the outcome, if it results in unfunded costs to the program.

c. The operation of special education programs:

The Governing Board of each school district maintains authority to operate those programs identified in the annual service plan compiled by the SELPA. Each school district that operates special education programs is responsible for the recruitment, hiring, direction, and supervision
of personnel necessary for the operation of these programs. Each Governing Board will cooperate with the Governing Boards of other Lassen County SELPA LEAs to assure the availability of special education services to all individuals with disabilities regardless of their district of accountability.

d. Monitoring the appropriate use of federal, state, and local funds allocated for special education programs:

It is the intent of the SELPA that the needs of students with disabilities, as identified in the IEP/IFSP, shall be met. Funds allocated for special education programs shall be used for services to students with disabilities. LEAs shall assure that funds received from Part B of the Individuals with Disabilities Education Act are used to supplement and not supplant state, local and other federal funds. To ensure the appropriate use of special education funds the following steps shall be followed by each reporting LEA: 1) Verification of the type and number of special education programs being operated; 2) Verification of the classification and number of staff assigned to special education programs; 3) Under the CDE’s accounting code structure, verification that special education revenues are used for expenditures coded to appropriate special education categories; 4) Under the CDE’s accounting code structure, comparing level of special education expenditures to prior year expenditures, confirming that federal maintenance of effort requirements have been met. If the current year special education program expenditures reflect a decrease from the prior year, identify the circumstances that created the decrease and the justification for maintaining the decrease under the maintenance of effort guidelines; 5) Verification that caseloads based on pupil count data (CASEMIS) support the level of staffing provided; 6) Verification that special day class enrollment counts are in alignment with special education average daily attendance as reported on the state attendance reports.

The SELPA Administrator will annually collect the information described above for each LEA operating special education programs and report the findings to the Administrative Council. The Administrative Council will review the information, and make decisions as necessary, regarding the appropriate use of special education funds.

12. Describe how specialized equipment and services will be distributed within the SELPA in a manner that minimizes the necessity to serve students in isolated sites and maximizes the opportunities to serve students in the least restrictive environments:

Funding for specialized books, materials, equipment, and services for identified special education students with low incidence disabilities (visually impaired, hearing impaired, and severely orthopedically impaired) shall be made available through the SELPA. The use of funds must relate to the unique educational needs resulting from a student’s low incidence
disability. The SELPA Administrator may allocate funds for specialized books, materials, equipment, and services to low incidence students who are: 1) enrolled in public special education or general education classrooms; 2) enrolled in a California State Special School; 3) enrolled in a certified non-public school or private school by a participating LEA; or 4) served in a student's home pursuant to an approved IEP. The primary goal for the use of these funds is to serve students in the least restrictive environment. Requests for low incidence funds must be submitted to the SELPA in writing. All requests will be reviewed and approved/disapproved by the SELPA Administrator or designee.

Policies, Procedures, and Programs

Pursuant to EC sections 56122 and 56205(a), the SELPA ensures conformity with Title 20 United States Code (USC) and in accordance with Title 34 Code of Federal Regulations (CFR) Section 300.201 and has in effect policies, procedures, and programs. For each of the following 23 areas, identify whether, or not each of the following provisions of law are adopted as stated. If the policy is not adopted as stated, briefly describe the SELPA's policy for the given area. In all cases, provide the SELPA policy and procedure numbers; the document title; and the physical location where the policy can be found.

1. Free Appropriate Public Education: 20 USC Section 1412(a)(1)

Policy/Procedure Number: BP/AR 0430

Document Title: Comprehensive Local Plan for Special Education

Document Location: http://www.lcoe.org/Board/Policies/index.html

"It shall be the policy of this LEA that a free appropriate public education is available to all children with disabilities residing in the LEA between the ages of 3 and 21, inclusive, including children with disabilities who have been suspended or expelled from school." The policy is adopted by the SELPA as stated:

☐ Yes  ☐ No

2. Full Educational Opportunity: 20 USC Section 1412(a)(2)

Policy/Procedure Number: AR 0430

Document Title: Comprehensive Local Plan for Special Education

Document Location: http://www.lcoe.org/Board/Policies/index.html

"It shall be the policy of this LEA that all children with disabilities have access to educational
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programs, non-academic programs, and services available to non-disabled children." The policy is adopted by the SELPA as stated:

☐ Yes  ☐ No

3. Child Find: 20 USC Section 1412(a)(3)

Policy/Procedure Number:  BP/AR 6164.4
Document Title:  Identification of Individuals for Special Education
Document Location:  http://www.lcoe.org/Board/Policies/index.html

"It shall be the policy of this LEA that all children with disabilities residing in the State, including children with disabilities who are homeless or are wards of the State and children with disabilities attending private schools, regardless of the severity of their disabilities, who are in need of special education and related services, are identified, located, and evaluated. A practical method has been developed and implemented to determine which children with disabilities are currently receiving needed special education and related services." The policy is adopted by the SELPA as stated:

☐ Yes  ☐ No

4. Individualized Education Program (IEP) and Individualized Family Service Plan (IFSP): 20 USC Section 1412(a)(4)

Policy/Procedure Number:  AR 6159
Document Title:  Individualized Education Program
Document Location:  http://www.lcoe.org/Board/Policies/index.html

"It shall be the policy of this LEA that an IEP, or an IFSP that meets the requirements of 20 USC Section 1436 (d), is developed, implemented, reviewed, and revised for each child with a disability who requires special education and related services in accordance with 20 USC Section 1414 (d). It shall be the policy of this LEA that an IEP will be conducted on at least an annual basis to review a student's progress and make appropriate revisions." The policy is adopted by the SELPA as stated:

☐ Yes  ☐ No

5. Least Restrictive Environment: USC Section 1412(a)(5)

Policy/Procedure Number:  AR 0430
Document Title:  Comprehensive Local Plan for Special Education

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Document Location:  http://www.lcoe.org/Board/Policies/index.html

"It shall be the policy of this LEA that to the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the general educational environment, occurs only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily." The policy is adopted by the SELPA as stated:

☐ Yes  ☐ No

6. Procedural Safeguards: 20 USC Section 1412(a)(6)

Policy/Procedure Number:  AR 6159

Document Title:  Individualized Education Program

Document Location:  http://www.lcoe.org/Board/Policies/index.html

"It shall be the policy of this LEA that children with disabilities and their parents shall be afforded all procedural safeguards according to state and federal laws and regulations." The policy is adopted by the SELPA as stated:

☐ Yes  ☐ No

7. Evaluation: 20 USC Section 1412(a)(7)

Policy/Procedure Number:  AR 6159

Document Title:  Individualized Education Program

Document Location:  http://www.lcoe.org/Board/Policies/index.html

"It shall be the policy of this LEA that a reassessment of a child with a disability shall be conducted at least once every three years or more frequently, if appropriate." The policy is adopted by the SELPA as stated:

☐ Yes  ☐ No

8. Confidentiality: 20 USC Section 1412(a)(8)

Policy/Procedure Number:  BP/AR 5125
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Document Title:  Student Records

Document Location:  http://www.lcoe.org/Board/Policies/index.html

"It shall be the policy of this LEA that the confidentiality of personally identifiable data, information, and records maintained by the LEA relating to children with disabilities and their parents and families shall be protected pursuant to the Family Educational Rights and Privacy Act, non-academic programs, and services available to non-disabled children." The policy is adopted by the SELPA as stated:

☐ Yes  ☐ No

9. Part C to Part B Transition: 20 USC Section 1412(a)(9)

Policy/Procedure Number:  N/A

Document Title:  Comprehensive Local Plan for Special Education


"It shall be the policy of this LEA that children participating in early intervention programs under the Individuals with Disabilities Education Act (IDEA), Part C, and who will participate in preschool programs, experience a smooth and effective transition to preschool programs in a manner consistent with 20 USC Section 1437(a)(9). The transition process shall begin prior to the child's third birthday." The policy is adopted by the SELPA as stated:

☐ Yes  ☐ No

10. Private Schools: 20 USC Section 1412(a)(10)

Policy/Procedure Number:  N/A

Document Title:  Comprehensive Local Plan for Special Education


"It shall be the policy of this LEA to assure that children with disabilities voluntarily enrolled by their parents in private schools shall receive appropriate special education and related services pursuant to LEA coordinated procedures. The proportionate amount of federal funds will be allocated for the purpose of providing special education services to children with disabilities voluntarily enrolled in private school by their parents." The policy is adopted by the SELPA as stated:
11. Local Compliance Assurances: 20 USC Section 1412(a)(11)

Policy/Procedure Number: BP/AR 0430

Document Title: Comprehensive Local Plan for Special Education

Document Location: http://www.lcoe.org/Board/Policies/index.html

"It shall be the policy of this LEA that the local plan shall be adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs, and that the agency(ies) herein represented will meet all applicable requirements of state and federal laws and-regulations, including compliance with the IDEA; the Federal Rehabilitation Act of 1973, Section 504 of Public Law; and the provisions of the California EC, Part 30." The policy is adopted by the SELPA as stated:

☐ Yes  ☐ No

12. Interagency: 20 USC Section 1412(a)(12)

Policy/Procedure Number: N/A

Document Title: Comprehensive Local Plan for Special Education


"It shall be the policy of this LEA that interagency agreements or other mechanisms for interagency coordination are in effect to ensure services required for free appropriate public education are provided, including the continuation of services during an interagency dispute resolution process." The policy is adopted by the SELPA as stated:

☐ Yes  ☐ No

13. Governance: 20 USC Section 1412(a)(13)

Policy/Procedure Number: N/A

Document Title: Comprehensive Local Plan for Special Education

"It shall be the policy of this LEA to support and comply with the provisions of the governance bodies and any necessary administrative support to implement the local plan. A final determination that an LEA is not eligible for assistance under this part will not be made without first affording that LEA with reasonable notice and an opportunity for a hearing through the State Education Agency." The policy is adopted by the SELPA as stated:

☐ Yes  ☐ No

14. Personnel Qualifications

Policy/Procedure Number: AP 4112.2
Document Title: Certification
Document Location: http://www.lcoe.org/Board/Policies/index.html

"It shall be the policy of this LEA to ensure that personnel providing special education related services are appropriately and adequately prepared and trained, and that those personnel have the content knowledge and skills to serve children with disabilities. This policy shall not be construed to create a right of action on behalf of an individual student for the failure of a particular LEA staff person to be highly qualified or to prevent a parent from filing a State complaint with the California Department of Education (CDE) about staff qualifications." The policy is adopted by the SELPA as stated:

☐ Yes  ☐ No

15. Performance Goals and Indicators: 20 USC Section 1412(a)(15)

Policy/Procedure Number: N/A
Document Title: Comprehensive Local Plan for Special Education

"It shall be the policy of this LEA to comply with the requirements of the performance goals and indicators developed by the CDE and provide data as required by the CDE." The policy is adopted by the SELPA as stated:

☐ Yes  ☐ No

16. Participation in Assessments: 20 USC Section 1412(a)(16)

Policy/Procedure Number: N/A
Section B: Governance and Administration

SELPA  Lassen County SELPA

Document Title: Comprehensive Local Plan for Special Education

Document Location: http://www.lcoe.org/Departments/Special-Education/Special-Education-
Local-Plan-Area-SELPA/index.html

"It shall be the policy of this LEA that all students with disabilities shall participate in state and district-wide assessment programs described in 20 USC Subsection 6311. The IEP team determines how a student will access assessments with or without accommodations, or access alternate assessments where necessary and as indicated in their respective Reps." The policy is adopted by the SELPA as stated:

☐ Yes  ☐ No

17. Supplementation of State, Local, and Federal Funds: 20 USC Section 1412(a)(17)

Policy/Procedure Number: N/A

Document Title: Comprehensive Local Plan for Special Education

Document Location: http://www.lcoe.org/Departments/Special-Education/Special-Education-
Local-Plan-Area-SELPA/index.html

"It shall be the policy of this LEA to provide assurances that funds received from Part B of the IDEA will be expended in accordance with the applicable provisions of the IDEA, and will be used to supplement and not to supplant state, local, and other federal funds." The policy is adopted by the SELPA as stated:

☐ Yes  ☐ No

18. Maintenance of Effort: 20 USC Section 1412(a)(18)

Policy/Procedure Number: N/A

Document Title: Comprehensive Local Plan for Special Education

Document Location: http://www.lcoe.org/Departments/Special-Education/Special-Education-
Local-Plan-Area-SELPA/index.html

"It shall be the policy of this LEA that federal funds will not be used to reduce the level of local funds and/or combined level of local and state funds expended for the education of children with disabilities except as provided in federal laws and regulations." The policy is adopted by the SELPA as stated:

☐ Yes  ☐ No
19. Public Participation: 20 USC Section 1412(a)(19)

Policy/Procedure Number: N/A
Policy/Procedure Title: Comprehensive Local Plan for Special Education

"It shall be the policy of this LEA that public hearings, adequate notice of the hearings, and an opportunity for comments are available to the general public, including individuals with disabilities and parents of children with disabilities, and are held prior to the adoption of any policies and/or regulations needed to comply with Part B of the IDEA." The policy is adopted by the SELPA as stated:

☐ Yes  ☐ No

20. Suspension and Expulsion: 20 USC Section 1412(a)(22)

Policy/Procedure Number: N/A
Document Title: Comprehensive Local Plan for Special Education

"The LEA assures that data on suspension and expulsion rates will be provided in a manner prescribed by the CDE. When indicated by data analysis, the LEA further assures that policies, procedures, and practices related to the development and implementation of the IEPs will be revised." The policy is adopted by the SELPA as stated:

☐ Yes  ☐ No


Policy/Procedure Number: N/A
Document Title: Comprehensive Local Plan for Special Education

"It shall be the policy of this LEA to provide instructional materials to blind students or other students with print disabilities in a timely manner according to the state-adopted National
Section B: Governance and Administration

SELPA Lassen County SELPA Fiscal Year 2020-21

Instructional Materials Accessibility Standard." The policy is adopted by the SELPA as stated:

⊙ Yes  ○ No

22. Over-identification and Disproportionality: 20 USC Section 1412(a)(24)

Policy/Procedure Number: N/A

Document Title: Comprehensive Local Plan for Special Education


"It shall be the policy of this LEA to prevent the inappropriate over-identification or disproportionate representation by race and ethnicity of children as children with disabilities." The policy is adopted by the SELPA as stated:

⊙ Yes  ○ No


Policy/Procedure Number: N/A

Document Title: Comprehensive Local Plan for Special Education


"It shall be the policy of this LEA to prohibit school personnel from requiring a student to obtain a prescription for a substance covered by the Controlled Substances Act as a condition of attending school or receiving a special education assessment and/or services." The policy is adopted by the SELPA as stated:

⊙ Yes  ○ No

Administration of Regionalized Operations and Services

Pursuant to EC sections 56195.7(c), 56205(a)(12)(B), 56368, and 56836.23, describe the regionalized operation and service functions. Descriptions must include an explanation of the direct instructional support provided by program specialists; and the respective roles of the RLA/AU, the SELPA administrator, and the individual LEAs associated with the SELPA. Information provided should include the reference number, document title, and the location (e.g., SELPA office) for each function:
1. Coordination of the SELPA and the implementation of the local plan:

Reference Number: N/A

Document Title: Comprehensive Local Plan for Special Education


The Lassen County Office of Education, as the Administrative Unit of the SELPA, shall assure that all functions as listed below are performed in accordance with the governance structure and processes as described in the Local Plan:

1. Coordination and implementation of the SELPA's Local Plan.
2. Assist LEAs in the development/implementation of policies and procedures to assure procedural safeguards for individuals with exceptional needs and their parents including:
   a. Assurance of equal access to all programs and services in the SELPA region based on individual assessed need.
   b. Advice to parents on the availability of free or low cost legal services and sources from which independent assessments can be obtained.
   c. The development of resolution processes for complaints and the correction of identified compliance concerns.
   d. The implementation of due process procedures.
3. Develop and facilitate the implementation of coordinated systems for identifying, referring, and assessing individuals with exceptional needs, determining eligibility for the provision of special education services, developing individualized education programs for those found eligible for special education services, determining appropriate educational placements for such individuals, and reviewing the progress of such individuals in those programs and placements.
4. Implement a coordinated system of personnel development, including parent education programs.
5. Implement a coordinated system of curriculum development and alignment with the respective areas of the core curriculum.
6. Implement a coordinated system of internal program review including the coordination of the SELPA's self-review for compliance with state and federal special education requirements.
7. Implement a coordinated system of data collection and maintenance of management information.
8. Implement a coordinated system for the evaluation of the Local Plan's effectiveness.
10. Coordinate services to medical facilities, licensed children's institutions, and family foster homes.
11. Coordinate services provided by certified non-public schools and agencies.
12. Serve as liaison to the State Department of Education and prepare program and fiscal reports required of the SELPA.
13. Fund the incidental expenses of, and provide logistical support to, the Community Advisory Committee.
14. Coordinate the specialized transportation within the SELPA.
15. Assure a full educational opportunity for all disabled children birth to 22 years of age.
16. Fiscal administration and the allocation of state and Federal funds pursuant to EC section 56836.01.
17. Coordinate career and vocational education and transition services.
18. Through the use of support personnel, provide direct instructional program support to staff.
19. Provide necessary regionlized and other support services throughout the SELPA in accordance with EC section 56836.01.
20. Facilitate the development, implementation, and revision of the Local Plan.

2. Coordinated system of identification and assessment:

Reference Number: N/A
Document Title: Lassen County Local Plan for Special Education
Description: Develop and facilitate the implementation of coordinated systems for identifying, referring, and assessing individuals with exceptional needs, determining eligibility for the provision of special education services, developing individualized education programs for those found eligible for special education services, determining appropriate educational placements for such individuals, and reviewing the progress of such individuals in those programs and placements.

3. Coordinated system of procedural safeguards:

Reference Number: N/A
Document Title: Lassen County Local Plan for Special Education
### Section B: Governance and Administration

**SELPA** Lassen County SELPA

**Fiscal Year** 2020-21

**Document Location:**
http://www.lcoe.org/Departments/Special-Education/Special-Education-
Local-Plan-Area-SELPA/index.html

**Description:**
Assist LEAs in the development/implementation of policies and
procedures to assure procedural safeguards for individuals with
exceptional needs and their parents, including: a) Assurance of equal
access to all programs and services in the SELPA region based on
individual assessed need; b) Advice to parents on the availability of free
or low-cost legal services and sources from which independent
assessments can be obtained, c) The development of resolution
processes for complaints and the correction of identified compliance
concerns; and d) The implementation of due process procedures.

#### 4. Coordinated system of staff development and parent and guardian education:

**Reference Number:** N/A

**Document Title:** Lassen County Local Plan for Special Education

**Document Location:**
http://www.lcoe.org/Departments/Special-Education/Special-Education-
Local-Plan-Area-SELPA/index.html

**Description:**
Implement a coordinated system of personnel development, including
parent education programs

#### 5. Coordinated system of curriculum development and alignment with the core curriculum:

**Reference Number:** N/A

**Document Title:** Lassen County Local Plan for Special Education

**Document Location:**
http://www.lcoe.org/Departments/Special-Education/Special-Education-
Local-Plan-Area-SELPA/index.html

**Description:**
Implement a coordinated system of curriculum development and
alignment with the respective areas of the core curriculum.

#### 6. Coordinated system internal program review, evaluation of the effectiveness of the local plan,
and implementation of the local plan accountability system:

**Reference Number:** N/A

**Document Title:** Lassen County Local Plan for Special Education
Section B: Governance and Administration

SELPA: Lassen County SELPA

Fiscal Year: 2020-21

<table>
<thead>
<tr>
<th>Document Location</th>
<th>Implemented a coordinated system of internal program review, including the coordination of the SELPA's self-review for compliance with state and federal special education requirements.</th>
</tr>
</thead>
</table>

7. Coordinated system of data collection and management:

<table>
<thead>
<tr>
<th>Reference Number</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document Title</td>
<td>Lassen County Local Plan for Special Education</td>
</tr>
<tr>
<td>Description</td>
<td>Implement a coordinated system of data collection and maintenance of management information.</td>
</tr>
</tbody>
</table>

8. Coordination of interagency agreements:

<table>
<thead>
<tr>
<th>Reference Number</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document Title</td>
<td>Lassen County Local Plan for Special Education</td>
</tr>
<tr>
<td>Description</td>
<td>Coordinate interagency agreements.</td>
</tr>
</tbody>
</table>

9. Coordination of services to medical facilities:

<table>
<thead>
<tr>
<th>Reference Number</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document Title</td>
<td>Lassen County Local Plan for Special Education</td>
</tr>
<tr>
<td>Description</td>
<td>Coordinate services to medical facilities, licensed children's institutions, and family foster homes.</td>
</tr>
</tbody>
</table>

10. Coordination of services to licensed children's institutions and foster family homes:
**Section B: Governance and Administration**

**SELPA: Lassen County SELPA**

<table>
<thead>
<tr>
<th>Reference Number:</th>
<th>N/A</th>
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<tbody>
<tr>
<td><strong>Document Title:</strong></td>
<td>Lassen County Local Plan for Special Education</td>
</tr>
<tr>
<td><strong>Description:</strong></td>
<td>Coordinate services to medical facilities, licensed children's institutions, and family foster homes.</td>
</tr>
</tbody>
</table>

11. **Preparation and transmission of required special education local plan area reports:**

<table>
<thead>
<tr>
<th>Reference Number:</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Document Title:</strong></td>
<td>Lassen County Local Plan for Special Education</td>
</tr>
<tr>
<td><strong>Description:</strong></td>
<td>Serve as liaison to the State Department of Education and prepare program and fiscal reports required of the SELPA.</td>
</tr>
</tbody>
</table>

12. **Fiscal and logistical support of the CAC:**

<table>
<thead>
<tr>
<th>Reference Number:</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Document Title:</strong></td>
<td>Lassen County Local Plan for Special Education</td>
</tr>
<tr>
<td><strong>Description:</strong></td>
<td>Fund the incidental expenses of, and provide logistical support to, the Community Advisory Committee.</td>
</tr>
</tbody>
</table>

13. **Coordination of transportation services for individuals with exceptional needs:**

<table>
<thead>
<tr>
<th>Reference Number:</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Document Title:</strong></td>
<td>Lassen County Local Plan for Special Education</td>
</tr>
<tr>
<td><strong>Description:</strong></td>
<td>Coordinate the specialized transportation within the SELPA.</td>
</tr>
</tbody>
</table>
14. Coordination of career and vocational education and transition services:

<table>
<thead>
<tr>
<th>Reference Number:</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document Title:</td>
<td>Lassen County Local Plan for Special Education</td>
</tr>
<tr>
<td>Description:</td>
<td>Coordinate career and vocational education and transition services.</td>
</tr>
</tbody>
</table>

15. Assurance of full educational opportunity:

<table>
<thead>
<tr>
<th>Reference Number:</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document Title:</td>
<td>Lassen County Local Plan for Special Education</td>
</tr>
<tr>
<td>Description:</td>
<td>Assure a full educational opportunity for all disabled children birth to 22 years of age.</td>
</tr>
</tbody>
</table>

16. Fiscal administration and the allocation of state and federal funds pursuant to EC Section 56836.01—The SELPA Administrator's responsibility for the fiscal administration of the annual budget plan; the allocation of state and federal funds; and the reporting and accounting of special education funding.

<table>
<thead>
<tr>
<th>Reference Number:</th>
<th>N/A</th>
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</thead>
<tbody>
<tr>
<td>Document Title:</td>
<td>Lassen County Local Plan for Special Education</td>
</tr>
<tr>
<td>Description:</td>
<td>Fiscal administration and the allocation of State and Federal funds pursuant to Education Code section 56836.01.</td>
</tr>
</tbody>
</table>

17. Direct instructional program support that maybe provided by program specialists in accordance with EC Section 56368:

<table>
<thead>
<tr>
<th>Reference Number:</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document Title:</td>
<td>Lassen County Local Plan for Special Education</td>
</tr>
</tbody>
</table>
Section B: Governance and Administration

SELPA  Lassen County SELPA  Fiscal Year  2020-21


Description:  Provide necessary regionlized and other support services throughout the SELPA in accordance with Education Code section 56836.01.

Special Education Local Plan Area Services

1. A description of programs for early childhood special education from birth through five years of age:

Reference Number:  N/A

Document Title:  Lassen County SELPA Special Education: Early Childhood Programs


Referrals for children ages three to five (if not yet in kindergarten) may be made to the Lassen County Office of Education SELPA Early Intervention Program. All Procedural Safeguards, timelines, and eligibility requirements are the same as those pertaining to “school-age” students, ages three to 22.

If a child has been in the Early Start (0-3) program, Regional Center will automatically notify the LEA 90 days prior to the student’s third birthday to indicate a special education referral may be appropriate. That notice shall include child’s name, birth date, parent name, address, and contact phone number. More detailed information can be released to the LEA with parent’s permission (including current assessment reports and medical records). Upon receipt of notification, the Early Intervention administrator or program manager shall initiate steps commensurate with any school-age referral (see general outline below). During this Transition period, parents may visit program sites where preschool services may be available, including general education and special education centers or classrooms.

Referrals for preschool-age children may also be initiated by parents, general education preschool teachers, doctors, or others who know the child and suspect a disability is present. The referring party may contact the Early Intervention administrator or program manager. In outlying areas, the district of residence school site administrator may be the point of initial contact. A summary of the steps commensurate with any school-age referral are:

Description:

- Notify administrator of District of Residence (if not already the point of contact) of new referral within that school district.
• Assign an appropriate case manager based on areas of concern as indicated on referral (e.g., special education preschool teacher or speech/language therapist);
• Meet with parents to discuss reason for referral;
• Complete Referral for Special Education form and Prior Written Notice;
• Explain Procedural Safeguards;
• Develop Assessment Plan in all areas of suspected disability;
• Preschool special education providers conduct evaluation and assessment to determine eligibility and required services;
• Hold IEP meeting within 60 days (or prior to child’s third birthday for Early Start recipients).

2. A description of the method by which members of the public, including parents or guardians of individuals with exceptional needs who are receiving services under the local plan, may address questions or concerns to the SELPA governing body or individual administrator:

Reference Number: N/A
Document Title: Lassen County Local Plan for Special Education

Members of the public, including parents or guardians of students with disabilities, special and regular education teachers, and members of the Community Advisory Committee may address questions or concerns to the Governing Boards of the LEAs, the Administrative Council, and any subcommittees of the above. Each of the above holds regularly-scheduled meetings that are open to the public and meet in accordance with the Brown Act.

3. A description of a dispute resolution process, including mediation and final and binding
Section B: Governance and Administration

SELPA Lassen County SELPA

Fiscal Year 2020-21

arbitration to resolve disputes over the distribution of funding, the responsibility for service provision, and the other governance activities specified within the local plan:

Reference Number: N/A

Document Title: Lassen County Local Plan for Special Education


A dispute resolution process will be implemented as needed. It is understood that disagreements will occur within the membership of the Lassen County SELPA. It is the direction from the Administrative Council to resolve disputes at the lowest possible level. If a disagreement cannot be resolved at this level, the parties involved in the dispute shall follow the procedures outlined below:

• Local Informal Resolution: The complainant shall meet with the involved party (or parties) to attempt to resolve the disagreement. If not resolved at this informal level, the complainant may, within fifteen (15) school days (as determined by complainant’s LEA calendar), seek the next level of relief.

• Administrative Council Resolution: The complainant must provide the SELPA Director with a written summary/analysis of the disagreement and a letter requesting that the matter be reviewed by the Administrative Council. A subcommittee consisting of four representatives of the SELPA, appointed by the Administrative Council, shall meet within fifteen (15) days to review the complaint. After investigating the disagreement, the committee shall recommend a resolution to the Administrative Council at their next regularly scheduled meeting. If the matter is not resolved to the satisfaction of both parties, either party, within fifteen (15) days of the decision of the Administrative Council, may seek the next level of relief.

• Mediation: The party requesting mediation must submit a letter to the SELPA Director requesting that the matter be submitted to formal mediation. The SELPA Director shall submit a list of at least three (3) mediators for the parties to select from. If, within fifteen (15) days, the parties are unable to agree on a mediator or a mediator is not available to mediate the dispute, the SELPA Director shall file a request with the California Mediation Council. The selection of the mediator and the mediation proceedings shall be conducted under the authority of the California Mediation Council. If mediation is unsuccessful, any party to the dispute may seek the next level of relief.

• Binding Arbitration: The party requesting binding arbitration must file a
request with the California Conciliation Service or the American Arbitration Association. The selection of the arbiter and the arbitration proceedings shall be conducted under the authority of the Voluntary Labor Arbitration Rules of the American Arbitration Association. The decision of the arbiter is final and binding on all parties.

Each party shall be responsible for costs incurred throughout the process and any appeal.

4. A description of the process being used to ensure a student is referred for special education instruction and services only after the resources of the regular education program have been considered and, where appropriate, utilized:

Reference Number: N/A

Document Title: Lassen County Local Plan/Special Education: LRE


Description: It is the intention of the SELPA to provide a full continuum of services to students with disabilities, including students in charter schools, throughout the geographic region of the SELPA. Access to services is through each of the LEAs. The referral, assessment and IEP process is utilized to identify the needs of each individual student with disabilities. LEAs shall ensure that students receive appropriate services in the least restrictive environment.

5. A description of the process being used to oversee and evaluate placements in nonpublic, nonsectarian schools and the method of ensuring that all requirements of each student's individualized education program are being met. The description shall include a method for evaluating whether the student is making appropriate educational progress:

Reference Number: N/A

Document Title: Lassen County Local Plan for Special Education


Description: Non-public school/agency placements are considered part of the continuum of services that districts must have available for students with disabilities. Non-public school placement is the placement of last resort, and will be utilized only when all other placements have been
exhausted. Students may be placed in certified non-public schools and agencies subject to the terms and conditions outlined in the Master Contract for Non-Public Schools and Agencies and an Individual Services Agreement provided by the SELPA. The district of residence (DOR) is responsible for the provision of FAPE for students placed in non-public schools/agencies and, in this regard, must play an active role in monitoring the appropriateness of the placement and progress of each student. The responsibilities of the DOR include but are not limited to the following:

- Participate in IEP meetings at least annually.
- Ensure that the IEP is written or revised to meet the unique needs of the student.
- Review evaluations conducted by the NPS/A to ensure that they are appropriate and valid for measuring student progress.
- Review all progress reports submitted by the NPS/A and follow up with areas of concern as necessary.
- Administer additional assessments as necessary, with parent consent, to determine whether the student is making appropriate educational progress.
- Intervene as necessary to ensure educational progress.
- Award diplomas as appropriate.

Financial support for the cost of non-public school and agency placements/services will be provided to districts subject to SELPA policies and procedures developed by the Administrative Council.

6. A description of the process by which the SELPA will fulfill the obligations to provide free and appropriate public education (FAPE) to a student age 18 to 21 (or age 22 under the circumstances described in EC 56026(c)(4)) who has been incarcerated in a county jail and remains eligible for special education services:

The obligation to make FAPE available extends to those otherwise-eligible adults in county jail, age 18 to 21, who: (a) had been identified as a child with a disability and had received services in accordance with an IEP, but left school prior to their incarceration; or (b) did not have an IEP in their last educational setting, but had actually been identified as a child with a disability. (EC Section 56040)

It is the responsibility of the district of residence (DOR) to provide special education services and related services to an adult student in county jail who remains eligible for these services and wishes to receive them. The DOR is the district in which the student’s parents resided when the student turned 18, unless and until the parents move to a new DOR. For conserved students, the DOR is based on the residence of the conservator. (EC Section 56041)
Federal law requires that a free appropriate public education (FAPE) is available for all students with disabilities aged 3-21. There are exceptions for: students aged 18, 19, 20, and 21 when State law specifically makes such exceptions, certain incarcerated adults, and students who have received a regular high school diploma.

In California, the general rule is that eligible adults age 18-21 who were enrolled in or eligible for a special education program before their 19th birthday and who have not graduated with a regular high school diploma, are entitled to receive special education and related services as identified in their Individualized Education Program (IEP). (This eligibility extends to age 22 under certain circumstances.) However, an adult in county jail, age 18 to 21, is entitled to FAPE only if, in the educational placement prior to his incarceration in the county jail: (1) he was actually identified as being a child with a disability; or (2) he had an IEP.

It is the responsibility of the district of residence (DOR) to provide special education services and related services to an adult student in county jail who remains eligible for these services and wishes to receive them. The DOR is the district in which the student's parents resided when the student turned 18, unless and until the parents move to a new DOR. For conserved students, the DOR is based on the residence of the conservator. (EC Section 56041) Reference.
LOCAL PLAN

Section D: Annual Budget Plan

SPECIAL EDUCATION LOCAL PLAN AREA

California Department of Education
Special Education Division
D. Budget Plan

Each special education local plan area (SELPA) must have a responsible local agency or an administrative unit (RLA/AU), which is the legal entity that receives funds and is responsible for seeing that every eligible child receives appropriate services.

Public Hearing Notice Posting Date: 

The Budget Plan was adopted at a SELPA public hearing on (date): 

Projected special education budget funding, revenues, and expenditures by local educational agencies (LEAs) are specified in Attachments II–V. This includes supplemental aids and services provided to meet the needs of students with disabilities as defined by the Individuals with Disabilities Education Act (IDEA), as well as those who are placed in regular education classrooms and environments, and those who have been identified with low incidence disabilities who also receive special education services. Enter the following information:

RLA/AU Name  Lassen County SELPA

Number of LEAs  13

SELPA Mission Statement—(this field is optional)

Through cooperation, collaboration, and commitment to one another and the families with whom we work, the Lassen County Special Education Local Plan Area (SELPA) will ensure that all students with disabilities have access to high-quality education programs that enable them to be productive citizens of a global community.

SELPA Beliefs—(this field is optional)

Lassen County SELPA’s beliefs are, but not limited to Fiscal Responsibility, Compliance, Collaboration, Equity, Evidence-Based Data-Driven Decisions, Trust and Transparency, Professional Development, and Sustainability.

SELPA Support Provided to LEAs

Janesville Union Elementary
Johnstownville Elementary
Ravendale Elementary
Long Valley School
Thompson Peak Charter
Richmond Elementary
Shaffer Union EElementary
Susanville Elementary
### Section D: Annual Budget Plan

**SELPA** | Lassen County SELPA | Fiscal Year | 2020-21
---|---|---|---
Lassen Union High
Big Valley Joint Unified
Fort Sage Unified
Westwood Unified
Table 1: Special Education Revenue by Source

Using the fields below, identify the special education revenues by funding source. The total revenue and the percent of total funding by source is automatically calculated.

<table>
<thead>
<tr>
<th>Funding Revenue Source</th>
<th>Amount</th>
<th>Percentage of Total Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assembly Bill (AB) 602 State Aid</td>
<td>$2,311,244</td>
<td>37.34%</td>
</tr>
<tr>
<td>AB 602 Property Taxes</td>
<td>$852,809</td>
<td>13.78%</td>
</tr>
<tr>
<td>Federal IDEA Part B</td>
<td>$962,560</td>
<td>15.55%</td>
</tr>
<tr>
<td>Federal IDEA Part C</td>
<td>$31,736</td>
<td>0.51%</td>
</tr>
<tr>
<td>State Infant/Toddler</td>
<td>$201,857</td>
<td>3.26%</td>
</tr>
<tr>
<td>Preschool</td>
<td></td>
<td>0.00%</td>
</tr>
<tr>
<td>State Mental Health</td>
<td>$237,748</td>
<td>3.84%</td>
</tr>
<tr>
<td>Federal Mental Health</td>
<td>$42,525</td>
<td>0.69%</td>
</tr>
<tr>
<td>Other WAI/Transp/MediCal/Co Off Tran</td>
<td>$317,329</td>
<td>5.13%</td>
</tr>
<tr>
<td>Other LEA Contributions</td>
<td>$1,232,636</td>
<td>19.91%</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>$6,190,444</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

Using the form template provided in Attachment II, complete a distribution of revenues to all LEAs participating in the SELPA by funding source.
Section D: Annual Budget Plan

SELPA Lassen County SELPA  Fiscal Year 2020-21

Table 2: Total Budget by Object Codes

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Amount</th>
<th>Percentage of Total Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Object Code 1000—Certificated Salaries</td>
<td>$2,211,603</td>
<td>35.73%</td>
</tr>
<tr>
<td>Object Code 2000—Classified Salaries</td>
<td>$1,197,045</td>
<td>19.34%</td>
</tr>
<tr>
<td>Object Code 3000—Employee Benefits</td>
<td>$1,372,885</td>
<td>22.18%</td>
</tr>
<tr>
<td>Object Code 4000—Supplies</td>
<td>$111,656</td>
<td>1.80%</td>
</tr>
<tr>
<td>Object Code 5000—Services and Operations</td>
<td>$854,970</td>
<td>13.81%</td>
</tr>
<tr>
<td>Object Code 6000—Capital Outlay</td>
<td>$7,916</td>
<td>0.13%</td>
</tr>
<tr>
<td>Object Code 7000—Other Outgo and Financing*</td>
<td>$434,369</td>
<td>7.02%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>$6,190,444</strong></td>
<td><strong>100.00%</strong></td>
</tr>
</tbody>
</table>

Using the templates provided in Attachment III, complete a distribution of projected expenditures by LEAs participating in the SELPA by object code.

*Include a description of the expenditures identified under object code 7000:

Speech Therapist at Susanville School District/Indirect Cost
Section D: Annual Budget Plan

SELPA  Lassen County SELPA  Fiscal Year  2020-21

Table 3: Federal, State, and Local Revenue Summary

Using the fields below, identify funding by revenue jurisdiction and percent of total budget.

<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>Amount</th>
<th>Percentage of Total Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Special Education Revenue</td>
<td>$3,603,658</td>
<td>58.21%</td>
</tr>
<tr>
<td>Federal Revenue</td>
<td>$1,036,821</td>
<td>16.75%</td>
</tr>
<tr>
<td>Local Contribution</td>
<td>$1,549,965</td>
<td>25.04%</td>
</tr>
<tr>
<td>Total Revenue From All Sources</td>
<td>$6,190,444</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

Using the form template provided in Attachment IV, provide a complete distribution of revenues to all LEAs participating in the SELPA by federal and state funding source.

Special Education Local Plan Area Funding Distribution

Describe the basic premise of the SELPA Allocation Plan for distributing dollars as closely as possible to how they are earned.

Funds are allocated based on a per total ADA amount

Describe how the SELPA distributes IDEA revenues to the LEAs, including the models used to provide services to member LEAs:

No IDEA revenues are distributed to the LEAs only 602 revenue.
Table 4: Special Education Local Plan Area Operating Expenditures

Using the fields below, identify the total projected SELPA operating expenditures by SELPA accounting codes, the amount, and the percent of total expenses.

<table>
<thead>
<tr>
<th>Accounting Categories and Codes</th>
<th>Amount</th>
<th>Percentage of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificated Salaries Code</td>
<td>$1,083,554</td>
<td>30.29%</td>
</tr>
<tr>
<td>Classified Salaries Code</td>
<td>$625,169</td>
<td>17.48%</td>
</tr>
<tr>
<td>Employee Benefits Code</td>
<td>$684,659</td>
<td>19.14%</td>
</tr>
<tr>
<td>Supplies Code</td>
<td>$78,520</td>
<td>2.20%</td>
</tr>
<tr>
<td>Services and Operations Code</td>
<td>$745,908</td>
<td>20.85%</td>
</tr>
<tr>
<td>Capital Outlay Code</td>
<td>$7,916</td>
<td>0.22%</td>
</tr>
<tr>
<td>Other Outgo/Financing Code</td>
<td>$351,024</td>
<td>9.81%</td>
</tr>
<tr>
<td><strong>Total Operating Expenditures</strong></td>
<td><strong>$3,576,750</strong></td>
<td><strong>100.00%</strong></td>
</tr>
</tbody>
</table>
Section D: Annual Budget Plan

SELPA: Lassen County SELPA
Fiscal Year: 2020-21

**Table 5: Projected Expenditures for Supplemental Aids and Services in the Regular Classroom for Students with Low Incidence Disabilities**

Enter the total revenue expenditures for supplemental aids and services for students with disabilities who are placed in the regular education classroom and for those who are identified with low incidence disabilities.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Federal and State Revenue budgeted for Supplemental Aids and Service</td>
<td>$194,601</td>
</tr>
<tr>
<td>Expenditures in the Regular Classroom Setting</td>
<td></td>
</tr>
<tr>
<td>Total Federal and State Funding</td>
<td>$4,640,479</td>
</tr>
<tr>
<td>Percent of Total LEA Federal and State Revenue Expenditures for</td>
<td>4.19%</td>
</tr>
<tr>
<td>Supplemental Aids and Services in the Regular Classroom Setting</td>
<td></td>
</tr>
<tr>
<td>Total Projected Federal and State Revenue budgeted for Students with Low</td>
<td>$4,662</td>
</tr>
<tr>
<td>Incidence Disability Expenditures.</td>
<td></td>
</tr>
<tr>
<td>Percent of Total LEA Federal and State Revenue Expenditures for</td>
<td>0.10%</td>
</tr>
<tr>
<td>Students with Low Incidence Disabilities</td>
<td></td>
</tr>
</tbody>
</table>

Using the form template provided in **Attachment V**, provide a complete distribution of projected federal and state revenue expenditures by LEAs participating in the SELPA.
LOCAL PLAN

Section E: Annual Service Plan

SPECIAL EDUCATION LOCAL PLAN AREA

California Department of Education
Special Education Division
January 2020
Section E: Annual Service Plan

SELPA: Lassen County SELPA

Fiscal Year: 2020-21

E. Annual Service Plan

California Education Code (EC) sections 56205(b)(2) and (d); 56001; and 56195.9

The annual service plan shall be adopted at a public hearing held by the Special Education Local Plan Area (SELPA). Notice of this hearing shall be posted in each school in the SELPA at least 15 days before the hearing. The annual service plan may be revised during any fiscal year according to the policymaking process as established and specified in the local plan consistent with EC sections 56001(f) and 56195.9. The annual service plan shall include a description of services to be provided by each local educational agency (LEA), including the nature of the services and the physical location at which the services will be provided, regardless of whether the LEA is participating in the local plan.

Services Included in the Local Plan: Annual Service Plan

All entities and individuals providing related services shall meet the qualifications found in Title 34 of the Code of Federal Regulations (34 CFR) Section 300.156(b), Title 5 of the California Code of Regulations (5 CCR) 3001(r) and the applicable portions 3051 et. seq.; and shall be either employees of an LEA or county office of education (COE), employed under contract pursuant to EC sections 56365-56366, or employees, vendors or contractors of the State Departments of Health Care Services or State Hospitals, or any designated local public health or mental health agency. Services provided by individual LEAs are listed in Attachments VI. Services provided by school sites are listed in Attachment VII.

Include a description of the service provided and the physical location where the service is delivered:
Section E: Annual Service Plan

SELPA: Lassen County SELPA

Fiscal Year: 2020-21

- 330–Specialized Academic Instruction

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Adapting, as appropriate to the needs of the child with a disability, the content, methodology, or delivery of instruction to ensure access of the child to the general curriculum, so that he or she can meet the educational standards within the jurisdiction of the public agency that apply to all children.

Physical location(s) where the service is provided:

- Schools operated by the LEA
- Alternative schools
- Community schools—COE
- Community day schools—LEA
- Nonpublic schools (NPSs)
- Opportunity schools and classes
- Other
- Home Setting
- Other
- Other
- Other
- Other
Section E: Annual Service Plan

SELPA: Lassen County SELPA  Fiscal Year: 2020-21

210—Family Training, Counseling, Home Visits (Ages 0-2 only)  ○ Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

This service includes: services provided by social workers, psychologists, or other qualified personnel to assist the family in understanding the special needs of the child and enhancing the child's development. Note: Services provided by specialists (such as medical services, nursing services, occupational therapy, and physical therapy) for a specific function should be coded under the appropriate service category, even if the services were delivered in the home.

Physical location(s) where the service is provided:

☐ Schools operated by the LEA  ☐ Opportunity schools and classes
☐ Alternative schools  ☐ Other Home Setting
☐ Community schools—COE  ☐ Other
☐ Community day schools—LEA  ☐ Other
☐ Nonpublic agencies (NPAs)  ☐ Other
☐ NPSs

☐ 230—Nutrition (Ages 0-2 only)  ○ Service is Not Currently Provided

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Lassen County does not have a student requiring dietary intake, feeding, skills, etc.
Section E: Annual Service Plan

SELPA: Lassen County SELPA  Fiscal Year: 2020-21

○ 240—Service Coordination (Ages 0-2 only)  ○ Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Lassen County coordinates services between family's needs and other agencies.

Physical location(s) where the service is provided:

- [ ] Schools operated by the LEA  - [ ] Opportunity schools and classes  - [ ] Other Home Setting
- [ ] Alternative schools  - [ ] Other
- [ ] Community schools—COE  - [ ] Other
- [ ] Community day schools—LEA  - [ ] Other
- [ ] NPAs  - [ ] Other
- [ ] NPSs

○ 250—Special Instruction (Ages 0-2 only)  ○ Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Special instruction includes: the design of learning environments and activities that promote the child’s acquisition of skills in a variety of developmental areas, including cognitive processes and social interaction; curriculum planning, including the planned interaction of personnel, materials, and time and space, that leads to achieving the outcomes in the child’s individualized family service plan (IFSP); providing families with information, skills, and support related to enhancing the skill development of the child; and working with the child to enhance the child's development.

Physical location(s) where the service is provided:

- [ ] Schools operated by the LEA  - [ ] Opportunity schools and classes  - [ ] Other Home Setting
- [ ] Alternative schools  - [ ] Other
- [ ] Community schools—COE  - [ ] Other
- [ ] Community day schools—LEA  - [ ] Other
- [ ] NPAs  - [ ] Other
- [ ] NPSs
Section E: Annual Service Plan

SELPA: Lassen County SELPA  Fiscal Year: 2020-21

☐ 260–Special Education Aide (Ages 0-2 only)  ☐ Service is Not Currently Provided

Include an explanation as to why the service option is not included as part of the SELPA’s continuum of services available to students with disabilities.

Lassen County provides in-home services and an Aide is not required.

☐ 270–Respite Care (Ages 0-2 only)  ☐ Service is Not Currently Provided

Include an explanation as to why the service option is not included as part of the SELPA’s continuum of services available to students with disabilities.

No respite care is required at this time.

☐ 340–Intensive Individual Instruction  ☐ Service is Not Currently Provided

Include an explanation as to why the service option is not included as part of the SELPA’s continuum of services available to students with disabilities.

No intensive individual instruction is required at this time.
Section E: Annual Service Plan

SELPA: Lassen County SELPA

Fiscal Year: 2020-21

☐ 350–Individual and Small Group Instruction  ☐ Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Individual and small group instruction: Instruction delivered one-to-one or in a small group as specified in an IEP enabling the individual(s) to participate effectively in the total school program.

Physical location(s) where the service is provided:

☐ Schools operated by the LEA
☐ Alternative schools
☐ Community schools—COE
☐ Community day schools—LEA
☐ NPAs
☐ NPSs

☐ Opportunity schools and classes
☐ Other
☐ Other
☐ Other
☐ Other
Section E: Annual Service Plan

SELPA: Lassen County SELPA

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○ 415–Speech and Language (5 CCR 3051.1)  ○ Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Language and speech: Language and speech services provide remedial intervention for eligible individuals with difficulty understanding or using spoken language. The difficulty may result from problems with articulation (excluding abnormal swallowing patterns, if that is the sole assessed disability); abnormal voice quality, pitch, or loudness; fluency; hearing loss; or the acquisition, comprehension, or expression of spoken language. Language deficits or speech patterns resulting from unfamiliarity with the English language and from environmental, economic or cultural factors are not included. Services include specialized instruction and services: monitoring, reviewing, and consultation, and may be direct or indirect, including the use of a speech consultant.

Physical location(s) where the service is provided:

☐ Schools operated by the LEA
☐ Alternative schools
☐ Community schools—COE
☐ Community day schools—LEA
☐ NPAs
☐ NPSs

☐ Opportunity schools and classes
☐ Other Home Setting
☐ Other
☐ Other
☐ Other

○ 425–Adapted Physical Education
(5 CCR 3051.5)  ○ Service is Not Currently Provided

Physical location(s) where the service is provided:

☐ Schools operated by the LEA
☐ Alternative schools
☐ Community schools—COE
☐ Community day schools—LEA
☐ NPAs
☐ NPSs

☐ Opportunity schools and classes
☐ Other Home Setting
☐ Other
☐ Other
☐ Other
Section E: Annual Service Plan

SELPA: Lassen County SELPA  Fiscal Year: 2020-21

435–Health and Nursing: Special Physical Health Care (5 CCR 3051.12)

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Specialized physical health care services means those health services prescribed by the child's licensed physician and surgeon, requiring medically related training of the individual who performs the services and which are necessary during the school day to enable the child to attend school (5 CCR Section 3051.12[b]). Specialized physical health care services include but are not limited to suctioning, oxygen administration, catheterization, nebulizer treatments, insulin administration, and glucose testing.

Physical location(s) where the service is provided:

- [ ] Schools operated by the LEA
- [ ] Alternative schools
- [ ] Community schools—COE
- [ ] Community day schools—LEA
- [ ] NPAs
- [ ] NPSs
- [ ] Opportunity schools and classes
- [ ] Other
  - [ ] Home Setting
- [ ] Other
  - [ ] Other
- [ ] Other
  - [ ] Other
Section E: Annual Service Plan

SELPA: Lassen County SELPA
Fiscal Year: 2020-21

436–Health and Nursing: Other Services
(5 CCR 3051.12)

☐ Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

This includes services that are provided to individuals with exceptional needs by a qualified individual pursuant to an IEP when a student has health problems which require nursing intervention beyond basic school health services. Services include managing the health problem, consulting with staff, group and individual counseling, making appropriate referrals, and maintaining communication with agencies and health care providers. These services do not include any physician supervised or specialized health care service. IEP required health and nursing services are expected to supplement the regular health services program.

Physical location(s) where the service is provided:

☐ Schools operated by the LEA
☐ Alternative schools
☐ Community schools—COE
☐ Community day schools—LEA
☐ NPAs
☐ NPSs
☐ Opportunity schools and classes
☐ Other
☐ Other
☐ Other
☐ Other
Section E: Annual Service Plan

SELPA: Lassen County SELPA  Fiscal Year: 2020-21

☐ 445–Assistive Technology Services  
   (5 CCR 3051.19)  ☐ Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code:

Any specialized training or technical support for the incorporation of assistive devices, adapted computer technology, or specialized media with the educational programs to improve access for students. The term includes a functional analysis of the student's needs for assistive technology; selecting, designing, fitting, customizing, or repairing appropriate devices; coordinating services with assistive technology devices; training or technical assistance for students with a disability, the student's family, individuals providing education or rehabilitation services, and employers.

Physical location(s) where the service is provided:

☐ Schools operated by the LEA  ☐ Opportunity schools and classes
☐ Alternative schools  ☐ Other  Home Setting
☐ Community schools—COE  ☐ Other
☐ Community day schools—LEA  ☐ Other
☐ NPAs  ☐ Other
☐ NPSs
Section E: Annual Service Plan

SELPA: Lassen County SELPA Fiscal Year: 2020-21

● 450—Occupational Therapy (5 CCR 3051.6) ○ Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Occupational Therapy (OT) includes services to improve student's educational performance, postural stability, self-help abilities, sensory processing and organization, environmental adaptation and use of assistive devices, motor planning and coordination, visual perception and integration, social and play abilities, and fine motor abilities. Both direct and indirect services may be provided within the classroom, other educational settings, or the home, in groups or individually, and may include therapeutic techniques to develop abilities, adaptations to the student's environment or curriculum, and consultation and collaboration with other staff and parents. Services are provided, pursuant to an IEP, by a qualified occupational therapist registered with the American Occupational Therapy Certification Board.

Physical location(s) where the service is provided:

- [ ] Schools operated by the LEA  - [ ] Opportunity schools and classes
- [ ] Alternative schools  - [ ] Other [Home Setting]
- [ ] Community schools—COE  - [ ] Other
- [ ] Community day schools—LEA  - [ ] Other
- [ ] NPAs  - [ ] Other
- [ ] NPSs
Section E: Annual Service Plan

SELPA: Lassen County SELPA

Fiscal Year: 2020-21

460—Physical Therapy (5 CCR 3051.6) □ Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

These services are provided, pursuant to an IEP, by a registered physical therapist, or physical therapist assistant, when assessment shows a discrepancy between gross motor performance and other educational skills. Physical therapy includes, but is not limited to, motor control and coordination, posture and balance, self-help, functional mobility, accessibility and use of assistive devices. Services may be provided within the classroom, other educational settings or in the home, and may occur in groups or individually. These services may include adaptations to the student's environment and curriculum, selected therapeutic techniques and activities, and consultation and collaborative interventions with staff and parents.

Physical location(s) where the service is provided:

☐ Schools operated by the LEA
☐ Alternative schools
☐ Community schools—COE
☐ Community day schools—LEA
☐ NPAs
☐ NPSs
☐ Opportunity schools and classes
☐ Other Home Setting
☐ Other
☐ Other
☐ Other
☐ Other
Section E: Annual Service Plan

SELPA: Lassen County SELPA  Fiscal Year: 2020-21

510—Individual Counseling (5 CCR 3051.9)  Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

One-to-one counseling, provided by a qualified individual pursuant to an IEP. Counseling may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. Individual counseling is expected to supplement the regular guidance and counseling program.

Physical location(s) where the service is provided:

- Schools operated by the LEA
- Alternative schools
- Community schools—COE
- Community day schools—LEA
- NPAs
- NPSs
- Opportunity schools and classes
- Other
- Other
- Other
- Home Setting
- Other
- Other
- Other
Section E: Annual Service Plan

SELPA: Lassen County SELPA
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515—Counseling and Guidance
(5 CCR 3051.9)

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Counseling in a group setting, provided by a qualified individual pursuant to an IEP. Group counseling is typically social skills development, but may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. IEP required group counseling is expected to supplement the regular guidance and counseling program. Guidance services include interpersonal, intrapersonal, or family interventions, performed in an individual or group setting by a qualified individual pursuant to an IEP. Specific programs include social skills development, self-esteem building, parent training, and assistance to special education students supervised by staff credentialed to serve special education students. These services are expected to supplement the regular guidance and counseling program.

Physical location(s) where the service is provided:

☐ Schools operated by the LEA
☐ Opportunity schools and classes
☐ Alternative schools
☐ Other
☐ Community schools—COE
☐ Other
☐ Community day schools—LEA
☐ Other
☐ NPAs
☐ Other
☐ NPSs
Section E: Annual Service Plan

SELPA: Lassen County SELPA  Fiscal Year: 2020-21

- 520–Parent Counseling (5 CCR 3051.9)  Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Individual or group counseling provided by a qualified individual pursuant to an IEP to assist the parent(s) of special education students in better understanding and meeting their child's needs and may include parenting skills or other pertinent issues. IEP required parent counseling is expected to supplement the regular guidance and counseling program.

Physical location(s) where the service is provided:

- Schools operated by the LEA
- Alternative schools
- Community schools—COE
- Community day schools—LEA
- NPAs
- NPSs
- Opportunity schools and classes
- Other  Home Setting
- Other
- Other
- Other
Section E: Annual Service Plan

SELPA: Lassen County SELPA

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525–Social Worker (5 CCR 3051.13)  Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Social work services, provided by a qualified individual pursuant to an IEP, include, but are not limited to, preparing a social or developmental history of a child with a disability, group and individual counseling with the child and family, working with those problems in a child's living situation (home, school, and community) that affect the child's adjustment in school, and mobilizing school and community resources to enable the child to learn as effectively as possible in his or her educational program. Social work services are expected to supplement the regular guidance and counseling program.

Physical location(s) where the service is provided:

- Schools operated by the LEA
- Alternative schools
- Community schools—COE
- Community day schools—LEA
- NPAs
- NPSs
- Opportunity schools and classes
- Other: Home Setting
- Other
- Other
- Other
Section E: Annual Service Plan

SELPA: Lassen County SELPA  
Fiscal Year: 2020-21

☐ 530–Psychological Services (5 CCR 3051.10)  ☐ Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

These services, provided by a credentialed or licensed psychologist pursuant to an IEP, include interpreting assessment results for parents and staff in implementing the IEP, obtaining and interpreting information about child behavior and conditions related to learning, and planning programs of individual and group counseling and guidance services for children and parents. These services may include consulting with other staff in planning school programs to meet the special needs of children as indicated in the IEP. IEP required psychological services are expected to supplement the regular guidance and counseling program.

Physical location(s) where the service is provided:

☐ Schools operated by the LEA  ☐ Opportunity schools and classes
☐ Alternative schools  ☐ Other
☐ Community schools—COE  ☐ Other
☐ Community day schools—LEA  ☐ Other
☐ NPAs  ☐ Other
☐ NPSs

☐ Other

Home Setting
Section E: Annual Service Plan

SELPA: Lassen County SELPA

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- 535–Behavior Intervention (5 CCR 3051.23)  ○ Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code:

A systematic implementation of procedures designed to promote lasting, positive changes in the student's behavior resulting in greater access to a variety of community settings, social contacts, public events, and placement in the least restrictive environment.

Physical location(s) where the service is provided:

- Schools operated by the LEA
- Alternative schools
- Community schools—COE
- Community day schools—LEA
- NPAs
- NPSs
- Opportunity schools and classes
- Other
- Other
- Other
- Other

- 540–Day Treatment  ○ Service is Not Currently Provided

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Lassen County does not have a student requiring day treatment

- 545–Residential Treatment  ○ Service is Not Currently Provided

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Lassen County does not have a student requiring residential treatment
Section E: Annual Service Plan

SELPA: Lassen County SELPA

Fiscal Year: 2020-21

610—Specialized Service for Low Incidence Disabilities (5 CCR 3051.16)

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Low incidence services are defined as those provided to the student population who have orthopedic impairment (OI), visual impairment (VI), who are deaf, hard of hearing (HH), or deaf-blind (DB). Typically, services are provided in education settings by an itinerant teacher or an itinerant teacher/specialist. Consultation is provided to the teacher, staff, and parents as needed. These services must be clearly written in the student's IEP, including frequency and duration of the services to the student.

Physical location(s) where the service is provided:

- Schools operated by the LEA
- Opportunity schools and classes
- Alternative schools
- Other Home Setting
- Community schools—COE
- Other
- Community day schools—LEA
- Other
- NPAs
- Other
- NPSs
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○ 710—Specialized Deaf and Hard of Hearing (5 CCR 3051.18)
○ Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

These services include speech therapy, speech reading, auditory training, and/or instruction in the student’s mode of communication. Rehabilitative and educational services; adapting curricula, methods, and the learning environment; and special consultation to students, parents, teachers, and other school personnel.

Physical location(s) where the service is provided:

- Schools operated by the LEA
- Alternative schools
- Community schools—COE
- Community day schools—LEA
- NPAs
- NPSs
- Opportunity schools and classes
- Other: Home Setting
- Other
- Other
- Other
- Other

○ 720—Audiological (5 CCR 3051.2)
○ Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

These services include measurements of acuity, monitoring amplification, and frequency modulation system use. Consultation services with teachers, parents, or speech pathologists must be identified in the IEP as to reason, frequency, and duration of contact; infrequent contact is considered assistance and would not be included.

Physical location(s) where the service is provided:

- Schools operated by the LEA
- Alternative schools
- Community schools—COE
- Community day schools—LEA
- NPAs
- NPSs
- Opportunity schools and classes
- Other: Home Setting
- Other
- Other
- Other
- Other
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☐ 725—Specialized Vision (5 CCR 3051.7)  ☐ Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

This is a broad category of services provided to students with visual impairments. It includes assessment of functional vision; curriculum modifications necessary to meet the student's educational needs including Braille, large type, and aural media; instruction in areas of need; concept development and academic skills; communication skills including alternative modes of reading and writing; and social, emotional, career, vocational, and independent living skills. It may include coordination of other personnel providing services to the students such as transcribers, readers, counselors, orientation and mobility specialists, career/vocational staff, and others, and collaboration with the student's classroom teacher.

Physical location(s) where the service is provided:

☐ Schools operated by the LEA  ☐ Opportunity schools and classes
☐ Alternative schools  ☐ Other  Home Setting
☐ Community schools—COE  ☐ Other
☐ Community day schools—LEA  ☐ Other
☐ NPAs  ☐ Other
☐ NPSs
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☐ 730—Orientation and Mobility (5 CCR 3051.3)  ☐ Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Students with identified visual impairments are trained in body awareness and to understand how to move. Students are trained to develop skills to enable them to travel safely and independently around the school and in the community. It may include consultation services to parents regarding their children requiring such services according to an IEP.

Physical location(s) where the service is provided:

☐ Schools operated by the LEA  ☐ Opportunity schools and classes
☐ Alternative schools  ☐ Other
☐ Community schools—COE  ☐ Other
☐ Community day schools—LEA  ☐ Other
☐ NPAs  ☐ Other
☐ NPSs

☐ 735—Braille Transcription (5 CCR 3051.22)  ☐ Service is Not Currently Provided

Include an explanation as to why the service option is not included as part of the SELPA’s continuum of services available to students with disabilities.

Lassen County does not have a student requiring the need for braille transcription.

☐ 740—Specialized Orthopedic Service (5 CCR 3030(e) and 3051.16)  ☐ Service is Not Currently Provided

Include an explanation as to why the service option is not included as part of the SELPA’s continuum of services available to students with disabilities.

Lassen County does not have a student requiring the need for specialized orthopedic services.
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- **745–Reading Service (5 CCR 3051.16)**  
  **C** Service is Not Currently Provided

  **Provide a detailed description of the services to be provided under this code.**
  Services include providing a person to read passages out loud to students.

  **Physical location(s) where the service is provided:**
  - Schools operated by the LEA
  - Alternative schools
  - Community schools—COE
  - Community day schools—LEA
  - NPAs
  - NPSs

- **750–Note Taking Service (5 CCR 3051.16)**  
  **C** Service is Not Currently Provided

  **Provide a detailed description of the services to be provided under this code.**
  Any specialized assistance given to the student for the purpose of taking notes when the student is unable to do so independently. This may include, but is not limited to, copies of notes taken by another student or transcription of tape-recorded information from a class or aide designated to take notes. This does not include instruction in the process of learning how to take notes.

  **Physical location(s) where the service is provided:**
  - Schools operated by the LEA
  - Alternative schools
  - Community schools—COE
  - Community day schools—LEA
  - NPAs
  - NPSs
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☐ 755—Transcription Service (5 CCR 3051.16)  ☐ Service is Not Currently Provided

Include an explanation as to why the service option is not included as part of the SELPA’s continuum of services available to students with disabilities.

Lassen County does not have a student requiring the need for transcription services.

☐ 760—Recreation Service, Including Therapeutic Recreation (5 CCR 3051.15)  ☐ Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Therapeutic recreation and specialized instructional programs designed to assist pupils to become as independent as possible in leisure activities, and when possible and appropriate, facilitate the pupil's integration into general recreation programs.

Physical location(s) where the service is provided:

☐ Schools operated by the LEA

☐ Alternative schools

☐ Community schools—COE

☐ Community day schools—LEA

☐ NPAs

☐ NPSs

☐ Opportunity schools and classes

☐ Other

☐ Other

☐ Other

☐ Other

☐ Other

☐ Other
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- 820—College Awareness
  (34 CFR 300.39 and 300.43)
  Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

College awareness is the result of acts that promote and increase student learning about higher education opportunities, information, and options that are available including, but not limited to, career planning, course prerequisites, admission eligibility, and financial aid.

Physical location(s) where the service is provided:

- Schools operated by the LEA
- Alternative schools
- Community schools—COE
- Community day schools—LEA
- NPAs
- NPSs
- Opportunity schools and classes
- Other
- Other
- Other
- Other
- Other
- Other

- 830—Vocational Assessment, Counseling,
  Guidance, and Career Assessment
  (5 CCR 3051.14)
  Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, and may include provision for work experience, job coaching, development and/or placement, and situational assessment. This includes career counseling to assist a student in assessing his/her aptitudes, abilities, and interests in order to make realistic career decisions.

Physical location(s) where the service is provided:

- Schools operated by the LEA
- Alternative schools
- Community schools—COE
- Community day schools—LEA
- NPAs
- NPSs
- Opportunity schools and classes
- Other
- Other
- Other
- Other
- Other
- Other
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840—Career Awareness (5 CCR 3051.14)  □ Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Transition services include a provision for self-advocacy, career planning, and career guidance. This also emphasizes the need for coordination between these provisions and the Perkins Act to ensure that students with disabilities in middle schools will be able to access vocational education funds.

Physical location(s) where the service is provided:

- [ ] Schools operated by the LEA
- [ ] Alternative schools
- [ ] Community schools—COE
- [ ] Community day schools—LEA
- [ ] NPAs
- [ ] NPSs
- [ ] Opportunity schools and classes
- [ ] Other
- [ ] Other
- [ ] Other
- [ ] Other

850—Work Experience Education
(5 CCR 3051.14)  □ Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Work experience education means organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, or for additional preparation for a career requiring other than a baccalaureate or advanced degree.

Physical location(s) where the service is provided:

- [ ] Schools operated by the LEA
- [ ] Alternative schools
- [ ] Community schools—COE
- [ ] Community day schools—LEA
- [ ] NPAs
- [ ] NPSs
- [ ] Opportunity schools and classes
- [ ] Other
- [ ] Other
- [ ] Other
- [ ] Other
- [ ] Other

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- 855–Job Coaching (5 CCR 3051.14)  ○ Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Job coaching is a service that provides assistance and guidance to an employee who may be experiencing difficulty with one or more aspects of the daily job tasks and functions. The service is provided by a job coach who is highly successful, skilled and trained on the job who can determine how the employee that is experiencing difficulty learns best and formulate a training plan to improve job performance.

Physical location(s) where the service is provided:

- Schools operated by the LEA
- Alternative schools
- Community schools—COE
- Community day schools—LEA
- NPAs
- NPSs
- Opportunity schools and classes
- Other
- Other
- Other
- Other
- Other
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860—Mentoring (5 CCR 3051.14)  ○  Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Mentoring is a sustained coaching relationship between a student and teacher through ongoing involvement. The mentor offers support, guidance, encouragement and assistance as the learner encounters challenges with respect to a particular area such as acquisition of job skills. Mentoring can be either formal, as in planned, structured instruction, or informal that occurs naturally through friendship, counseling, and collegiality in a casual, unplanned way.

Physical location(s) where the service is provided:

☐ Schools operated by the LEA
☐ Alternative schools
☐ Community schools—COE
☐ Community day schools—LEA
☐ NPAs
☐ NPSs
☐ Opportunity schools and classes
☐ Other
☐ Other
☐ Other
☐ Other
☐ Other
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865—Agency Linkages, Referral and Placement (30 EC Section 56341.5)

Company: [Company Name]

Company Address: [Company Address]

Company Contact: [Contact Person] - [Contact Title]

Company Email: [Company Email]

Company Phone: [Company Phone]

Company Fax: [Company Fax]

Company Website: [Company Website]

Provide a detailed description of the services to be provided under this code.

Service coordination and case management that facilitates the linkage of individualized education programs under this part and individualized family service plans under part C with individualized service plans under multiple Federal and State programs, such as title I of the Rehabilitation Act of 1973 (vocational rehabilitation), title XIX of the Social Security Act (Medicaid), and title XVI of the Social Security Act (supplemental security income).

Physical location(s) where the service is provided:

- □ Schools operated by the LEA
- □ Alternative schools
- □ Community schools—COE
- □ Community day schools—LEA
- □ NPAs
- □ NPSs
- □ Opportunity schools and classes
- □ Other

870—Travel Training, Including Mobility Training (5 CCR 3051.3)

Company: [Company Name]

Company Address: [Company Address]

Company Contact: [Contact Person] - [Contact Title]

Company Email: [Company Email]

Company Phone: [Company Phone]

Company Fax: [Company Fax]

Company Website: [Company Website]

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Lassen County does not have a student requiring travel training/mobility.

890—Other Transition Services (5 CCR 3051 and 3051.24)

Company: [Company Name]

Company Address: [Company Address]

Company Contact: [Contact Person] - [Contact Title]

Company Email: [Company Email]

Company Phone: [Company Phone]

Company Fax: [Company Fax]

Company Website: [Company Website]

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Lassen County does not have a student requiring other transition services at this time.
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- 900–Other Related Service (5 CCR 3051 and 3051.24)  Qualified Service
- 900–Other Related Service (5 CCR 3051 and 3051.24)  Qualified Service
- 900–Other Related Service (5 CCR 3051 and 3051.24)  Qualified Service
- 900–Other Related Service (5 CCR 3051 and 3051.24)  Qualified Service